

**Hamilton County General Health District**  
**REGULAR MEETING – BOARD OF HEALTH**  
**August 10, 2009**  
**Minutes**

**1. Call to Order**

At 6:30 p.m., President Tracey Puthoff, Esq., called to order the regular session of the Board of Health of Hamilton County General Health District.

**2. Roll Call of Members**

Members Present: President, Tracey Puthoff, Esq.; Jim Brett; Kenneth Amend, M.D.

District Staff: Timothy Ingram, Health Commissioner; Kathy Lordo, Asst. Health Commissioner; H. Stephen Bjornson, M.D., Medical Director; Nee Fong Chin, Chief Asst. Prosecuting Attorney; Terri Memory, Administrative Secretary.

Others Present: William Noes

**3. Approval of Minutes**

**Mr. Brett** moved to approve the minutes from the July 13, 2009 Board of Health meeting with the following changes: Section 4 - change the first sentence to "a meeting was held", and change the last sentence from "would have to change the law" to "may have to change the law." **Dr. Amend** seconded the motion.

**Roll call vote – Yes: Puthoff, Brett, Amend**

**4. Health Commissioner's Report**

**H1N1 Virus**

Mr. Ingram reported that staff is preparing for the fall H1N1 vaccination campaign. A voluntary mass vaccination for the virus will take place in October or November. An estimated 92,000 school age children, teachers and staff will be vaccinated.

**Smoke-Free Ohio**

The Smoke Free Ohio process may change in October or November. The State is looking into holding regional hearings. How the hearing outcomes would be handled is unclear. Mr. Ingram will offer to hold regional hearings at Hamilton County Public Health.

O'Neals Tavern currently owes \$19,000 to HCPH for Smoke-Free Ohio fines. A collection hearing has been scheduled in November.

Mr. Ingram has requested that Dr. Alvin Jackson, Director of Ohio Department of Health, invoke an action under the penalty section of the Smoke-Free Ohio laws that will allow the Ohio Attorney General to file an injunction on facilities that have not paid outstanding fines.

**Thank You Notes**

Mr. Ingram stated that HCPH received three thank you notes throughout the past month; Dr. Jackson, Director of The Ohio Department of Health, thanked several Community Health Education staff members for their participation in the continuous quality improvement demonstration project.

The Water Quality division received a thank you note from a Hamilton County resident regarding the inspecting of home sewage treatment systems in the Dornbusch subdivision in Colerain Township, and the Emergency Preparedness Program staff received a thank you note for their participation in a presentation regarding emergency response and volunteers.

### **Board of County Commissioners - Special Session**

Mr. Ingram stated that he, Ms. Lordo, and Dr. Bjornson will attend a Special Session of the Board of County Commissioners on Wednesday, August 12th at 1:30 p.m., on the sixth floor at the County Administration Building. Mr. Ingram and staff will be giving a briefing about the H1N1 flu.

### **Staff Reports**

**Kathy Lordo, Assistant Health Commissioner Report** - Ms. Lordo reported that she will be meeting with school superintendents on August 21st and Catholic school principals on August 25th to discuss the procedures to be put in place for the H1N1 vaccination PODs. There are 93,000 children in the school districts that we serve, kindergarten through age 12. School superintendents will be able to access a link on the HCPH website for information regarding PODs and H1N1 flu information. Superintendents and principals will be able to communicate directly via email with staff, and a survey will be sent regarding last year's communication.

Mr. Ingram, Dr. Bjornson and Ms. Lordo participated in a discussion with the President of the Cincinnati Pediatrics Society, regarding the coordination of a meeting with Dr. Connelly of Cincinnati Children's Hospital Medical Center, and other pediatricians, regarding the vaccination of children younger than school age.

Staff met with Special Needs and immigrant populations to develop POD and proper hygiene method information that will be distributed to various groups, (i.e. Spanish, Asian, etc.) to stop the spread of viruses.

HCPH and emergency management agencies are developing an icon on the HCPH website that the public would recognize and be able to access during an emergency.

**Dr. Stephen Bjornson, Medical Director Report** - Dr. Bjornson reported that there are currently 5,500 documented cases of H1N1 flu in the United States and that there have been 432 deaths. The CDC estimates there are probably an additional 5,000 undocumented cases.

Dr. Bjornson stated that he will be presenting a lecture to a Family Practice Group at a medical staff meeting at the end of August. Dr. Bjornson will be on WVXU August 20th to participate in the NPR Live Talk Summit to discuss the H1N1 flu.

## **5. Finances**

### **a. Revenues and Expenditures, Mileage and Disbursements**

**Mr. Brett** moved to approve the Revenues and Expenditures, Mileage and Disbursements. **Dr. Amend** seconded the motion.

**Roll call vote – Yes: Puthoff, Brett, Amend**

**b. Resolution E-2009 - Appropriations of Grant Funds Expeditiously**

**Dr. Amend** moved to approve Resolution E-2009. **Mr. Brett** seconded the motion.

**Roll call vote – Yes: Puthoff, Brett, Amend**

**6. Unfinished Business**

No unfinished business

**7. New Business**

**a. Resolution D-2009 - Delinquent Sewage Fees**

**Mr. Brett** moved to approve Resolution D-2009. **Dr. Amend** seconded the motion.

**Roll call vote – Yes: Puthoff, Brett, Amend**

**8. Executive Session**

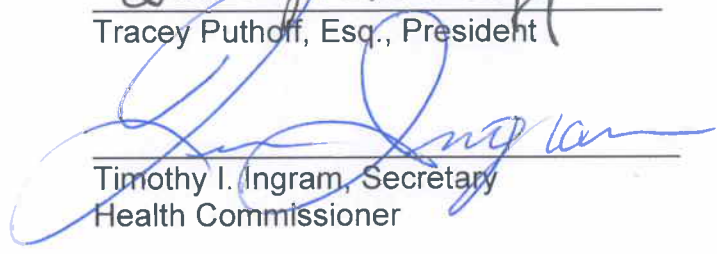
The Board moved into Executive Session at 7:15 p.m. and came out of executive session at 7:45 p.m. The Board of Health provided the Health Commissioner with his annual performance review results.

**9. Adjournment**

At 7:50 p.m. **Mr. Brett** moved to adjourn the meeting. **Dr. Amend** seconded the motion.

**Roll call vote – Yes: Puthoff, Brett, Amend**

  
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Tracey Puthoff, Esq., President

  
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Timothy I. Ingram, Secretary  
Health Commissioner