

Hamilton County General Health District
REGULAR MEETING – BOARD OF HEALTH
September 14, 2009
Minutes

1. Call to Order

At 6:35 p.m., President Tracey Puthoff, Esq., called to order the regular session of the Board of Health of Hamilton County General Health District.

2. Roll Call of Members

Members Present: President, Tracey Puthoff, Esq.; Mark Rippe; Kenneth Amend, M.D.; Tom Chatham arrived at 6:55 p.m.

District Staff: Timothy Ingram, Health Commissioner; Kathy Lordo, Asst. Health Commissioner; Nee Fong Chin, Chief Asst. Prosecuting Attorney; Terri Memory, Administrative Secretary.

3. Approval of Minutes

Dr. Amend moved to approve the minutes from the August 10, 2009 Board of Health meeting with changes made to Ms. Lordo's Report: the spelling of principles changed to principals; remove two commas and change the grammar in the last paragraph. **Mr. Rippe** seconded the motion.

Roll call vote – Yes: Puthoff, Amend, Rippe

4. Health Commissioner's Report

Forthcoming Regulations - Mr. Ingram reported that the old Hotel/Motel Regulation 2-61 has been revised. The Hamilton County Prosecutor's Office has reviewed the draft Hotel/Motel Regulation 3-2008. The Environmental Health Division staff will prepare a presentation to introduce the changes to the Board of Health for approval.

For the past two years, HCPH has performed school inspections under Jarod's Law. When the Ohio State Legislature passed the budget in July 2009, Jarod's Law was repealed. HCPH has written a draft regulation, currently being review by the Hamilton County Prosecutor's Office, that will maintain the consistency of the repealed Jarod's Law.

Personnel Policy Manual - Changes to the Personnel Policy will be reviewed by Mr. Ingram and Ms. Puthoff and then presented to the Board for approval.

H1N1 Update - Forty HCPH staff members are involved in the H1N1 planning while continuing to perform their existing jobs. Mr. Ingram thanked Kathy Lordo, the H1N1 Incident Commander, for her leadership and involvement.

Catholic Healthcare Partners - At its August 6, 2009 meeting, the Catholic Healthcare Partners Board of Trustees approved Mr. Ingram's election to the Mercy Health Partners Southwest Ohio Board for a full first term of two and a half years.

State Fee Increases - Due to the recently enacted State budget, some of the Ohio Department of Health fee increases are about to go into effect. The State of Ohio's take from vital statistic records will increase by \$5.00 on October 16th, effectively increasing our birth and death records from \$19.00 to \$24.00 each. The State's fee portion from Mobile Home Parks, Marinas, Swimming Pools/Spa, Private Water Systems, and RV parks will also increase, but not until licenses are renewed next year.

Staff Reports

Kathy Lordo, Assistant Health Commissioner Report - Ms. Lordo reported that HCPH will focus on vaccinating school children with the H1N1 vaccine. HCPH has been working with various medical groups, to ensure the five priority groups will receive the H1N1 vaccine.

Hamilton County School Superintendents along with public and parochial school principals have been informed about the process HCPH will use to vaccinate school children. HCPH is in the process of inspecting the school's POD sites. Staff members have been trained to be POD Liaison Managers and they will be assigned to manage the PODs. Site plans will be prepared and distributed to the schools by October 9th.

HCPH has received money from the Federal Government's CDC Grant that will fund sanitarian's inspection time and mileage. It will also allow HCPH to hire companies to assist with providing the vaccines. UC Pharmacy, Medical and Nursing schools will be involved in the dispensing of vaccine. Ninety volunteers from the TriState Medical Reserve Corps have also volunteered and ten volunteers will participate from the Ohio Nursing Association.

5. Finances

a. Revenues and Expenditures, Mileage and Disbursements

Mr. Rippe moved to approve the Revenues and Expenditures, Mileage and Disbursements.

Dr. Amend seconded the motion.

Roll call vote – Yes: Puthoff, Rippe, Amend, Chatham

b. Mr. Chatham moved to approve a motion to allow Mr. Ingram to move grant money to other line items within the approved grant budget. **Dr. Amend** seconded the motion.

Roll call vote – Yes: Puthoff, Rippe, Amend, Chatham

6. Unfinished Business

No unfinished business

7. New Business

a. Resolution E-2009 - Supplemental Appropriations

Mr. Rippe moved to approve Resolution E-2009. **Dr. Amend** seconded the motion.

Roll call vote – Yes: Puthoff, Rippe, Amend, Chatham

b. Smoke-Free Ohio

Nee Fong Chin stated that HCPH will no longer conduct Smoke-Free Ohio hearings. Regional hearings will now be conducted by the Ohio Attorney General's office, beginning in October 2009 through next year. Once funding for the project has been exhausted, hearings may again take place at HCPH.

Nee Fong Chin left the room while the Board of Health discussed the Smoke Free Ohio cases and the Hearing Officer's recommendations.

1. **Dr. Amend** moved to affirm the Hearing Officers findings for Paul's Pub, Case No. SFO 2009-015. **Mr. Rippe** seconded the motion.

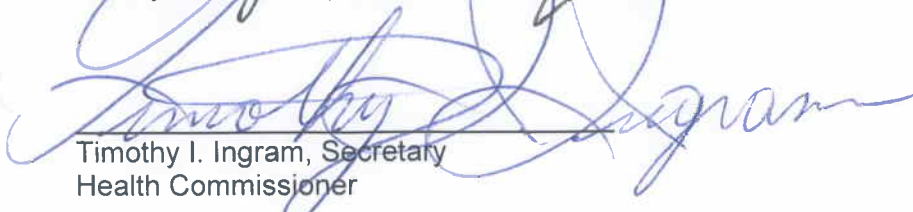
Roll call vote – Yes: Puthoff, Amend, Rippe, Chatham

8. Adjournment

At 7:35 p.m. **Mr. Rippe** moved to adjourn the meeting. **Dr. Amend** seconded the motion.

Roll call vote – Yes: Puthoff, Rippe, Amend, Chatham


Tracey Puthoff, Esq., President


Timothy I. Ingram, Secretary
Health Commissioner