



Hamilton County Chair Volleyball Advisory Board By-Laws

Article 1: Purpose

The Hamilton County Chair Volleyball Advisory Board (CVAB) was created by the Hamilton County Public Health to be called upon to address issues or concerns that arise during the season, plan events, research other playing opportunities, and coordinate the League.

Chair Volleyball started in 1997 by Hamilton County Public Health (HCPH) with the goals to promote physical activity and social connectedness among older adults in our community. The HCPH encourages older adults to exercise, socialize and play as much Chair Volleyball as possible with the expectation that it should be fun for everyone who participates and that we want everyone to participate as much as they would like.

Article 2: Membership

Criteria

The membership of the (CVAB) shall consist of no more than 2 representatives from each chair volleyball site participating in the league. Site representative will be approved by the site's CV program coordinator.

Attendance

Members are required to attend at least 75% of the quarterly meeting or send a representative in their place.

Resignation

Written or verbal notification is required for resignation of membership.

Article 3: Terms and Appointments

Vacancies on the CVAB can be filled at any time. Nominees must submit written or verbal notification of their interest in becoming a member of the CVAB to the Chair for approval. The term of membership will begin immediately after appointment and will be a minimum of one year and unlimited thereafter.

Article 4: Election of Officers

The officers of the CVAB shall be the Chair, Vice-chair, Secretary and such other offices as the Chair of the CVAB deems necessary. All officers will be elected. Officers will be nominated by the full membership at the January meeting of even years. Nominations for new officers will be accepted prior to or at the January meeting. Newly elected officers will be elected by a simple majority vote and begin a two-year term at the April meeting.

Article 5: Duties of Officers

Chair

The Chair shall preside at all meetings of the CVAB at which the chair is present.

Vice Chair

The Vice-Chair shall preside at all meetings of the CVAB at which the chair is not present and be an assistant to the Chair when necessary.

Secretary

The Secretary shall take the minutes of all meetings of the CVAB and will provide all volleyball sites with a copy of the minutes. If the Secretary is unable to be present at a meeting of the CVAB the Secretary may designate an individual to fulfill his/her duties at such meeting. If neither the Secretary nor designee is at the meeting, the presiding officer may appoint another person to serve as Secretary for such meeting.

Article 6: Rules of Order

Meetings of the CVAB shall be conducted in accordance with the latest edition of Robert's Rules of Order, except where amended by these bylaws.

Article 7: Quorum and Voting

Each member shall be entitled to one vote on each matter properly submitted to the CVAB membership for their vote, consent, waiver, release or other action. At any meeting of the CVAB a simple majority of the members shall constitute a quorum. Action of the CVAB on any proposal, question or other matter that comes up at a meeting at which a

quorum is present shall require an affirmative vote of the simple majority of the members except for amendment of bylaws as addressed in Article 9 below.

Article 8: Meetings

Business meetings of the Hamilton County CVAB shall take place the 3rd Wednesday of January, April, July and October from 10:00 to 11:30 am, unless the location doesn't permit it. The locations are to be determined at the October meeting for the following year. Written notification of the dates of each meeting shall be deemed proper notice of the meeting.

Article 9: Amendments

These by-laws may be amended by a two-thirds majority vote at any regular meeting providing that written notice of any proposal amendment shall have been provided in writing to each member of the CVAB not less than 14 days prior to the date of the meeting.