

**Hamilton County General Health District**  
**REGULAR MEETING – BOARD OF HEALTH**  
**February 18, 2009**  
**Minutes**

**1. Call to Order**

At 6:30 p.m., President Mark Rippe called to order the regular session of the Board of Health of Hamilton County General Health District.

**2. Roll Call of Members**

Members Present: President, Mark Rippe; Vice-President Tracey Puthoff, Esq.; Tom Chatham  
District Staff: Timothy Ingram, Health Commissioner; Kathy Lordo, Asst. Health  
Commissioner; Nee Fong Chin, Asst. Chief Prosecuting Attorney;  
Chuck DeJonckheere; Clara Hughes; Terri Memory

**3. Approval of Minutes**

**Ms. Puthoff** motioned to approve the minutes of January 12, 2009 with the following change on page 2, item number 6, section C: two occurrences of the name Nesbit changed to Nisbet.

**Mr. Rippe** seconded the motion.

**Roll call vote – Yes: Puthoff, Chatham, Rippe**

**4. Health Commissioner's Report**

**Fee Increase** - Once the Economic Stimulus Package numbers have been finalized, the Governor will propose a new budget that will include several fee increases. These increases will affect the fees Hamilton County Public Health charges for services provided. The Governor's budget will also propose to cut local health district subsidy by 7 percent. This would result in our office receiving about \$10,000 less from the State than we received in 2008.

**District Advisory Council** - The District Advisory Council will meet at noon on Monday, March 2, 2009 in the large conference room. Mr. Rippe, President of the Board of Health, has agreed to seek reappointment to the Board of Health for the 2009 through 2013 term. The meeting should last one hour and lunch will be provided.

**Thank You Notes** - The Plumbing division received a letter of recognition for the excellent customer service Lisa Humble, Sean Moore, Joe Feldkamp and Brian Ores provided to Midwestern Plumbing Service. Mr. Rippe asked that Mr. Ingram extend the Board of Health's appreciation for a job well-done to the Plumbing division and to Chris Griffith, Director of Water Quality, for his participation in the Ohio Onsite Wastewater Association presentation.

**Staff Reports**

**Kathy Lordo, Assistant Health Commissioner's Report** - Ms. Lordo reported that a new Injury Surveillance report is forthcoming which will focus on the main causes of injury and show injury trends over time. Mr. Ingram suggested Ted Folger, Program Manager of Epidemiology and Dr. Bjornson, Medical Director, give a fifteen minute presentation at the March 9 Board of Health meeting about Methicillin-resistant Staphylococcus aureus (MRSA).

**Chuck DeJonckheere, Director of Waste Management** - Mr. DeJonckheere distributed a packet of information regarding New Baltimore CD&D Landfill. Ms. Chin explained that the facility has received 33 notice of violations (NOVs) since 1998. The majority of NOV's were issued because of solid waste in the working face. The landfill is currently operating under a 2008 license and has not been issued an operating license for 2009. Ms. Chin explained that the Board of Health could deny the 2009 operating license to the landfill. If so, the landfill could appeal to the Environmental Review Appeal Commission (ERAC) in Columbus. **Mr. Chatham** moved to approve a motion that will give discretion to the Health Commissioner and the Chief Assistant Prosecuting Attorney could deny an operating license to the landfill. The case could

then go the Environmental Review Appeals Commission (ERAC). **Mr. Rippe** seconded the motion.

**Roll call vote – Yes: Puthoff, Chatham, Rippe**

**5. Unfinished Business**

**a. Budget Revision** - Revised 2009 and 2010 estimated budgets were distributed with changes: page C-14, line item 288 - Health Fees for Contracting Cities and line item 473 - Transfers - Townships and Villages totals will not increase in 2010. No increases in 2010.

**Ms. Puthoff** moved to approve the revised 2009 and 2010 estimated budgets.

**Mr. Chatham** seconded the motion.

**Roll call vote – Yes: Puthoff, Chatham, Rippe**

**6. Finances**

**a. Revenues & Expenditures** - **Ms. Puthoff** motioned to approve the Revenues and Expenditures, Mileage and Disbursements. **Mr. Chatham** seconded the motion.

**Roll call vote – Yes: Puthoff, Chatham, Rippe**

**7. New Business**

**a. Resolution A-2009 Vital Statistics Registrar** - Due to Homeland Security and identity theft issues Mr. Ingram stated there should be a fiduciary relationship between the Board of Health and the Vital Statistics Registrar. Ms. Lordo stated the duties of the Registrar have changed, requiring additional training. **Mr. Chatham** moved to approve Resolution A-2009 Appointment of the Health Commissioner to Local Registrar Vital Statistics for the Hamilton County General Health District. **Ms. Puthoff** seconded the motion.

**Roll call vote – Yes: Puthoff, Chatham, Rippe**

**b. Smoke Free Ohio Hearings**- Mr. Ingram stated there will be a Smoke Free Ohio hearing held on Friday, February 27 at 9:00 a.m. in the large conference room. Mr. Rippe will attend the hearings on behalf of the Board of Health.

**c. TB Clinic Tour** - The tour of the TB Clinic has been rescheduled on March 9 at 5:50 p.m. before the regular meeting of the Board of Health. The Board members will meet at the TB Clinic, located at 184 East McMillan Road to tour the facility. The regular Board of Health meeting will begin at 6:30 p.m. in the Hamilton County Public Health large conference room.

**8. Adjournment**

At 7:34 p.m. **Ms. Puthoff** moved to adjourn the meeting. **Mr. Chatham** seconded the motion.

**Roll call vote – Yes: Puthoff, Chatham, Rippe**

**Next Board of Health meeting is March 9, 2009.**

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Mark Rippe, President

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Timothy I. Ingram, Secretary  
Health Commissioner