

**Hamilton County General Health District
REGULAR MEETING – BOARD OF HEALTH
July 13, 2009
Minutes**

1. Call to Order

At 6:30 p.m., President Tracey Puthoff called to order the regular session of the Board of Health of Hamilton County General Health District followed by the Pledge of Allegiance.

2. Roll Call of Members

Members Present: President, Tracey Puthoff, Esq.; Jim Brett; Mark Rippe. Tom Chatham arrived at 7:10pm.

District Staff: Timothy Ingram, Health Commissioner; Kathy Lordo, Asst. Health Commissioner; Dr. Stephen Bjornson, M.D., Medical Director; Greg Cassiere, Water Quality Supervisor; Terri Memory, Administrative Secretary; Robin Fristoe, Secretary

3. Approval of Minutes

Mr. Brett moved to approve the minutes of the June 8, 2009 Board of Health meeting. **Mr. Rippe** seconded the motion.

Roll call vote – Yes: Rippe, Brett, Puthoff.

Mr. Ingram introduced Robin Fristoe to the board members. He explained as part of the secretarial cross training process she is working with Ms. Memory to do board minutes. This is a part of the training and development program currently being implemented within the Health District. Mr. Rippe applauds the implementation of this process and would like more information. Mr. Ingram will discuss it with him after the meeting.

4. Health Commissioner's Report

Finances

Mr. Ingram reports we are half way through the year with our budget continuing to be in the black and the revenues ahead of expenses. Mr. Ingram added he will continue to watch the State budget debacle and other economic indicators.

Meetings/Events

A meeting was held with State Representative Denise Driehaus, Cheviot Mayor Sam Keller, the Southwest Ohio Representative of the Ohio Attorney General (OAG), and Hamilton County Public Health (HCPH) staff regarding Smoke Free Ohio enforcement. There are \$11,800 in outstanding fines awarded to HCPH for violations by businesses, but to date have gone uncollected by the OAG's office. A follow up meeting has been scheduled to discuss this matter. Mr. Brett inquired about the possibility of threatening their liquor license. Mr. Ingram said that very idea had been discussed but no definite decision has been made. Per Ms. Puthoff, legislature may have to change the law in order to revoke the liquor license for nonpayment of fines. Mr. Rippe added the idea of revoking their sales tax license or vendor's license as a remedy. Mr. Ingram will keep the Board informed as to any updates on this matter.

HCPH staff was invited by Representative Dale Mallory to a town meeting to report the progress of combating bed bugs. Mr. Ingram referred to the report included in the board packet from the Director of Environmental Health, Greg Kesterman, regarding the decline of bed bug complaints.

He also shared that “Hershey” the bed bug sniffing dog attended the meeting where he displayed his K9 attributes by sniffing out a vial of bed bugs that was hidden in the room.

HCPH applied for \$500,000.00 stimulus money earmarked for failing septic systems. This will be a 75% forgivable loan based on income guidelines. We will know by July 20, 2009 if we are successful in obtaining the dollars.

Mr. Ingram complimented the staff that was instrumental in producing the 2009 Community Health Reviews of which all board members received a copy.

Mr. Ingram ended his report with a letter from Dr. Foertmeyer.

Staff Reports

Kathy Lordo, Assistant Health Commissioner Report - Epi & Assessment – Ms. Lordo explained the sentinel flu surveillance report. *Vital Statistics* - Maria Bland, Vital Statistics Program Manager, continues to work on the possibility of the public purchasing birth and death certificates at a central location. *Health Promotion and Education* – the board report discusses the Active for Life, Chair Volleyball and Falls Prevention programs. Ms. Lordo explained the Matter of Balance program. *CDC: Strategic Alliance for Health* – this is a grant-funded program that continues to move forward with the community consortium doing well and much community involvement. *Nursing* – BCMH program doing well. The immunization clinic numbers are down, Ms. Lordo added we could consider combining the Reading and Lockland clinics in the near future. The Child Care Health Consultant funding has been completed so we should begin receiving more revenues although due to budget cuts the 2010 funding will be lower. *Media* – Twitter is working very well but Facebook is not. *POD* - Ms. Lordo reviewed the POD progress and added it is expected to have the bulk of the plan completed by the end of 2009. *TB Control* - The contract for the medical record's software to be used in TB Control continues to move forward.

Dr. Bjornson updated the board as to the progress of the TB clinic in Clermont County.

Mr. Ingram informed the Board members they can find a report from each division in their board packet. If anyone has any questions please bring them to the next board meeting. Mr. Brett applauds the staff in the presentation of their quarterly reports in the board packet. There were no further questions pertaining to staff reports.

5. Finances

- a. **Revenues and Expenditures, Mileage and Disbursements** – **Mr. Rippe** moved to approve the Revenues and Expenditures, Mileage and Disbursements; **Mr. Brett** seconded the motion.

Roll call vote – Yes: Rippe, Brett, Chatham, Puthoff.

6. Unfinished Business

There was none to discuss.

7. New Business

- a. **Smoke Free Ohio Hearings**

Nee Fong Chin, Chief Assistant Prosecuting Attorney, was not present at this board meeting. Mr. Chatham represented the Board of Health at the Smoke Free Ohio hearings.

1. **Mr. Brett** moved to affirm the Hearing Officer's findings for Shady O'Grady's Pub, Case No. SFO2009-003; **Mr. Chatham** seconded the motion.

Roll call vote – Yes: Rippe, Brett, Chatham, Puthoff.

2. **Mr. Brett** moved to affirm the Hearing Officer's findings for B & B Brewhouse, Case No. SFO2009-008; **Mr. Rippe** seconded the motion.

Roll call vote – Yes: Rippe, Brett, Chatham, Puthoff.

3. **Mr. Rippe** moved to affirm the Hearing Officer's findings for Shady O'Grady's Pub, Case No. SFO2009-009; **Mr. Chatham** seconded the motion.

Roll call vote – Yes: Rippe, Brett, Chatham, Puthoff.

4. **Mr. Rippe** moved to affirm the Hearing Officer's findings for Stormin' Norman's Sports Rock Cafe, Case No. SFO2009-010; **Mr. Chatham** seconded the motion.

Roll call vote – Yes: Rippe, Brett, Chatham, Puthoff.

5. **Mr. Brett** moved to affirm the Hearing Officer's findings for Groesbeck Tavern, Case No. SFO2009-011; **Mr. Chatham** seconded the motion.

Roll call vote – Yes: Rippe, Brett, Chatham, Puthoff.

6. **Mr. Chatham** moved to affirm the Hearing Officer's findings for Westy's Pub, Case No. SFO2009-013; **Mr. Brett** seconded the motion.

Roll call vote – Yes: Rippe, Brett, Chatham, Puthoff.

7. **Mr. Rippe** moved to affirm the Hearing Officer's findings for Vogue Cafe, Case No. SFO2009-014; **Mr. Brett** seconded the motion.

Roll call vote – Yes: Rippe, Brett, Chatham, Puthoff

8. **Mr. Brett** moved to affirm the Hearing Officer's findings for Shady O'Grady's Pub, Case No. SFO2009-016; **Mr. Rippe** seconded the motion.

Roll call vote – Yes: Rippe, Brett, Chatham, Puthoff.

Ms. Puthoff will provide Board of Health representation at the next Smoke Free Ohio hearings scheduled for July 31, 2009 at the HCPH office.

b. Variances

1. 2626 Shaker Village, Miami Township – no applicant representation present. All topsoil as well as a large amount of the upper sub soil has been removed. A large-scale water acceptability test was run at the property to access the soil permeability. Per the findings the disposal area appears capable of absorbing the water added.

Mr. Rippe moved to approve the variance SVAR 2009-006 with the director's recommendations, **Mr. Chatham** seconded the motion.

Roll call vote – Yes: Rippe, Brett, Chatham, Puthoff.

2. 6840 Taylor Road, Green Township – there was no applicant representation present at the meeting, although there had been a gentlemen present prior to the beginning of the meeting but was assured by Mr. Cassiere there was no need for him to stay since he had another commitment. This property has a failing sewage septic system.

Mr. Rippe moved to approve variance SVAR 2009-005 with the recommendation of the staff as well as check county records to assure this is not placed within the private drive easement. **Mr. Chatham** seconded the motion.

Roll call vote – Yes: Rippe, Brett, Chatham, Puthoff.

Mr. Ingram discussed with the board the continual violations made by Mr. Hank Palanci, Arbor Environmental, a registered sewage repair person. Mr. Ingram will have, at the next board meeting, a chronology of Mr. Palanci's violations that have been brought to the HCPH attention. The board members will then discuss the possibility of revocation of Mr. Palanci's registration.

c. Resolution C-2009- Supplemental Appropriations to the 2009 Grant Budgets

Mr. Brett made a motion to approve Resolution C-2009; Supplemental Appropriations to the 2009 Grant Budget's for the Hamilton County General Health District, **Mr. Chatham** seconded the motion.

Roll call vote – Yes: Rippe, Brett, Chatham, Puthoff.

Ms. Puthoff pointed out that the Program Plan of Work expires at the end of 2009. In an effort to put together the next PPW Ms. Puthoff suggested holding a retreat much like the last time. Mr. Rippe offered to reserve the Kenwood Country Club for January 16, 2010.

8. Executive Session

At 8:04pm **Ms. Puthoff** made a motion to move to executive session to discuss personnel matters, **Mr. Rippe** seconded the motion.

Roll call vote – Yes: Rippe, Brett, Chatham, Puthoff.

The Board came out of executive session at 8:25pm.

9. Adjournment

At 8:27p.m. Mr. Brett moved to adjourn the meeting, Mr. Chatham seconded the motion.

Roll call vote – Yes: Rippe, Brett, Chatham, Puthoff.

The next Board of Health meeting is August 10, 2009.

Tracey A Puthoff, President

Timothy I. Ingram, Secretary
Health Commissioner