

**Hamilton County General Health District**  
**REGULAR MEETING – BOARD OF HEALTH**  
**July 8, 2013**  
**Minutes**

**1. Call to Order**

At 6:30 p.m., President, Jim Brett, called to order the regular session of the Board of Health of Hamilton County General Health District, followed by the Pledge of Allegiance.

**2. Roll Call of Members**

Members Present: Jim Brett, President  
Dr. Kenneth Amend, Vice President  
Tracey Puthoff  
Mark Rippe  
Thomas Chatham

District Staff Present: Kathy Lordo, Asst. Health Commissioner  
Nee Fong Chin, Chief Assistant Prosecuting Attorney  
Robin Fristoe, Administrative Secretary  
John Teufel, Finance Officer

Guests: Mayor Doug Sammons

**3. Clean Kitchen Awards**

Mr. Brett read aloud the recipients of the Clean Kitchen Award.

**4. Approval of Minutes**

**Ms. Puthoff** moved to approve the minutes from the June 10, 2013 Board of Health meeting as amended, **Mr. Rippe** seconded the motion.

**Roll call vote – All aye**

**5. Health Commissioner's Report**

Mr. Ingram had a prior commitment that required him to be out of town and unable to attend the Board meeting. In his absence, Ms. Lordo handled discussion related to his report.

**Staff Reports**

**Kathy Lordo, Assistant Health Commissioner, Department of Community Health Services**

Ms. Lordo distributed the WeTHRIVE! annual report and followed with discussion.

She asked if there were any questions about the quarterly report that should be addressed at the August Board meeting. Members had no questions.

**6. Unfinished Business**

There was no unfinished business to discuss.

**7. Finances**

a) Revenues, Expenditures, and Disbursements

Mr. Teufel discussed the revenue and expenditure portion of the financial report.

**Mr. Rippe** moved to approve the Revenues, Expenditures, and Disbursements; **Dr. Amend** seconded the motion.

**Roll call vote – All aye**

**8. New Business**

There was no new business to discuss.

**9. Adjournment**

**Ms. Puthoff** moved to adjourn the meeting at 7:23pm; **Mr. Chatham** seconded the motion.  
**Roll call vote – All aye**

The next Board of Health meeting will be held on Monday, August 12, 2013 at 6:30pm.

\_\_\_\_\_  
Jim Brett, President

\_\_\_\_\_  
Timothy I. Ingram, Secretary  
Health Commissioner