

Hamilton County General Health District
REGULAR MEETING – BOARD OF HEALTH
December 21, 2009
Minutes

1. Call to Order

At 6:30 p.m., President Tracey Puthoff called to order the regular session of the Board of Health of Hamilton County General Health District followed by the Pledge of Allegiance.

2. Roll Call of Members

Members Present: President, Tracey Puthoff, Esq.; Jim Brett; Mark Rippe; Tom Chatham; Kenneth Amend, M.D.

District Staff: Timothy Ingram, Health Commissioner; Kathy Lordo, Asst. Health Commissioner; Dr. Stephen Bjornson, M.D., Medical Director; Greg Cassiere, Supervisor; Greg Kesterman, Director, Clara Hughes, Fiscal Officer; Chris Berger, Financial Analyst; Nee Fong Chin, Hamilton County Chief Prosecuting Attorney; Terri Memory, Administrative Secretary.

Guests: Harvey and Susan Crihfield

3. Approval of Minutes

Dr. Amend moved to approve the Board of Health minutes from the October 26th special meeting and the November 9th regular meeting minutes. **Mr. Brett** seconded the motion.

Roll call vote – Yes: Amend, Rippe, Brett, Chatham, Puthoff

4. Health Commissioner's Report

The Health Commissioner updated the Board of Health. County Administrator, Patrick Thompson, has informed Mr. Ingram that the remaining Tb funds will be transferred into the Tb account of HCPH.

Staff Reports

Kathy Lordo, Assistant Health Commissioner

Ms. Lordo presented an H1N1 update to the Board of Health. HCPH has completed 162 site reviews of private providers, coordinated the POD process with communities and developed school POD plans. Media contacts were utilized and PODs were announced in the local Community Press and on Twitter. Over 49,000 vaccines have been administered and 90 percent of the shot records have been entered into the database. Dates will be determined for Saturday PODs for Forest Hills and Cincinnati Country Day Schools. Three additional schools will be determined as the central locations for the other catchment areas.

Chuck DeJonckheere, Director, Waste Management

Mr. DeJonckheere gave an update on the sub-surface reaction at the Rumpke landfill. The Waste Management staff has been working closely with Rumpke, OEPA, and USEPA to develop an action plan. Gas well monitoring is occurring frequently. Waste characterization in the impacted area is under evaluation, and leachate monitoring continues. Additional clay soil has been placed over the area.

Contingency plans are being reviewed and EPA has asked that HCPH withhold the 2010 license until they develop a course of action for Rumpke. The Health Commissioner will report his findings at the January Board of Health meeting.

5. Finances

Ms. Hughes introduced Chris Berger, Fiscal Analyst to the Board of Health members.

- a. Revenues and Expenditures, Mileage and Disbursements
Dr. Amend moved to approve the Revenues and Expenditures, Mileage and Disbursements. **Mr. Chatham** seconded the motion.

Roll call vote – Yes: Amend, Rippe, Brett, Chatham, Puthoff

6. Old Business

- a. Regulation 1-2009 - Sanitation and Safety of Public Accommodation Facilities -
Mr. Brett moved to approve Regulation 1-2009. **Dr. Amend** seconded the motion.

Roll call vote – Yes: Amend, Rippe, Brett, Chatham, Puthoff

- b. Mr. Rippe requested a red-lined version of the proposed Regulation 2-2009 , School and Environmental Safety, be submitted to the Board members for review before the Board of Health meeting in January.
- c. The Board of Health Strategic Planning retreat will be held on Saturday, February 27, 2010 from 8:30 a.m. to 2:30 p.m. at the Kenwood Country Club.
- d. Mr. Ingram will be looking to the Board of Health for recommendations on Substitute House Bill 186 which will transfer the inspection and enforcement of mobile home parks from the Ohio Department of Health to the newly formed Manufactured Home Commission. If this bill becomes a law, it will affect our Mobile Home Park program.

7. New Business

a. Variances

1. 6643 Mill Street, Whitewater Township - The Crihfields requested to utilize their unidentified, existing septic system. Mr. Crihfield suggested hooking up the new home's system and performing a dye test. Ms. Crihfield stated that their sewage is believed to run into the sewer on Mill Street in Miamitown. **Mr. Rippe** moved to approve the variance contingent upon the applicant signing a disclaimer, drafted by Ms. Chin, stating they agree to install a black water holding tank if the system does not pass inspection. A signed copy of the sanitary sewer easement must also be submitted. The new mobile home will be inspected immediately after hook up.
Mr. Brett seconded the motion.

Roll call vote – Yes: Amend, Rippe, Brett, Chatham, Puthoff

2. 2664 Elstun Road, Anderson Township - **Mr. Brett** moved to approve the variance upon constructing additional protections around the sewage treatment system to prevent damage from vehicles and surrounding water runoff. **Mr. Rippe** seconded the motion.

Roll call vote – Yes: Amend, Rippe, Brett, Chatham, Puthoff

8. Executive Session

Upon recommendation of Chief Assistant Prosecuting Attorney, at 8:18 p.m.

Mr. Chatham made a motion to move to Executive Session to discuss the 2007 audit.

Dr. Amend seconded the motion.

Roll call vote – Yes: Amend, Rippe, Brett, Chatham, Puthoff

The Board returned from Executive Session at 9:06 p.m. No actions were taken.

At 9:07 p.m. **Mr. Rippe** made a motion to move to Executive Session to discuss personnel issues. **Mr. Brett** seconded the motion.

Roll call vote – Yes: Amend, Rippe, Brett, Chatham, Puthoff

The Board returned from Executive Session at 9:50 p.m. No actions were taken.

Ms. Puthoff made a motion to give staff a paid full day off on December 24th and a paid half day off on December 31, 2009. **Dr. Amend** seconded the motion.

Roll call vote – Yes: Amend, Rippe, Brett, Chatham, Puthoff

Mr. Brett moved to approve the Health Commissioner's recommendation for 2010 merit pay for the employees of Hamilton County Public Health. **Mr. Rippe** seconded the motion.

Roll call vote – Yes: Amend, Rippe, Brett, Chatham, Puthoff

Mr. Rippe moved to approve moving the February Board of Health meeting to Wednesday, February 10, 2010. **Mr. Brett** seconded the motion.

Roll call vote – Yes: Amend, Rippe, Brett, Chatham, Puthoff

9. Adjournment

At 10:00 p.m. **Mr. Chatham** moved to adjourn the meeting. **Dr. Amend** seconded the motion.

Roll call vote – Yes: Chatham, Rippe, Brett, Amend, Puthoff

The next Board of Health meeting will be held on January 11, 2010.

Tracey A Puthoff, President

Timothy I. Ingram, Secretary
Health Commissioner