

**Hamilton County General Health District**  
**REGULAR MEETING – BOARD OF HEALTH**  
**January 13, 2014**  
**Minutes**

**1. Call to Order**

At 6:30 p.m., President, Jim Brett, called to order the regular session of the Board of Health of Hamilton County General Health District, followed by the Pledge of Allegiance.

**2. Roll Call of Members**

Members Present: Jim Brett, President  
Dr. Kenneth Amend, Vice President  
Tom Chatham

District Staff Present: Timothy Ingram, Health Commissioner  
Nee Fong Chin, Chief Assistant Prosecuting Attorney  
Greg Kesterman, Asst. Health Commissioner  
Kathy Lordo, Asst. Health Commissioner  
John Teufel, Finance Officer  
Chris Griffith, Director, Water Quality Division  
Maria Bland, Director, Customer Service  
Dr. Stephen Bjornson, Medical Director  
Mike Samet, Public Information Officer

Guests: Jerry Irvins, variance requestor  
Greg Davis, variance requestor  
Michael Endejann, variance requestor  
Andrew Hueber, variance requestor

**3. Clean Kitchen Awards**

Mr. Kesterman read the list of 16 Clean Kitchen Award recipients.

**4. Approval of Minutes**

**Mr. Brett** moved to approve the minutes from the December 9, 2013 Board of Health meeting, incorporating a title change to Resolution D-2013 to Resolution F-2013.

**Dr. Amend** seconded the motion.

**Roll call vote – All aye**

**5. Health Commissioner's Report**

Commissioner Ingram noted that the reading of Regulation 1-2014 will be postponed until the February Board of Health meeting.

The City of St. Bernard's transition of its plumbing program into HCPH has been smooth, as their current contractors are used to doing business with HCPH.

The agency's Performance Dashboard, detailing progress toward the program plan of work and previously reviewed by the Board has been approved for implementation.

Epidemiology and Environmental Health staff was recognized for publication of a report titled *Outbreak of Salmonellosis Associated with Consumption of Pulled Pork at a Church Festival* published in CDC Morbidity and Mortality Weekly Report.

Environmental Health Supervisor Tucker Stone and the entire Customer Service team received written compliments from constituents for exemplary service.

Ohio EPA has found HCPH to be in substantial compliance and therefore has approved HCPH to administer and enforce the Solid and Infectious Waste Program and Construction and Demolition Debris Program in accordance with Ohio Administrative Code. Ohio EPA also recognized the Waste Management Division for its leadership in these areas.

## 6. Staff Reports

### **Kathy Lordo, Assistant Health Commissioner, Department of Community Health Services**

Ms. Lordo highlighted the Department's year, beginning with a 10 percent decrease in new syphilis cases. While syphilis has shown a decrease, HIV infections increased 13 percent.

Dr. Amend asked why all cases are not necessarily referred for care. Ms. Lordo responded that some are already under care, while others do not show up for follow-up appointments. Dr. Amend also compared STD and HIV rates year-over-year for clarity.

Mr. Ingram noted that while there is positive news in syphilis reduction, it will take another year to begin to establish trends.

Dr. Amend asked for the correlation in number of new HIV cases with increase in injectable drug use. Ms. Lordo and Dr. Bjornson noted that much of the information derived from patients is self-reported and is thus not necessarily scientific.

Customer service is seeing increases in online requests for vital records and plumbing permits, which are an efficient and effective way for HCPH to process requests.

Dr. Bjornson reported on increasing cases of influenza, noting that emergency visits have increased vs. the same time period in 2012.

Ms. Chin reported on enforcement activity for a non-compliant TB patient.

Mr. Brett noted that Disease Prevention had been successful in reducing the follow-up rates for non-compliant TB patients.

Mr. Ingram reported that the State syringe exchange program has passed in the Ohio House of Representatives and is still pending passage in the Senate. Injectable drug use is a growing and widespread problem, not confined to the urban core.

**Greg Kesterman, Assistant Health Commissioner, Department of Environmental Health Services**

Mr. Kesterman reported that revenue from mobile, temporary and Food Service licensure is growing.

There were 200 fewer nuisance complaints in 2013 and fewer condemnations, as well.

Mr. Kesterman reported that Compost Cincy has submitted an application for a solid waste license to operate a Class 2 compost facility in Whitewater Township. Staff requested additional information from the applicant, which will be required before the Board of Health can consider them for licensure.

Mr. Kesterman briefly discussed Regulation 529 changes and noted that variance SVAR2013017 would not be required upon successful passage of regulation changes.

**7. Unfinished Business**

There was no unfinished business to discuss.

**8. Finances**

Mr. Teufel, reported that overall assessment of financial performance is positive, having achieved 95 percent of revenue plan, offset by reduction of some \$700,000 in expenditures.

There is a favorable variance of \$437,000 in 2013 actual vs. budget. General operating fund is \$320,000 ahead of budget.

Mr. Chatham asked for clarification on grant activity comprising 35 percent of HCPH budget. Mr. Teufel reported that it is slightly less than 35 percent, comprising the second largest source of revenue for the District. Mr. Ingram noted that sequestration resulted in reduced grant funding – an eight percent across-the-board cut.

a) Revenues, Expenditures, and Disbursements

**Mr. Chatham** moved to approve the Disbursements; **Dr. Amend** seconded the motion.  
**Roll call vote – All aye**

## 9. New Business

- a) Variance SVAR2013013 – 2368 State Rd., Anderson Township

**Mr. Chatham** moved to approve Variance SVAR2013013 contingent upon adherence of the listed staff recommendations; **Dr. Amend** seconded the motion.

**Roll call vote – All aye**

- b) Variance SVAR2013015 – 4695 Blue Rock Rd., Colerain Township

**Dr. Amend** moved to approve Variance SVAR2013015 contingent upon adherence of the listed staff recommendations; **Mr. Chatham** seconded the motion.

**Roll call vote – All aye**

- c) Variance – SVAR 2013017 – 8465 Fox Club Ln., Indian Hill

**Mr. Chatham** moved to approve SVAR2013017 contingent upon adherence of the listed staff recommendations; **Dr. Amend** seconded the motion.

**Roll call vote – All aye**

- d) Variance – SVAR 2013018 – 464 Three Rivers Pkwy, North Bend

**Dr. Amend** moved to approve SVAR 2013018 – 729 Park, Terrace Park contingent upon adherence of the listed staff recommendations; **Mr. Chatham** seconded the motion.

**Roll call vote – All aye**

- e) Regulation 1-2014 – Amending Hamilton County General Health District Sewage Code Regulation 529 – Section 529.01 (FF), 529.02 (N) (1), 529.02 (N)(7), 529.02(S), 529.18(E) and Table 1.

Action on Regulation 1-2014 was postponed due to a lack of three-fourths of the Board of Health members in attendance necessary to pass the regulation.

- e) Resolution A-2014, Adoption of 2015 Estimated Budget

**Mr. Chatham** moved to approve Resolution A-2014; **Dr. Amend** seconded the motion.

**Roll call vote – All aye**

## 10. Executive Session

**Dr. Amend** moved to go into an executive session at 7:35 p.m.; **Mr. Chatham** seconded the motion.

**Roll call vote – All aye**

The Board of Health concluded the executive session at 8:15 p.m., having made no decisions.

## 11. Adjournment

Dr. Amend moved to adjourn the meeting at 8:17 p.m. ); Mr. Chatham seconded the motion.  
**Roll call vote – All aye**

The next Board of Health meeting will be held on Monday, February 10, 2014 at 6:30 p.m.

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Jim Brett, President

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Timothy I. Ingram, Secretary  
Health Commissioner