

Hamilton County General Health District
REGULAR MEETING – BOARD OF HEALTH
May 9, 2011
Minutes

1. Call to Order

At 6:30 p.m., President Tom Chatham called to order the regular session of the Board of Health of Hamilton County General Health District followed by the Pledge of Allegiance.

2. Roll Call of Members

Members Present: President, Tom Chatham
 Vice President, Jim Brett
 Dr. Kenneth Amend
 Mark Rippe

District Staff Present: Timothy Ingram, Health Commissioner
 Nee Fong Chin, Hamilton County Chief Prosecuting Attorney
 Clara Hughes, Finance Officer
 Greg Kesterman, Asst. Health Commissioner
 Robin Fristoe, Administrative Secretary

Guests: Clean Kitchen Award recipients –
 Carolyn Morgan – Loveland City School District
 Mary Beerman – Loveland City School District
 Carol Myler - Loveland City School District

3. Clean Kitchen Awards

Mr. Kesterman explained the process to achieve the Clean Kitchen Award. He also mentioned that to date twenty seven facilities have applied for this award and nineteen have achieved it. The following are the current Clean Kitchen Award recipients:

Dream Dinners
Germano's Restaurant
Loveland Early Childhood Center Cafeteria
Loveland Elementary School Cafeteria
Loveland High School Cafeteria
Loveland Intermediate / Middle School Cafeteria
Loveland Primary School Cafeteria
Skyline Chili of Fairfax

There were three recipients from Loveland School District present at the Board meeting to which Mr. Kesterman, Mr. Ingram and Mr. Chatham presented them with their award and commended them on their accomplishment.

4. Approval of Minutes

Dr. Amend moved to approve the April 11, 2011 Board of Health meeting minutes; **Mr. Rippe** seconded the motion.

Roll call vote – Yes: Amend, Rippe, Brett, Chatham

5. Health Commissioner's Report

Mr. Ingram reported that after a few changes the Ohio House passed the State budget. A provision added to the State budget is that the Ohio Manufactured Homes Commission may contract out inspections. Mr. Rippe and Mr. Brett suggested appointing Mr. Kesterman as a representative to the OMHC. Mr. Ingram will wait until the budget is finalized before making a recommendation to the OMHC.

Staff Reports

Kathy Lordo, Assistant Health Commissioner, Department of Community Health Services

Ms. Lordo was not present and upon review of her previously submitted report, the Board had no questions.

Greg Kesterman, Assistant Health Commissioner, Department of Environmental Health Services

Mr. Kesterman reported on the license renewal for public swimming pools. To date the Environmental Health Division has completed the processing for 85% of the licensed facilities in Hamilton County, of which five percent purchased online.

As written in his report, Mr. Kesterman addressed the question from the April Board meeting regarding the remaining solid waste landfill capacity in Hamilton County. Rumpke Solid Waste Landfill has roughly 7.6 to 14.1 years remaining although they are working towards expansion. Active areas of the landfill are areas in which fill is currently being placed. Inactive areas include areas that have met their capacity and/or have not yet been constructed. As Mr. Kesterman listed in his report, if Rumpke Landfill were to continue accepting the volume it did in 2010, the life expectancy is 14.1 years.

In regards to C&DD Landfill, Mr. Kesterman reported that New Baltimore C&DD Landfill brings in the most waste in Hamilton County at roughly 263,000 cubic yards per year; Burger Environmental brings in the second most at 168,000 cubic yards per year; Rumpke brings in the third most at 129,000 cubic yards per year.

6. Unfinished Business

Mr. Brett moved to memorialize the approval for Health Commissioner, Tim Ingram, to travel to Crotonville, New York, 3/30/11 through 4/1/11, to attend the GE – Thought Leadership Summit on Healthcare; **Dr. Amend** seconded the motion.

Roll call vote – Yes: Amend, Rippe, Brett, Chatham

7. Finances

a. Revenues and Expenditures, Mileage and Disbursements

Ms. Hughes reported on the grants received during the month of April. HCPH awaits reimbursement of costs on two large grants that originally was anticipated to have been received by now. Mr. Ingram mentioned that HCPH is in the process of sub-contracting off of a grant that Hamilton County Family and Children First received titled The Child and Family Health Services Grant. The part of this grant that HCPH will be involved in will address obesity work in child care centers.

Mr. Rippe requested the following changes to the financial portion of future Board reports when reporting on grant revenue:

- 1) Title it as “grant reimbursements” rather than “grants received” as the current way is misleading.
- 2) Indicate new grants by putting “new” next to the grant name.

Mr. Rippe moved to approve the Revenues and Expenditures, Mileage and Disbursements; **Mr. Brett** seconded the motion.

Roll call vote – Yes: Amend, Rippe, Brett, Chatham

8. New Business

a. Resolution C - 2011 – Resolution for Authorization of Health Commissioner Travel

Upon reading of this Resolution, **Mr. Rippe** moved to approve Resolution C - 2011 as written; **Dr. Amend** seconded the motion.

Roll call vote – Yes: Amend, Rippe, Brett, Chatham

b. Health Commissioner Out of State Travel Requests

Chicago – APHA Health Care Reform 6/23 through 6/25
Hartford, CT – NACCHO conference 7/19 through 7/22

Mr. Brett moved to approve the Health Commissioner’s out of state travel to Chicago and Hartford, CT; **Dr. Amend** seconded the motion.

Roll call vote – Yes: Amend, Rippe, Brett, Chatham

c. St. Bernard Health Services

Due to a decrease in population and per State law, the City of St. Bernard is now a Village and will become part of the Health District. Mr. Ingram met with the Mayor of St. Bernard to assure him that the Village will receive the full range of services that other entities within Hamilton County are currently receiving. Mr. Ingram feels confident that the current HCPH staff will be able to take on the additional work with the existing staff. He sent a draft welcome letter to the Mayor along with what their inside millage assessment would be. Mr. Ingram will also notify the District Advisory Council of this change.

9. Executive Session

Mr. Rippe moved to enter into executive session at 7:13pm to discuss personnel matters and the confidential draft audit report; **Dr. Amend** seconded the motion.

Roll call vote – Yes: Amend, Rippe, Brett, Chatham

At 7:50pm the Board of Health concluded the executive session.

10. Adjournment

At 7:52 pm **Mr. Rippe** moved to adjourn the meeting; **Mr. Brett** seconded the motion.
Roll call vote – Yes: Amend, Rippe, Brett, Chatham

The next Board of Health meeting will be held on Monday, June 13, 2011 at 6:30 pm.

Thomas Chatham, President

Timothy I. Ingram, Secretary
Health Commissioner