

Hamilton County General Health District
REGULAR MEETING – BOARD OF HEALTH
April 14, 2008
Minutes

1. Call to Order

At 6:30 p.m., President Mark Rippe called to order the regular session of the Board of Health of Hamilton County General Health District.

2. Roll Call of Members

Members Present: President, Mark Rippe; Kenneth G. Amend, M.D;
Jim Brett, Tom Chatham, Tracey Puthoff, Esq.

Others present: Timothy Ingram, Health Commissioner
Nee Fong Chin, Chief Assistant Prosecuting Attorney

District Staff: Kathy Lordo, Assistant Health Commissioner
Martin Allex, Administrative Assistant
Terri Memory, Administrative Secretary

3. Approval of Minutes

Dr. Amend moved to approve the March 25, 2008 minutes after amending item 5c on page 2, "*Dr. Amend will attend the June 27 meeting*" to "*Dr. Amend will attend a future meeting to be determined at a later date.*" **Mr. Brett** seconded the motion.

Roll call vote – Yes: Amend, Puthoff, Brett, Chatham, Rippe

4. Health Commissioner's Report

- a. **Alan Hamilton** - We lost a great Sanitarian, friend, and a leader in Public Health. Alan Hamilton, Sanitarian in the Environmental Health Division, passed away Thursday, April 10, 2008, at his home. Alan has worked 27 years with the Hamilton County General Health District. He was highly respected and well-thought of by his colleagues and co-workers.
- b. **Tobacco Prevention Board of Trustees Action** - Ohio legislature leaders and the Governor agreed to take the majority, or \$230 million of Ohio Tobacco Prevention Foundation funds to promote the Economic Stimulus package.
- c. **Tuberculosis Control Program** - The Tuberculosis Control program transition is going well. We have interviewed the existing Hamilton County TB employees and are determining the employees we will hire. We are scheduled to complete the transition by May 1, 2008 but will probably finish on or about April 25, 2008.
- d. **Human Resources Officer** - Stephanie Taylor has been hired as a part-time Human Resources Officer. She comes from Florence, Kentucky.
- e. **Greissinger Settlement** - A successful settlement has been reached on the Greissinger case. The Court of Common Pleas has agreed to the settlement which gives the Greissingers a timeframe they must follow in connecting their home to the public sewer. Their property shall be tied into the public sewer on or before June 1, 2009.
- f. **Martin Allex** - Martin Allex is retiring from Hamilton County Public Health after nineteen years of service. He has been a dedicated employee and will be missed. Clara Hughes has been hired as Finance Officer and she will start with Hamilton County Public Health on April 21, 2008. She comes to our office from the County Budget and Finance Department.

Assistant Health Commissioner's Report

Ms. Lordo provided a summary of her written report that included information regarding the Safe Communities Hamilton County Motorcycle Safety Summit which will be held on May 7, 2008 from 11a.m. to 1 p.m. at the Colerain Senior/Community Center. Ms. Lordo also gave an overview of the

Hamilton County School Health Advisory Council Sharing Session which will be held on Thursday, April 24, 2008 at Norwood High School in Norwood, Ohio. Area school advisory council/Wellness Committee Chairs will attend this meeting to learn how other districts are implementing their wellness policies, discuss challenges and network with other Hamilton County School Health Advisory Council representatives.

5. Finances

Mr. Alex gave an overview of the finance section of the Board of Health report. He stated Hamilton County Public Health is financially strong after 2008 first quarter. An audit will be performed by the State of Ohio at the county level for 2007. **Ms. Puthoff** moved to approve the revenue and expenditure report and payment of the mileage and disbursements. **Mr. Brett** seconded the motion.

Roll call vote – Yes: Amend, Puthoff, Brett, Chatham, Rippe

6. New Business

a. Resolution

Resolution B-2008 honoring Martin Alex's nineteen years of service to Hamilton County was read by Mr. Rippe. Mr. Alex thanked the Board of Health for their support through the years.

Dr. Amend moved to approve the resolution and **Ms. Puthoff** seconded the motion.

Roll call vote – Yes: Amend, Puthoff, Brett, Chatham, Rippe

b. Staff Breakfast

Dr. Owens, Hamilton County Coroner, has agreed to attend the staff breakfast which will be held on April 23 at 7:45 a.m. in the large conference room. Dr. Owens will speak about the value of public service and give insight into what the Coroner's office does. The Board of Health was invited to attend.

c. Health Commissioner Travel Request

Mr. Ingram requested travel to Tucson, Arizona for the National Environmental Health Association meeting on June 21 - 25, 2008 and Sacramento, California on September 9 - 12, 2008 for the National Association of City and County Health Officials meeting. **Mr. Chatham** moved to approve the travel requests submitted by the Health Commissioner. **Mr. Brett** seconded the motion.

Roll call vote – Yes: Amend, Puthoff, Brett, Chatham, Rippe

d. Smoke-Free Hearing Officer Report

Mr. Rippe moved that the Smoke-Free Hearing Officer report be continued till the May Board of Health meeting on May 12, 2008. **Ms. Puthoff** seconded the motion.

Roll call vote – Yes: Amend, Puthoff, Brett, Chatham, Rippe

8. Adjournment

At 7:23 p.m., **Dr. Amend** moved to adjourn the meeting. **Ms. Puthoff** seconded the motion.

Roll call vote – Yes: Amend, Puthoff, Brett, Chatham, Rippe

Next Board of Health meeting is May 12, 2008.

Mark Rippe, President

Timothy I. Ingram, Secretary
Health Commissioner