

**Hamilton County General Health District**  
**REGULAR MEETING – BOARD OF HEALTH**  
**Minutes – August 13, 2007**

**1. Call to Order**

At 6:45 p.m., President Mark Rippe called to order the regular session of the Board of Health of the Hamilton County General Health District.

**2. Roll Call of Members**

Members Present: President Mark Rippe; Tracey Puthoff, Esq.; Kenneth Amend, M.D.; Vice President Thomas Chatham arrived at 7:25 p.m.

District Staff: Timothy Ingram, Health Commissioner; Kathy Lordo, Assistant Health Commissioner; Nee Fong Chin, Chief Assistant Prosecuting Attorney

**3. Approval of Minutes**

Because a quorum was not present at this time, the Board postponed approval of the minutes until later in the meeting when a quorum would be present.

**4. Health Commissioner's Report**

- CSI Solid Waste Transfer Station has begun operation.
- New Baltimore C&DD Landfill, State Route 128, Crosby Township, received its third violation, since January 2007, for taking yards of solid waste into the landfill. The landfill incurred a second penalty, as defined in New Baltimore's license. Discussion covered the following: a) Do other C&DD landfills receive this many violations? b) The penalties are not acting as a deterrent. c) Tell them their renewal is in jeopardy. d) Consider revoking the license. e) Set new parameters on the license. Mr. Ingram and Ms. Chin will meet with the owners of New Baltimore C&DD Landfill in September.
- In the state of Ohio, no appeals regarding smoke-free complaints have gone to a hearing before any Board of Health.

Assistant Health Commissioner Kathy Lordo

She presented the 2<sup>nd</sup> quarter report for the Department of Community Health Services.

- Nursing: The number of people using the Health District clinics has decreased. Based on a review of clinic attendance, the number of clinics will be reduced to three or four stationary sites and use of the Health District van for a movable site. In addition, the number of participants and revenue are up for the Bureau for Children with Medical Handicaps (BCMh) program. A contributing factor is that "The Help Me Grow" program provides referrals to the BCMh program.
- Public relations and media: The District recently received good newspaper coverage on restaurant inspections. Also, an updated web site is scheduled for completion in September. The Board asked for a demonstration in October.

The Health District is receiving referrals from Goggle as well as Hamilton County.org.

- Epidemiology and Assessment: Dr. Yund resigned, Ted Folger was promoted to Senior Epidemiologist, and another epidemiologist will be hired. Ms. Lordo distributed an EPI curve handout on the shigellosis outbreak. She pointed to indicators of disease peaks in the HCGHD and disease peaks in the County and speculated that the early work of contacting day cares regarding the disease affected the county peaks. The division is purchasing new software and will start looking more closely at outbreaks and use this type of information for early intervention. The division will begin working on the cancer registry database and the infant mortality project.
- Regarding her report, Mr. Rippe stated: 1) He was shocked that a Safe Community Project for selected high schools did not result in a greater increase of seat belt use among the students at the participating schools. 2) He suggested linking township and village web sites to the Health District's web site information on vaccination clinics. Health District staff will check on this. 3) He asked that staff be informed of the Board's appreciation for the wonderful letters commending the outstanding work of Health District staff members.

#### **5. Finances – Revenue and expenditures; mileage and disbursements**

Mr. Ingram commented: 1) Plumbing is holding its own, due to commercial and condominium work. 2) Water Quality is down; of two vacancies, only one will be filled and sanitarians may do operation permit inspections. 3) BCMH numbers in Nursing have improved. 4) Waste Management is down because the building industry is down. 5) Environmental Health is good and meeting its revenue goal. He also reported that expenditures are well below budgeted amounts.

Mr. Rippe asked about the change in state law that will make Ohio birth certificates available in any health department / district in the state, which could reduce the number of birth certificates obtained at a local health district. Ms. Lordo said that staff will be approaching hospitals that have maternity departments to see if mothers could purchase birth certificates at the birth hospital. The certificate would then be issued from the Health District. An answer is expected by November 2007. Mr. Rippe asked if arrangements could be made to link the Health District's web site to hospital web sites. **Dr. Amend** moved to approve the revenue and expenditure report and the mileage and disbursements. **Ms. Puthoff** seconded the motion.

**Roll Call Vote – Yes: Amend, Puthoff, Chatham, Rippe**

#### **6. Approval of Minutes**

**Ms. Puthoff** moved to approve the minutes for the July 16, 2007, Board meeting as submitted. **Mr. Rippe** seconded the motion.

**Role Call Vote – Yes: Puthoff, Chatham, Rippe      Abstain: Amend**

**7. New Business**

*Resolution E-2007, Hamilton County General Health District Board of Health Approves the Attached List of Names for Delinquent Sewage Fees Dated August 7, 2007, to be Certified to the Hamilton County Auditor's Office*

Mr. Ingram read a summary of this resolution into the minutes. **Ms. Puthoff** moved to approve *Resolution E-2007, Hamilton County General Health District Board of Health Approves the Attached List of Names for Delinquent Sewage Fees Dated August 7, 2007, to be Certified to the Hamilton County Auditor's Office.* **Dr. Amend** seconded the motion.

**Roll Call Vote – Yes: Amend, Puthoff, Chatham, Rippe**

**8. Executive Session**

**Dr. Amend** moved to go into executive session for personnel reasons at 7:30 p.m.; **Mr. Chatham** seconded the motion.

**Role Call Vote – Yes: Amend, Puthoff, Chatham, Rippe**

9. The Board of Health provided the Health Commissioner with his performance results (Attachment A).

**10. Adjournment:** The Board returned from executive session at 8:27 p.m. With no other business to come before the Board, **Ms. Puthoff** moved to adjourn at 8:30 p.m.; **Mr. Chatham** seconded the motion.

**Role Call Vote – Yes: Amend, Puthoff, Chatham, Rippe**

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Mark A. Rippe, President

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Timothy I. Ingram, Secretary  
Health Commissioner