

**Hamilton County General Health District  
PUBLIC HEARING – BOARD OF HEALTH  
December 10, 2018 – 6:15 p.m.  
Minutes**

**1. Call to Order**

At 6:15 p.m., James Brett, President, called to order the public hearing of the Board of Health of Hamilton County General Health District, followed by the Pledge of Allegiance.

**2. Roll Call of Members**

Members Present: James Brett, President  
Mark A. Rippe, Vice President  
Kenneth G. Amend, M.D.  
Elizabeth A. Kelly, M.D.

District Staff Present: Tim Ingram, Health Commissioner  
Craig Davidson, Assistant Health Commissioner  
Greg Kesterman, Assistant Health Commissioner  
Nee Fong Chin, Chief Assistant Prosecuting Attorney  
Greg Varner, Finance Officer  
Chris Griffith, Director of Water Quality

**3. Proposed Private Water System Program Fees Presentation**

Assistant Health Commissioner Greg Kesterman thanked Director of Water Quality Chris Griffith for his assistance preparing tonight's PowerPoint. Mr. Kesterman covered the Private Water System (PWS) Program Fee Changes. The Ohio Administrative Code 3701-28 requires all fee categories be adopted using a specific cost methodology for determining the fees and HCPH's last PWS fee update predates the current methodology. We scored a 97% on our 2018 PWS program audit by Ohio Department of Health (ODH); the only change identified by ODH was the need to update our fees.

The proposed updated fees cover PWS program cost projections, match price of fees closer to actual cost of service, and are in line with other health district fees. HCPH staff does a phenomenal job. Notices were sent out and no feedback has been received so far. Mr. Rippe asked if we get feedback post fee changes. Mr. Kesterman stated that no comments, including both written and verbal comments, had been received. HCPH mailed all affected parties including homeowners and contractors via mail.

**4. Public Comments**

There being no questions, Mr. Brett thanked Mr. Kesterman and Mr. Griffith for the excellent presentation.

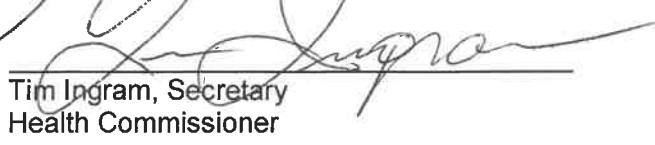
**5. Adjournment**

At 6:23 p.m. **Mr. Rippe** moved to adjourn the public hearing; **Dr. Amend** seconded the motion.

**Roll Call Vote – All Aye**



James Brett, President



Tim Ingram, Secretary  
Health Commissioner