

**Hamilton County General Health District**  
**REGULAR MEETING – BOARD OF HEALTH**  
**June 13, 2011**  
**Minutes**

**1. Call to Order**

At 6:30 p.m., President Tom Chatham called to order the regular session of the Board of Health of Hamilton County General Health District followed by the Pledge of Allegiance.

**2. Roll Call of Members**

Members Present:     President, Tom Chatham  
                              Dr. Kenneth Amend  
                              Tracey Puthoff, Esq.

District Staff Present: Timothy Ingram, Health Commissioner  
                              Nee Fong Chin, Hamilton County Chief Prosecuting Attorney  
                              Stephen Bjornson, M.D., Medical Director  
                              Kathy Lordo, Asst. Health Commissioner  
                              Greg Kesterman, Asst. Health Commissioner  
                              Stephanie Taylor, Human Resources Officer  
                              Chris Griffith, Water Quality Director  
                              Robin Fristoe, Administrative Secretary

Guest:                     Ryan Williams

**3. Approval of Minutes**

**Ms. Puthoff** moved to approve the May 9, 2011 Board of Health meeting minutes; **Dr. Amend** seconded the motion.

**Roll call vote – Yes: Amend, Puthoff, Chatham**

**4. Health Commissioner’s Report**

Mr. Ingram discussed the community campaign, *goVibrant*. He explained that the vision is to make Cincinnati one of the top ten healthiest cities by the year 2020 and to help attract more talent to the Cincinnati area. Mr. Ingram has been asked by the *goVibrant* committee to join their not-for-profit board, as a trustee. He will attend their first meeting to see what it entails and at that point will determine whether joining their board would be in the best interest for Hamilton County Public Health (HCPH). The Board members gave Mr. Ingram approval to join the *goVibrant* board if it proves to be beneficial.

Mr. Ingram provided a brief update of the Indigent Health Care Tax Levy Review Committee (TLRC) meetings he recently attended. Current discussion entailed shifting the community towards a medical home in an attempt to curtail emergency department visits. The hurdle will be to break the trend of the community using the emergency room for conditions that are not an emergency.

## Staff Reports

### **Kathy Lordo, Assistant Health Commissioner, Department of Community Health Services**

Ms. Lordo reported on a salmonella outbreak that the Division of Disease Prevention had been working on. They were able to trace it back to a chicken hatchery in Mt. Healthy. A chick died at the hatchery so an inspector from the Environmental Health Division (EH) picked up the dead chick and took it for testing. The report showed that the chick did test positive for salmonella.

The Continuous Quality Improvement (CQI) project is well under way in our agency, and all staff has been trained. The agency had a presentation session last week. Three of the CQI projects will be presented at the July and August Board of Health meetings.

The letter of intent was submitted for the Community Transformation grants. We will begin setting up meetings with potential partners.

Dr. Bjornson discussed the rise in measles cases that are currently being reported in the U.S. Europe is experiencing an outbreak, and with international travel, this seems to be the link. He also mentioned a case of shigella in a day care in Norwood that the Disease Prevention staff has been helping with.

### **Greg Kesterman, Assistant Health Commissioner, Department of Environmental Health Services**

Environmental Health Services inspections in the Village of St. Bernard are going well and the transition seems to have gone smoothly. Mr. Kesterman mentioned that the landfill in St. Bernard may be a bit of an issue and they will continue to monitor it.

The Division of Environmental Health received notice that they will be a contract agent for the Consumer Product Safety Commission. The requirement is to inspect public pools in Hamilton County's jurisdiction to ensure compliance with the law in accordance with the Virginia Graeme Baker Pool and Spa Safety Act. The first year will entail completing inspections in Hamilton County.

The Division of Water Quality is now into its sixth year of stream testing, and this summer they enlisted help from an intern from Eastern Kentucky University.

## **5. Unfinished Business**

There was no unfinished business to discuss.

## **6. Finances**

### **a. Revenues and Expenditures, Mileage and Disbursements**

**Dr. Amend** moved to approve the Revenues and Expenditures, Mileage and Disbursements; **Ms. Puthoff** seconded the motion.

**Roll call vote – Yes: Amend, Puthoff, Chatham**

## 7. New Business

- a. Variance SVAR201102 – 8061 Bridgetown Rd., Cleves, Ohio – remodeling house, would like to use existing sewage system. (Applicant is requesting to use an existing leach line system for a rebuilt dwelling.)

**Ms. Puthoff** moved to approve Variance SVAR201102 with the following stipulations:

- 1) to install an approved pretreatment unit with ultraviolet disinfection that meets all Health District specifications, 2) effluent from this unit will discharge back into the existing leach lines, 3) should the existing leach lines fail to operate correctly in the future they will be replaced; **Dr. Amend** seconded the motion.

**Roll call vote – Yes: Amend, Puthoff, Chatham**

- b. Variance SVAR201103– 7440 Buena Vista Dr., Cleves, Ohio – Homeowner requests to install a black water holding tank until sanitary sewer is available.

**Ms. Puthoff** moved to approve variance SVAR201103; **Dr. Amend** seconded the motion.

**Roll call vote – Yes: Amend, Puthoff, Chatham**

### c. Personnel Policy Revisions

**Ms. Puthoff** moved to approve the revisions to the Personnel Policies with a change to Policy 2.4: Probationary Period, Section b - Each person entering Board of Health Service, or being promoted into a full or part-time unclassified position, does not serve a probationary period. He or she is an employee at will; **Dr. Amend** seconded the motion.

## 8. Adjournment

At 7:25pm **Ms. Puthoff** moved to adjourn the meeting; **Dr. Amend** seconded the motion.

**Roll call vote – Yes: Amend, Puthoff, Chatham**

The next Board of Health meeting will be held on Monday, July 11, 2011 at 6:30 pm.

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Thomas Chatham, President

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Timothy I. Ingram, Secretary  
Health Commissioner