

Hamilton County General Health District
REGULAR MEETING – BOARD OF HEALTH
September 12, 2011
Minutes

1. Call to Order

At 6:30 p.m., President, Tom Chatham, called to order the regular session of the Board of Health of Hamilton County General Health District followed by the Pledge of Allegiance.

2. Roll Call of Members

Members Present: President, Tom Chatham
Dr. Kenneth Amend
Mark Rippe
Tracey Puthoff, Esq. (arrived at 6:40pm)

District Staff Present: Timothy Ingram, Health Commissioner
Greg Kesterman, Asst. Health Commissioner
Pat Allingham, Director of Disease Prevention
Ted Folger, Director of Epidemiology
Craig Davidson, Epidemiologist
Robin Fristoe, Administrative Secretary

Guests: Monica Borell – Indiana Wesleyan Univ., Nursing student
Julie Roell - Indiana Wesleyan Univ., Nursing student

3. Approval of Minutes

Mr. Rippe moved to approve the August 8, 2011 Board of Health meeting minutes; **Mr. Chatham** seconded the motion.

Roll call vote – Yes: Amend, Rippe, Chatham

4. Clean Kitchen Award

Mt. Notre Dame Health Care Center was this month's recipient of the Clean Kitchen Award. There were no representatives from the facility present at the Board meeting to accept the award. Mr. Kesterman will have the award mailed to the appropriate person at the school.

5. Health Commissioner's Report

Mr. Ingram introduced the staff who attended the Board meeting to present their Continuous Quality Improvement (CQI) project. Pat Allingham, Director of Disease Prevention, Ted Folger, Director of Epidemiology (Epi), and Craig Davidson, Epidemiologist.

Mr. Ingram discussed the Crypto outbreak in Ohio and Kentucky and referred to the graphs in his report. With the closure of public swimming pools for the summer we should begin to see a decline in the spread of the disease. The Disease Prevention (DP) staff will continue to monitor reports of the disease. Ted Folger reported that currently there are three daycares with two or more confirmed cases that could potentially be related to the pool outbreak. Mr. Folger feels that by the end of September there will be no more cases reported that are related to the outbreak. The division's of Epi and DP are working with the division of Environmental Health (EH) to assure school cafeteria and daycare staff is knowledgeable in proper hand washing techniques.

Mr. Ingram briefly mentioned the handout he provided to the Board members regarding the State Issue 3. He will keep the Board updated as more news becomes available.

Mr. Ingram discussed the Value Based Purchasing for hospitals that took effect July 1, 2011. The penalties and incentives for readmission rates for three health conditions – heart attack, heart failure and pneumonia, which is promulgated and directed by CMS (Medicare/Medicaid) will begin October 1, 2011. What this means is when a hospital releases a patient they will now be held accountable for that patient for thirty days thereafter. Mr. Ingram will provide the Board members with more information on the Value Based Purchasing before the next Board of Health meeting.

Staff Reports

Kathy Lordo, Assistant Health Commissioner, Department of Community Health Services

Ms. Lordo was not present as she was in Washington, DC attending a conference on health information technology. Mr. Rippe inquired as to the status of birth certificate issuance. Mr. Ingram told Mr. Rippe that our Public Information Officer sent an email to all schools in Hamilton County, along with a press release to the papers, informing of the State wide issuance of birth certificates at Hamilton County Public Health. This media release is included in Ms. Lordo's report.

Greg Kesterman, Assistant Health Commissioner, Department of Environmental Health Services

The Environmental Health (EH) staff completed all pool inspections in Hamilton County for the Virginia Graeme Baker (VGB) grant. In 2012, per the VGB grant, the EH staff will include public pool inspections for Sharonville and the City of Cincinnati.

One Plumbing Inspector has been reassigned to the Water Quality Division, three days per week, to assist with the Stormwater project and to balance workloads.

The Waste Management staff continues to monitor odor complaints related to Rumpke. New Baltimore C&DD will be requesting a license transfer which will be presented at the October Board of Health meeting.

CQI Presentation – the Divisions of Disease Prevention and Epidemiology

The topic of this CQI project was the Reportable Disease Management System (RDMS). The group focused on Pertussis (Whooping Cough) due to the often intensive and lengthy investigations associated with the case management of this disease. Qualitatively, they studied the workflow of data collection and case management activities involved with individual case investigations. The quantitative quality improvement metric that was chosen and analyzed was the average time from investigation start to close during the first quarter of 2011 as compared to baseline data from 2009 and 2010. Combining data collected via traditional case interview forms, case management tracking spreadsheets and ODRS will ease the overall data entry burden and provide for more efficient case management and data analysis.

6. Unfinished Business

There was no unfinished business to discuss.

7. Finances

a. Revenues and Expenditures, Mileage and Disbursements

Mr. Ingram reported that the budget continues to be in the black and expenditures are within normal limits. He expects HCPH to finish the year in a fiscally sound manner.

Mr. Rippe moved to approve the Revenues and Expenditures, Mileage and Disbursements; **Dr. Amend** seconded the motion.

Roll call vote – Yes: Amend, Rippe, Puthoff, Chatham

8. New Business

There was no new business to discuss.

9. Executive Session

Ms. Puthoff moved to enter into executive session at 7:30pm to discuss personnel matters; **Mr. Rippe** seconded the motion.

At 8:25pm the Board of Health concluded the executive session. **Mr. Rippe** moved to amend the Health Commissioner's contract; **Dr. Amend** seconded the motion.

Roll call vote – Yes: Amend, Rippe, Puthoff, Chatham

10. Adjournment

At 8:27pm **Dr. Amend** moved to adjourn the meeting; **Mr. Rippe** seconded the motion.
Roll call vote – Yes: Amend, Rippe, Puthoff, Chatham

The next Board of Health meeting will be held on Monday, October 10, 2011 at 6:30 pm.

Thomas Chatham, President

Timothy I. Ingram, Secretary
Health Commissioner