

**Hamilton County General Health District**  
**REGULAR MEETING – BOARD OF HEALTH**  
**November 18, 2013**  
**Minutes**

**1. Call to Order**

At 6:30 p.m., President, Jim Brett, called to order the regular session of the Board of Health of Hamilton County General Health District, followed by the Pledge of Allegiance.

**2. Roll Call of Members**

Members Present: Jim Brett, President  
Dr. Kenneth Amend, Vice President  
Mark Rippe

District Staff Present: Timothy Ingram, Health Commissioner  
Nee Fong Chin, Chief Assistant Prosecuting Attorney  
Greg Kesterman, Asst. Health Commissioner  
Kathy Lordo, Asst. Health Commissioner  
Pat Allingham, Director of Disease Prevention  
John Teufel, Finance Officer  
Brad Johnson, Supervisor of Storm Water Program  
Robin Fristoe, Administrative Secretary

Guests: Larry Riddle, Rumpke Sanitary Landfill  
Adam Hater, variance requestor

**3. Clean Kitchen Awards**

Mr. Kesterman read aloud the list of Clean Kitchen Award recipients. He highlighted the second and third time recipients.

**4. Approval of Minutes**

**Dr. Amend** moved to approve the minutes from the October 14, 2013 Board of Health meeting, **Mr. Rippe** seconded the motion.

**Roll call vote – All aye**

**5. Health Commissioner's Report**

Commissioner Ingram discussed the Amended House Bill 92 Syringe Exchange Program. He added that it is now in the Senate Medicaid Health and Human Services Commission. Board members were provided a copy of a letter supporting House Bill 92.

Commissioner Ingram highlighted various parts of his written report.

## 6. Staff Reports

### **Kathy Lordo, Assistant Health Commissioner, Department of Community Health Services**

Pat Allingham, Director of Disease Prevention, discussed the syphilis epidemic. She explained what measures have been taken thus far, including educating the public and partnering with health care facilities, as well as future plans.

Ms. Lordo presented on the Hamilton County Public Health Immunization Program. The presentation showed a decline in the immunization usage over the past several years. Her presentation showed the costs of the program.

Although HCPH currently receives vaccines at no cost from the ODH program, Vaccines for Children (VFC), the presentation explained the cost to HCPH if there was a need to purchase the necessary vaccines.

Ms. Lordo also discussed how important it is to encourage folks to go to their primary care physician for vaccines. She and staff will put together a survey to determine why people attend the clinic rather than their primary care physician.

The Board supported making sure vaccine coverage was available for children.

### **Greg Kesterman, Assistant Health Commissioner, Department of Environmental Health Services**

The Division of Environmental Health is currently reviewing the rabies prevention program as part of a Continuous Quality Improvement project. This review includes database structure, rabies release procedures, and the HCPH Rabies Regulation 1-96. Mr. Kesterman expects to present a revision of Regulation 1-96 to the Board for approval within the next few months.

Mr. Kesterman mentioned that the revision of the sewage rules is in the 2<sup>nd</sup> draft phase. It is expected to be final by May 2014.

## 7. Unfinished Business

There was no unfinished business to discuss.

## 8. Finances

- a) Disbursements

**Mr. Rippe** moved to approve the Disbursements; **Dr. Amend** seconded the motion.  
**Roll call vote – All aye**

## 9. New Business

- a) Variance – SVAR 2013012 – 6318 Charity Drive, Green Twp.

**Mr. Rippe** moved to approve variance SVAR 2013012 – 6318 Charity Drive, Green Twp. with compliance of the staff recommendations that are outlined in the variance and adding the contingency that if a sewer connection is not available by the year 2016, the system is to be replaced. This contingency includes any future owners of this home are also to connect to the sewer by 2016, yet if this is not available, the system is to be replaced; **Dr. Amend** seconded the motion.

### Roll call vote – All aye

- b) Bond Road Landfill 2013 Terms & Conditions – Rumpke Company requests to remove Term Three pertaining to annual tree inventory at the Bond Road Landfill in Whitewater Township.

Commissioner Ingram and Mr. Kesterman provided an explanation of the request. Mr. Kesterman also provided additional photos of the area in question.

Larry Riddle of Rumpke, discussed the reason for the request. Chief Prosecuting Attorney, Nee Fong Chin, suggested adding a letter of agreement with the contract.

**Mr. Rippe** moved to approve the Bond Road request to change Term 3 of the Terms & Conditions. Term 3 shall be modified to allow for current gaps in the tree barrier to remain and shall be drawn up by Ms. Chin; **Dr. Amend** seconded the motion.

### Roll call vote – All aye

## 10. Executive Session

**Mr. Rippe** moved to adjourn to executive session to discuss personnel matters at 7:58pm; **Dr. Amend** seconded the motion.

### Roll call vote – All aye

The Board of Health concluded the executive session at 8:20pm, having made no decisions.

## 11. Adjournment

**Mr. Rippe** moved to adjourn the meeting at 8:21pm **Dr. Amend** seconded the motion.

### Roll call vote – All aye

The next Board of Health meeting will be held on Monday, December 9, 2013 at 6:30pm.

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Jim Brett, President

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Timothy I. Ingram, Secretary  
Health Commissioner