

Hamilton County General Health District
REGULAR MEETING – BOARD OF HEALTH
February 13, 2017
Minutes

1. Call to Order

At 6:30 p.m., President Tracey Puthoff, called to order the regular session of the Board of Health of Hamilton County General Health District, followed by the Pledge of Allegiance.

2. Roll Call of Members

Members Present: Tracey Puthoff, Esq., President
Dr. Kenneth Amend
Jim Brett
Mark Rippe, Vice President

District Staff Present: Greg Kesterman, Acting Health Commissioner
Craig Davidson, Assistant Health Commissioner
Nee Fong Chin, Chief Assistant Prosecuting Attorney
John Teufel, Retiring Finance Officer
Anna Dowell, Incoming Finance Officer

Guests: Tina Foster, Mount Washington Care Center
Karen Herbert, Marsha Heath, and Carolana Galbraith, Miami Township Senior Center
Teufel family: Katie, Kathy, Mark, and Claire Teufel and Emily Larsh

3. Clean Kitchen Awards

Greg Kesterman read the list of 25 Clean Kitchen Award recipients and congratulated them for their efforts to maintain a high level of sanitation and staff education. Representatives from Miami Township Senior Center and Mount Washington Care Center were present to receive their awards. Based on previous Board recommendations, staff created special plaques to recognize five-time or greater winners.

4. Tracey Puthoff read Resolution B – 2017, Expressing Appreciation for the Outstanding and Dedicated Service of John Teufel. The Board recognized John's service with the district and appreciated the contributions and improvements he made to the finance department. Mr. Teufel thanked everyone and introduced Anna Dowell.

Mr. Brett moved to adopt the resolution.

Mr. Rippe seconded the motion.

Roll Call Vote – All Aye

5. Approval of Minutes

Mr. Rippe moved to approve the minutes from the January 9, 2017 Board of Health meeting.

Dr. Amend seconded the motion.

Roll Call Vote – All Aye

Dr. Amend moved to approve the minutes from the January 13, 2017 Board of Health special meeting.

Mr. Rippe seconded the motion.

Roll Call Vote – All Aye; Mr. Brett abstained.

6. Health Commissioner's Report

Greg Kesterman reported that the Public Health Accreditation Board (PHAB) conducted its site visit of Hamilton County Public Health January 25 and 26. Staff worked hard to ensure that all required documentation was ready for the visit and we were able to successfully welcome the site visit team. The PHAB team was professional and insightful during the visit. The team's two-day visit reviewed key areas in each of the 12 accreditation domains. At the conclusion of the visit, the site visit team conducted an exit interview with all management staff. The team highlighted some observed areas of strength. They made special mention of the agency's embracing of continuous quality improvement. In addition, they indicated that HCPH positively uses data to impact programs and decisions. They also provided some initial areas for improvement. One suggestion dealt with external branding – specifically signage on the outside of our building. The team's final report will be available within six weeks with the final accreditation decision being made before the end of March.

Anna Dowell joined HCPH's senior management team effective on Monday, January 23, 2017 to begin the transition to Finance Officer. She will be assuming management of the Finance and Customer Service departments upon John Teufel's retirement.

The medical director's contract expires February 28, 2017. Commissioner Ingram has met with Dr. Bjornson and he has indicated his desire to renew the contract. The contract has been placed on the agenda for your review and consideration.

Staff Reports

(a) Department of Community Health Services

Craig Davidson reported that the first monthly overdose report covering January has been issued. The report summarizes overdose surveillance data monitored by Epidemiology and Assessment staff. The report is included in the Board Packet. The report has been developed with the intention of complimenting the daily surveillance reports which will continue to be issued and sent to our partners via the Hamilton County Heroin Coalition. In addition to summaries and historical comparisons of overdose-associated emergency department registrations and 911 call dispatches, the monthly report also provides a summary of the most current vital statistics records for overdose deaths. Mr. Rippe inquired about the number of Naloxone doses distributed. Mr. Davidson reported all doses HCPH has distributed are tracked. However, not every dose in our community is included in our data as many agencies obtain doses from other sources and it is now available for purchase without a prescription. Report is a work in progress so feedback is appreciated.

In mid-January, the Ohio Department of Health (ODH) released a request for proposals for a funding opportunity titled *Project DAWN Program Development and Implementation, 2017-2018*. The ODH Violence & Injury Prevention Program (VIPPP) solicited the request as one of its main goals is to reduce unintentional drug overdose through evidence-informed policies and programs. The primary objective of Project DAWN programs is to prevent drug overdose deaths through the expanded availability and use of the overdose reversal drug

naloxone. Hamilton County Public Health has submitted a proposal for this funding in partnership with, Dr. Stephen Feagins, Vice President of Medical Affairs at Mercy Health – Anderson Hospital.

WeTHRIVE! Updates - The fourth quarter 2016 newsletter and Community Health Improvement Plan (CHIP) progress report were each recently sent to the Public Health Advisory Council (PHAC). They summarize notable program accomplishments and highlights. Each of these documents is attached to the Board report.

The monthly communicable Diseases EPI report was provided in the Board packets. No major communicable disease problems reported.

(b) Department of Environmental Health Services

An update on the Continuous Quality Improvement Project was provided in the Board packets.

In the last several years the Water Quality, Waste Management and Environmental Health Divisions have been working together in several areas to improve storm water quality. One focus has been dumpsters at facilities that are leaking or discharging into storm drains. Because many of the dumpsters identified as problems were associated with licensed food service establishments, it was identified that the most effective compliance was through the Environmental Health food enforcement Standard Operating Guideline (SOG), where education is paramount before enforcement. Through this method, compliance often occurs voluntarily. However, with recalcitrant offenders, failed inspections of the facility will eventually result in enforced compliance through the Environmental Health and/or Waste Management Divisions. Ms. Puthoff inquired about the grease recycling. Mr. Rippe reported most facilities contract with a vendor that picks up the material for recycling. Follow up visits are escalated to enforcement if they are not resolved. Three failures in a two year period also trigger enforcement.

Solid Waste licensing for 2017 is complete with the exception of the following two Construction and Demolition Debris (C&DD) facilities: Hafner Landfill and Loveland Landfill.

There were three Housing Program Condemnations: 4477 Boardwalk Court in Blue Ash, 18 Koehler Street in Reading, and 5763 Lawrence Road in Green Township.

There was one Food Safety Enforcement at the European Café, 9450 Montgomery Road, Montgomery. The facility failed three standard inspections within a two-year period with more than three critical violations and more than five total violations.

7. Unfinished Business:

In accordance with the Board's prior approval for awarding merit pay to the staff of Hamilton County Public Health, Mr. Brett moved that based on the Board of Health's evaluation of the Health Commissioner's 2016 job performance, the Health Commissioner shall be awarded a 1.5% pay increase to base salary, plus a 1.5% one-time pay adjustment, effective on January 26, 2017. Dr. Amend seconded the motion.

Roll Call Vote – All Aye.

8. Finances

The financial reports are included in the Board packet.

January Monthly Disbursements Report was reviewed by Anna Dowell.

Mr. Rippe moved to approve the monthly disbursements.

Dr. Amend seconded the motion.

Roll Call Vote – All Aye; Mr. Brett abstained on Whitewater Township expenditure.

9. New Business

The Contract for Services of Medical Director, March 1, 2017 to February 28, 2018 was discussed.

Dr. Amend moved to adopt the resolution.

Mr. Rippe seconded the motion.

Roll Call Vote – All Aye

Hamilton County District Advisory Council will have their annual meeting on March 13, 2017 at noon. Mr. Brett's current five-year term is up for re-appointment. Ms. Puthoff will be unable to attend the meeting. Dr. Amend indicated that he would attend in her place and would be willing to provide the introduction to the annual report.

10. Adjournment

Dr. Amend moved to adjourn the meeting at 7:24 p.m.

Mr. Rippe seconded the motion.

Roll Call Vote – All Aye

Next Board of Health meeting: Monday, March 13, 2017.



Tracey Puthoff, President

Tim Ingram, Secretary
Health Commissioner