

**Hamilton County Public Health
Board of Health - Regular Meeting
September 15, 2008
Minutes**

1. Call to Order

At 6:30 p.m., President Mark Rippe called to order the regular session of the Board of Health of Hamilton County Public Health.

2. Roll Call of Members

Members Present: Mark Rippe, President; Tracey Puthoff, Esq., Vice President; Jim Brett, Tom Chatham and Kenneth Amend, M.D.

District Staff: Timothy Ingram, Health Commissioner
Kathy Lordo, Assistant Health Commissioner
Lisa Humble, Plumbing Director
Sean Moore, Plumbing Supervisor
Greg Cassiere, Water Quality Supervisor
Terri Memory, Administrative Secretary

Others Present: Mr. and Mrs. Donald Johnson

3. Approval of Minutes

Ms. Puthoff moved to approve the August 11, 2008 minutes. **Mr. Chatham** seconded the motion.

Roll call vote – Yes: Puthoff, Brett, Chatham, Rippe. Abstained: Dr. Amend

4. Health Commissioner's Report

a. Power Outage - Mr. Ingram stated that the windstorm on Sunday, September 14 caused the largest power outage in the history of the Greater Cincinnati area. Due to the power outage, staff has been working diligently to issue advisories and inform the public about food safety. A hotline has been established to assist the public with food safety information.

b. Homebound/Special Needs - Ms. Lordo reported that the Red Cross makes no provisions for homebound individuals to stay at their facility during an emergency. A special needs hotline has been established to inform the public about the MRDD facility that has been designated as a special needs shelter. The Red Cross has agreed to supply cots and food and Council on Aging is providing volunteer staffing. Hamilton County Public Health staff is also providing assistance. Mr. Ingram thanked Ms. Lordo for her hard work coordinating the facility set-up.

c. Backflow Prevention Program - Ms. Humble explained the inspection process of the backflow prevention program.

d. Dr. Jackson - Dr. Jackson, Director of Ohio Department of Health came to Cincinnati to meet with the Cincinnati Health Department and Hamilton County Public Health. Dr. Jackson toured our offices and met with staff as he answered questions and shared his vision for the future.

5. Unfinished Business

a. Smoke Free Ohio

Dr. Amend moved to affirm the Hearing Officer's findings for Peg's Pub, SFO 2008-011.

Ms. Puthoff seconded the motion.

Roll call vote – Yes: Amend, Puthoff, Brett. Abstained: Chatham, Rippe.

b. **Dr. Amend** moved to affirm the Hearing Officer's findings for Snow's Lake, SFO 2008-015. **Ms. Puthoff** seconded the motion.

Roll call vote – Yes: Amend, Puthoff, Brett, Chatham, Rippe.

The next Smoke Free Ohio Hearing will be held September 26, 2008. Mr. Chatham will attend the September hearing.

6. Finances

a. **Revenues and Expenditures, Mileage and Disbursements**

Ms. Puthoff moved to approve the revenue and expenditure report and payment of the mileage and disbursements. **Dr. Amend** seconded the motion.

Roll call vote – Yes: Amend, Puthoff, Brett, Chatham, Rippe.

7. New Business

a. **Variance - 8428 Eagle Creek, Colerain Twp.**

Mr. Brett moved to table the variance. Applicant to work with staff to devise a sewage system for the eastern portion of the lot. **Mr. Chatham** seconded the motion.

Roll call vote – Yes: Amend, Puthoff, Brett, Chatham, Rippe.

b. **Personnel Policy Revision - Probationary Period**

Mr. Ingram proposed an addition to the Personnel Policy Manual, Section 2.4 paragraph A: *Sanitarians in Training (Sanitarian I) who have satisfactorily completed their initial probationary period and become an Ohio Registered Sanitarian (R.S.) and promoted to a Sanitarian II position will not be required to complete a second probationary period.*

Ms. Puthoff moved to approve the addition to the Personnel Policy Manual, Section 2.4 paragraph A. **Mr. Chatham** seconded the motion.

Roll call vote – Yes: Amend, Puthoff, Brett, Chatham, Rippe.

8. Executive Session

Mr. Brett moved to adjourn to Executive session at 7:15 p.m. to discuss personnel matters. **Ms. Puthoff** seconded the motion.

Roll call vote – Yes: Amend, Puthoff, Brett, Chatham, Rippe.

The Board of Health met and no actions were taken. The Board of Health came out of Executive Session at 8:15 p.m.

9. Adjournment

At 8:16 p.m. **Mr. Rippe** moved to adjourn the meeting. **Dr. Amend** seconded the motion.

Roll call vote – Yes: Amend, Puthoff, Brett, Chatham, Rippe.

Next Board of Health meeting is October 13, 2008.

Mark Rippe, President

Timothy I. Ingram, Secretary
Health Commissioner