

**Hamilton County General Health District  
Board of Health - Regular Meeting  
October 13, 2008  
Minutes**

**1. Call to Order**

At 6:30 p.m., President Mark Rippe called to order the regular session of the Board of Health of the Hamilton County General Health District.

**2. Roll Call of Members**

Members Present: Mark Rippe, President; Tracey Puthoff, Esq., Vice President; Jim Brett, Tom Chatham and Kenneth Amend, M.D.

District Staff: Timothy Ingram, Health Commissioner  
Kathy Lordo, Assistant Health Commissioner  
Ms. Nee Fong Chin, Chief Assistant Prosecuting Attorney  
Ted Folger, Acting Epidemiology Director  
Katie Simon, Epidemiologist  
Terri Memory, Administrative Secretary

Others Present: Ms. Amy Flanary

**3. Approval of Minutes**

**Mr. Chatham** moved to approve the September 15, 2008 minutes. **Mr. Brett** seconded the motion.

**Roll call vote – Yes: Amend, Puthoff, Brett, Chatham, Rippe**

**4. Health Commissioner's Report**

- a. **Building a Healthy Nation - Obesity Grant** - Mr. Ingram stated that we have been awarded one of only seven Center for Disease Control grants in the nation that will focus on obesity issues in our county. This five-year, \$200,000 per year grant will be used to implement with our partners, a multitude of school-based and community interventions to promote physical activity and healthy eating. We join the other six successful applicants from areas such as New York City, DeKalb County, (Atlanta) Georgia and the State of Alabama. Mr. Ingram stated he is proud of the Health Promotion and Education staff for their excellent application and receiving this grant award.
- b. **District Licensing Council** - The District Licensing Council met on September 25, 2008. Six of the eight members attended the meeting. Acting Environmental Health Director Jeremy Hessel gave an overview of the school inspection program (Jarod's Law), bed bugs and the Smoke Free Ohio law. Chris Griffith, Director of Water Quality reviewed the Ohio Sewage law and fee changes.
- c. **City of Norwood** - Mr. Ingram, Ms. Lordo and Ms. Hummel attended the City of Norwood's public presentation on September 25, 2008. The meeting provided an overview of the services Hamilton County Public Health would provide and the costs associated for the City of Norwood to contract with us. Mr. Ingram stated that the meeting turned out to be more of a hearing for residents who felt strongly that the City of Norwood should keep their current health department. The City of Norwood has not contacted Hamilton County Public Health since the meeting. Ms. Lordo reviewed some of the services that the Norwood Health Department currently provides for it's citizens and she stated that there is some duplication of the services already being provided.

- d. **Blackout 2008** - Hamilton County Public Health staff was very busy during the blackout caused by the windstorm on September 14. A hotline was established to answer citizen's questions about food safety. Mr. Ingram thanked Ms. Lordo for her role in establishing a shelter for citizens with special medical needs. As a result, citizens could recharge medical equipment battery packs or obtain nursing care at the Bobbie B. Fairfax School in Fairfax.

**Assistant Health Commissioner's Report**

- a. **Special Medical Needs Shelter** - Ms. Lordo stated she will be meeting with the Emergency Response Collaborative to discuss ways to improve a special needs shelter in the future.
- b. **Obesity Grant** - Seventeen agencies applied for the Strategic Alliance Grant. Seven agencies, including Hamilton County Public Health, were awarded the five year grant. Three communities in Hamilton County: Woodlawn, Lockland and Lincoln Heights, have been identified to assist staff with planning interventions and programs. Information obtained from the first year of the program will be used to mentor other Hamilton County communities during the third through fifth years.
- c. **Injury Surveillance Presentation** - Ted Folger, Acting Director of Epidemiology stated there was a sixty percent increase of injuries related to the windstorm on September 14. Mr. Folger stated an increase of infectious disease was expected, but there was no increase of infectious disease, only an increase of injuries related to damage caused by the windstorm. Mr. Folger introduced Katie Simon, Epidemiologist. She gave a presentation to the Board of Health regarding the Injury Surveillance program outlining the collection of injury and disease data in Hamilton County.

**5. Unfinished Business**

a. **Smoke Free Ohio**

The Franklin County Court of Common Pleas upheld the Hamilton County Board of Health's decision on the Fraternal Order of Eagles on October 2, 2008. This was the first Hamilton County Smoke Free Ohio case to be heard by the Franklin County Court of Common Pleas.

Hamilton County Chief Prosecuting Attorney, Nee Fong Chin, was not present during the Board of Health's review of the following Smoke Free Ohio cases:

**Dr. Amend** moved to affirm the Hearing Officer's findings for Adis Place, SFO 2008-013. **Mr. Brett** seconded the motion.

**Roll call vote – Yes: Amend, Puthoff, Brett, Chatham, Rippe.**

**Mr. Brett** moved to affirm the Hearing Officer's findings for Adis Place, SFO 2008-016.

**Dr. Amend** seconded the motion.

**Roll call vote – Yes: Amend, Puthoff, Brett, Chatham, Rippe.**

**Mr. Chatham** moved to affirm the Hearing Officer's findings for Stormin Norman's, SFO 2008-017. **Mr. Rippe** seconded the motion.

**Roll call vote – Yes: Amend, Puthoff, Brett, Chatham, Rippe.**

The next Smoke Free Ohio Hearing will be held October 31, 2008. Ms. Puthoff will attend the hearing on behalf of the Board of Health.

**6. Finances**

**a. Revenues and Expenditures, Mileage and Disbursements**

Due to the economy and a decrease of plumbing inspections, Brian Ores of the Plumbing division has been assigned to work three days a week assisting the Water Quality division inspecting existing septic systems. This will prevent filling the open position in the Water Quality division

**Ms. Puthoff** moved to approve the revenue and expenditure report and payment of the mileage and disbursements including the two additional mileage disbursements identified in the memo dated October 13, 2008. **Dr. Amend** seconded the motion.

**Roll call vote – Yes: Amend, Puthoff, Brett, Chatham, Rippe.**

**7. New Business**

No new business.

**8. Executive Session**

**Mr. Brett** moved to adjourn to Executive session at 7:36 p.m. to discuss personnel matters. **Mr. Chatham** seconded the motion.

**Roll call vote – Yes: Amend, Puthoff, Brett, Chatham, Rippe.**

The Board of Health came out of Executive Session at 8:41 p.m.

**9. Adjournment**

At 8:42 p.m. **Dr. Amend** moved to adjourn the meeting. **Mr. Brett** seconded the motion.

**Roll call vote – Yes: Amend, Puthoff, Brett, Chatham, Rippe.**

**Next Board of Health meeting is November 10, 2008.**

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Mark Rippe, President

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Timothy I. Ingram, Secretary  
Health Commissioner