

**Hamilton County General Health District
REGULAR MEETING – BOARD OF HEALTH
November 13, 2017 – 6:30 p.m.
Minutes**

1. Call to Order

At 6:30 p.m., Kenneth G. Amend, M.D., President, called to order the regular session of the Board of Health of Hamilton County General Health District, followed by the Pledge of Allegiance.

2. Roll Call of Members

Members Present: Kenneth G. Amend, M.D., President
Tracey A. Puthoff, Esq.
James Brett

District Staff Present: Tim Ingram, Health Commissioner
Craig Davidson, Assistant Health Commissioner
Greg Kesterman, Assistant Health Commissioner
Nee Fong Chin, Chief Assistant Prosecuting Attorney

Guests: Corinne Luther, Cincinnati State
Blake Harlin, Cincinnati State
Samuel Rose, Xavier University
Julia Harvey, Cincinnati State
Vicky Alford, Cincinnati State
Brian Costa, Cincinnati State
Maria Hartfiel, Cincinnati State
Jessica Dugas, Cincinnati State
Kirsten Collins, Cincinnati State
Erin Chuck, Cincinnati State
Regina Jones, Xavier University

3. Clean Kitchen Awards

Greg Kesterman read the list of four Clean Kitchen Award recipients and congratulated them for their efforts to maintain a high level of sanitation and staff education.

4. Approval of Minutes

Mr. Brett moved to approve the minutes from the October 9, 2017 Board of Health meeting.

Ms. Puthoff seconded the motion.

Roll Call Vote – All Aye

5. Health Commissioner's Report

Commissioner Ingram indicated the third quarter HIV report is included in the monthly epidemiology reports as requested by the Board and these reports will be now included in all future reports.

Commissioner Ingram reported the infant mortality rates and disparities discussed at the recent Ohio's Infant Mortality Commission meeting remains concerning and that we all have more work to do.

Commissioner Ingram discussed the employee retention rates as shown in his report.

All Board members are asked to review the updated Board orientation manual and provide feedback. This manual was recommended by the Public Health Accreditation Board and Commissioner Ingram thanked Greg Kesterman and staff for all of their help in putting this manual together. The Board requested an acronym key be added to the manual. Commissioner Ingram will collect all feedback and have the manual ready to adopt at the next Board meeting.

Congratulations to Charles Noble, a sanitarian in the Division of Environmental Health, because he was recently selected as the Southwest Ohio Sanitarian of the Year by the Ohio Environmental Health Association (OEHA). Mr. Noble will now be considered for the OEHA Sanitarian of the Year award which is decided in March. Hamilton County Public Health has been selected to receive the Hamilton County Recycling and Solid Waste District Partnership Award. And Commissioner Ingram received Business Courier's Outstanding Director's Award for his service to Mercy Health-Cincinnati.

All Board members are invited and encouraged to attend the December 13 WeTHRIVE! Community Recognition event from 5:30 to 8:00 p.m. at the Mayerson Jewish Community Center in Amberley Village.

Staff Reports

(a) Department of Community Health Services

Assistant Health Commissioner Craig Davidson provided highlights from his written report.

He reported that Amberley Village promulgated a proclamation for Hanna Smith on October 23 recognizing her efforts in the community on behalf of the WeTHRIVE! program and 22 individuals will be recognized at the 2017 WeTHRIVE! Community Recognition Event. He echoed Commissioner Ingram's invitation to attend on December 13. The Mayerson Jewish Community Center is located at 8485 Ridge Road in Amberley Village.

The Clinical and Community Distribution Coordinator positions for the NARCAN® Distribution Collaborative (NDC) have been filled. Previously, law enforcement agency officers were only allowed to administer the medication, and now they are allowed to distribute the medication. The NDC staff looks to take full advantage of developing new access points.

As requested at the last meeting, quarterly HIV reports are now included with the epidemiology reports. Commissioner Ingram pointed out the average medical cost to treat someone with HIV is over \$400,000. Ms. Puthoff inquired about the slight decline in overdoses reported. Mr. Davidson attributed it to seasonal changes as the summer is typically higher. A public health overdose alert was issued to the Hamilton County Heroin Coalition, media, police, fire, emergency departments (ED), etc. due to 18 ED visits within a 24-hour period which surpassed with surveillance threshold. Ms. Puthoff inquired why the alerts were issued. Mr. Davidson explained it helps the various departments and community members to be on alert and prepare accordingly.

Commissioner Ingram stated now that elections are over, local partners will be getting on board with the Harm Reduction Program. This is a comprehensive program and will expand on UC's services already in operation. Dr. Amend asked how the program will be publicized. Commissioner Ingram reported the person who runs the program day-to-day is ill so they are looking for additional staff and working with UC to keep operations going in the meantime. Social media will be leveraged as well as existing connections in the community. A public meeting to discuss program operations in Clermont County is coming in the near future and we continue to work with community partners within Hamilton County.

(b) Department of Environmental Health Services

Assistant Health Commissioner Greg Kesterman highlighted a lead abatement initiative through Elevate Energy. This abatement project is targeting low-income, owner occupied homes in Hamilton County. We are now seeing the first of seven slated properties achieving lead abatement and passing a clearance examination.

Mr. Kesterman reported that several weeks ago, he had the opportunity to meet with Metropolitan Sewer District (MSD) Staff and Commissioner Denise Driehaus. The meeting's purpose was to ensure that Commissioner Driehaus had an understanding of the Commissioner's policy related to sanitary sewer extension projects. Over 1,500 homes/businesses have been connected to the sanitary sewer since 2005.

Enforcement updates and condemnations are in the Board packet. The Board inquired about Thierno Mouhamadou Samassa. Mr. Kesterman explained that staff offered private sessions to allow the facility to retake the ServSafe test. The facility remains closed until a passing certificate is obtained.

Lucy's Diner facility agreed to voluntarily close for four days, fix the violations, and assume a 180-day probationary period and take level 2 food safety training for all managers. Dr. Amend inquired how the public can obtain inspection information about local restaurants. Mr. Kesterman indicated all inspections are online and complaints can be filed online as well at www.hcph.org.

6. Unfinished Business

Commissioner Ingram reported that Finance Officer Anna Dowell submitted her resignation and that her last day is this Wednesday. Jeremy Watson is the acting Finance Officer while we are interviewing for a replacement Finance Director. Upcoming projects are revising the 2018 budget and adopting the estimated 2019 budget. Commissioner Ingram requested an Executive Session tonight to discuss personnel matters.

7. Finances

The October 2017 Disbursement Reports are included in the Board packet.

Ms. Puthoff moved to approve the monthly disbursements.

Mr. Brett seconded the motion.

Roll Call Vote – All Aye

8. New Business:

Regulation 1-2017, Revising Campground License Fees

Ms. Puthoff moved to table Regulation 1-2017.

Mr. Brett seconded the motion.

Roll Call Vote – All Aye

9. Executive Session

Mr. Brett moved to go into Executive Session to discuss personnel matters at 7:15 p.m.

Ms. Puthoff seconded the motion.

Roll Call Vote – All Aye

The Board came out of Executive Session at 7:25 pm and no decisions were made.

10. Adjournment

Mr. Brett moved to adjourn the meeting at 7:26 p.m.

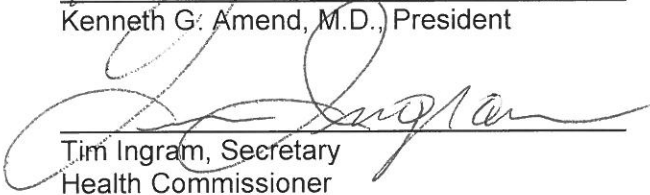
Ms. Puthoff seconded the motion.

Roll Call Vote – All Aye

Next Board of Health meeting: December 11, 2017.



Kenneth G. Amend, M.D., President



Tim Ingram, Secretary
Health Commissioner