

DRAFT
Hamilton County General Health District
REGULAR MEETING – BOARD OF HEALTH
May 13, 2019 – 6:30 p.m.
Minutes

1. Call to Order

At 6:30 p.m., James Brett, President, called to order the regular session of the Board of Health of Hamilton County General Health District, followed by the Pledge of Allegiance.

2. Roll Call of Members

Members Present: James Brett, President
Kenneth G. Amend, M.D.
Tracey A. Puthoff, Esq.

District Staff Present: Tim Ingram, Health Commissioner
David Carlson, Interim Assistant Health Commissioner
Greg Kesterman, Assistant Health Commissioner
Nee Fong Chin, Chief Assistant Prosecuting Attorney
Chuck DeJonckheere, Sanitarian

Guests: Doug Kornrumpf, Compass Group
Jeff Wyder, Aladdin at Sisters of Charity

3. Clean Kitchen Awards

Greg Kesterman read the list of 16 Clean Kitchen Award recipients and congratulated them for their efforts to maintain a high level of sanitation and staff education. Doug Kornrumpf was present to receive the award for F&HCIC Millennium Building. Jeff Wyder was present to receive the award for Mt. St. Joseph Mother House-Nutrition.

4. Approval of Minutes

Ms. Puthoff moved to approve the minutes from the April 8, 2019 Board of Health meeting.

Dr. Amend seconded the motion.

Roll Call Vote – All Aye

5. Health Commissioner's Report

Commissioner Ingram stated HCPH has applied for the *CDC Overdose Data to Action* grant. HCPH is one of four jurisdictions in Ohio, which includes the Ohio Department of Health, that have applied for the funding. All four jurisdictions are expected to receive some funding. This is a significant amount of funds toward public health, specifically for substance abuse prevention programs. Hamilton County Public Health is hopeful to receive approximately \$4M per year for three years, which would allow for 25 additional staff dedicated to substance abuse prevention programs.

Chuck DeJonckheere received the Outstanding Sanitarian of the Year Award from the Ohio Environmental Health Association. The HCPH Board Members recognized his outstanding

achievement and thanked Mr. DeJonckheere and his department for their terrific service. Mr. DeJonckheere was presented his award during the meeting.

HB 210 Tb Screening Bill was introduced the end of April; however, no hearings have been scheduled yet. Screening day care and preschool workers for tuberculosis and disclosing information about public assistance recipients to public health authorities will help prevent exposure of Tb among young children.

Commissioner Ingram thanked David Carlson for accepting the Interim Assistant Health Commissioner position. The Assistant Health Commissioner position has been advertised, and approximately 50 applications have been received to date.

Staff Reports

(a) Medical Director's Report

Dr. Steve Feagins Medical Director submitted his written report; it is included in the Board packet.

The monthly Communicable Diseases Epi report was provided in the Board packets.

(b) Department of Community Health Services

Interim Assistant Health Commissioner David Carlson provided an update on the Harm Reduction Program and the Community Health Improvement Plan (CHIP) stats. Staff from the disease prevention division have been attending local community events to educate the public on the harm reduction program. Full details are in the Board packet as well as Craig Davidson's farewell message to the Board. Ms. Puthoff thanked Mr. Carlson for filling in and looks forward to his report next month.

(c) Department of Environmental Health Services

Assistant Health Commissioner Greg Kesterman reported the food licensing season is wrapped up. Mr. Kesterman thanked Ms. Chin for her assistance with collecting on the late facilities; all facilities have now paid required fees. Ms. Puthoff asked about the amount of the late fee. Mr. Kesterman stated it is 25% of the local license fee. For a level four facility, the license fee is approximately \$400 with a \$100 late fee. Some facilities are consistently late; some are small entities with cash flow challenges.

Mr. Kesterman shared the great department collaboration to resolve the El Rancho Grande outbreak. The investigation determined refrigeration issues and contamination. Mr. Carlson and his staff contacted sick patrons and identified that salsa and pico de gallo were the foods that were likely responsible for the illnesses. The facility owner was fully cooperative and did not reopen until full remediation was complete. The quick and thorough response from staff prevented additional patrons from becoming ill.

6. Unfinished Business: None.

7. Finances

The April 2019 Disbursement Reports are included in the Board packet.

Ms. Puthoff moved to approve the monthly disbursements.

Dr. Amend seconded the motion.

Roll Call Vote – All Aye

8. New Business:

- a) The County Budget Commission meeting will be held May 14 at 11:00 a.m. Commissioner Ingram does not anticipate any issues at this meeting. Commissioner Ingram will be at the Association of Ohio Health Commissioners meeting so Greg Varner and Greg Kesterman will represent HCPH at the County Budget Commission meeting. The HCPH Board is invited to attend the County Budget Commission meeting, but attendance is not necessary.

9. Adjournment

Ms. Puthoff moved to adjourn the meeting at 7:02 PM

Dr. Amend seconded the motion.

Roll Call Vote – All Aye

Next Board of Health meeting: June 10, 2019.



James Brett, President



Tim Ingram, Secretary
Health Commissioner