

DRAFT
Hamilton County General Health District
REGULAR MEETING – BOARD OF HEALTH
April 10, 2017
Minutes

1. Call to Order

At 6:30 p.m., President Kenneth Amend M.D., called to order the regular session of the Board of Health of Hamilton County General Health District, followed by the Pledge of Allegiance.

2. Roll Call of Members

Members Present: Dr. Kenneth Amend, President
Thomas Chatham
Tracey Puthoff, Esq

District Staff Present: Timothy Ingram, Health Commissioner
Greg Kesterman, Assistant Health Commissioner
Craig Davidson, Assistant Health Commissioner
Chuck DeJonckheere, Director of Waste Management
Nee Fong Chin, Chief Assistant Prosecuting Attorney
Anna Dowell, Finance Officer

Guests: Mike Smallwood, Smallwood Septic Service

3. Clean Kitchen Awards

Greg Kesterman read the list of 23 Clean Kitchen Award recipients and congratulated them for their efforts to maintain a high level of sanitation and staff education.

4. Approval of Minutes

Ms. Puthoff moved to approve the minutes from the March 13, 2017 Board of Health meeting.

Mr. Chatham seconded the motion.

Roll Call Vote – All Aye

5. Health Commissioner's Report

Commissioner Ingram started his report with the best news of the month, HCPH is Accredited! As you know, this is a great accomplishment for the agency, the staff, and for the people we serve. We have received multiple accolades from many communities and citizens congratulating us on achieving this milestone. Several letters were included in the Board packet.

Commissioner Ingram also announced that HCPH has received a model practice award from the National Association of City and County Health Officials (NACCHO) for our stellar, WeTHRIVE! Program. Commissioner Ingram congratulated Assistant Health Commissioner Davidson, Director Rebecca Stowe, and the entire staff of the Health Promotion and Education Division on this achievement. Several members of the staff will attend the NACCHO meeting this summer in Pittsburgh to accept the award on July 11-13, 2017.

Included in the Board packet are the First Quarter Program Performance Results (PIP) and the First Quarter Financial Results. The first quarter financial report reveals solid progress in meeting our 2017 budget. Overall, Commissioner Ingram is satisfied with our progress financially and programmatically for the first quarter of 2017. The 12-page report is included in the Board packet. Ms. Puthoff inquired about the PIP Accreditation and Prescription Drug Overdose Grant sections. Commissioner Ingram indicated that the work for the accreditation section, now that we are accredited, will occur throughout the year. HCPH is required to submit a report to PHAB in one year. Mr. Davidson explained the current year PDO grant cycle will conclude in August and that a renewal application will be submitted for next year's funding.

The contract for Assistant Medical Director Services with Dr. Steve Feagins is enclosed in the Board packet for review. Also enclosed is Dr. Steve Feagins' curriculum vitae, for your further review. Assistant Prosecuting Attorney, Nee Fong Chin, has signed off on the contract. This item is on the agenda for the Board's consideration.

A staff celebration on HCPH achieving accreditation will occur on Wednesday, April 26 beginning at 9 am. We will have a breakfast available to staff and hope to have a few mementos to hand out. Commissioner Ingram encouraged the Board to attend.

Staff Reports

(a) Department of Community Health Services

Craig Davidson reported that the monthly overdose report covering data through March 2017 has been updated to include data showing naloxone distribution. A new table has been inserted which provides distribution by year to fire/emergency medical services, law enforcement, and treatment agencies. A process to collect and track usage data from these agencies each month is being implemented and future reports will also include these data.

Ohio Department of Health (ODH) Chief of Staff, Julie Walburn, learned of our daily overdose surveillance and reports after a recent period of elevated overdose activity resulted in our issuing a public health alert. As a result, we were invited to discuss our overdose surveillance and reporting process during the Local Health Department (LHD) spotlight segment of the March 29 ODH/LHD weekly conference call. Mr. Davidson provided a brief overview of our surveillance process covering our daily and monthly reports, criteria for issuing alerts, partners with whom we have worked to develop and refine the process, background on how the reports have evolved over time, and our future plans for enhancing the reports. Mr. Davidson has since received inquiries from other LHDs interested learning more about our surveillance, reporting and alerting protocols. Locally, Butler County would like to explore having their data added to our reports, while Franklin and Mercer Counties have each asked to schedule conference calls with us.

Mr. Davidson was very pleased to announce that we received notification from the National Association of City and County Health Officials (NACCHO) that the WeTHRIVE! initiative has been selected as a model practice! As stated in our notification email, the selection of our program as a model practice means that HCPH, "has demonstrated exemplary and replicable qualities in response to a local public health need."

We can expect a formal letter in the coming weeks with additional information. For now, we have been asked to save the date for the NACCHO Annual Conference in Pittsburgh during July 11-13 and the Grand Award Ceremony, on July 12, where HCPH will be recognized.

Mr. Davidson also acknowledged and thanked Health Promotion and Education Director, Rebecca Stowe, for her leadership and skillful execution in the development of the proposal that was submitted. Additionally, Mr. Davidson extended thanks and congratulations to all HCPH staff (both former and present) that have participated in developing and provided support to the WeTHRIVE! Initiative, including Kathy Lordo.

On March 30, LHD staff from the Southwest Ohio Public Health Region (SWOPHR) along with colleagues from regional partner organizations participated in a functional exercise to test our planning and response to a non-acute, mass fatality event. Each LHD participated from its department operations center or DOC. The scenario involved a pandemic influenza event caused by a novel strain of influenza that spread from Asia to the United States. The flu strain was widespread in the SWOPHR at the start of the exercise with the Centers for Disease Control and Prevention having initiated the federal pandemic response.

A total of 33 exercise injects were delivered over a three-hour period from exercise coordinators directing participants to provide responses to questions associated with determining alternate staffing arrangements as a result of shortages due to illness, addressing an influx of death record requests, provision of information to and general coordination of activities amongst partners, tracking of resources used and associated expenses, and handling of human remains.

A final after action report will be issued in the coming weeks to assess strengths and opportunities for improvement; both regionally and for each individual LHD.

As a next step, we are looking to have staff attend as observers a full-scale mass fatality exercise in May sponsored by ODH to see what we can learn from colleagues outside of our region.

The monthly Communicable Diseases Epi report was provided in the Board packets. No major communicable disease problems reported.

(b) Department of Environmental Health Services

Greg Kesterman provided the Board of Health an overview of a success story for a housing complaint in Green Township. Staff worked successfully with family members to resolve interior housing violations. Through successful partnership, the condemnation was lifted and the resident was able to move back into the home. In addition, there were three Housing Program Condemnations: 7491 Heatherwood Lane; Anderson Township, 8120 Ridge Avenue; Amberley Village, and 6604 Hearne Road, Green Twp.

Chuck DeJonckheere reported that the Hamilton County Public Health staff in the Division of Waste Management continues to work with Rumpke personnel and other agencies to identify measures to minimize the occurrence of off-site odors. Data from complaint responses and odor surveillance activities are summarized and reviewed annually by a workgroup comprised of HCPH, Southwest Ohio Air Quality Agency, Colerain Township Administration, Ohio EPA, US EPA, and Rumpke.

Since 2007, Rumpke has taken action to address odors by expanding gas collection and flare capability, applying an odor control blanket over the affected area. To further reduce odors, Rumpke installed an odor impermeable membrane (EVOH – Ethyl Vinyl Alcohol) on 51 acres, continued repairs of tears and leaks from the odor control blanket and installed enhanced gas collection systems, eliminating odorous leachate from residential sewers, and added numerous odor neutralizing/deodorizing delivery systems. Although off-site odors continue, based on an ongoing review by Ohio EPA of the air emission data collected, there are no immediate short-term or long-term health threats from the contaminants being measured.

Of the complaints received, 44% come from ten individuals. In 2016, HCPH conducted 28 site visits and Ohio EPA conducted 26 site visits. Rumpke has purchased an additional 300 acres and expect that will last for 50 years before they outgrow the area.

Commission Ingram stated that the educational presentation shall count as 25 minutes of training toward the required Board of Health training.

6. Unfinished Business:

None.

7. Finances

Anna Dowell provided the Board of Health an overview of first quarter financials. The year to date March 31, 2017 revenue expenditures and fund balance reports, grant summary, and the month of March 2017 Disbursements Report were included in the presentation by Ms. Dowell. The financial reports are included in the Board packet.

Ms. Puthoff moved to approve the monthly disbursements.

Mr. Chatham seconded the motion.

Roll Call Vote – All Aye

8. New Business

- a) Health Commissioner Travel Request
NACCHO meeting July 11-13, Pittsburgh, PA

Ms. Puthoff moved to approve the Health Commissioner Travel Request.

Mr. Chatham seconded the motion.

Roll Call Vote – All Aye

- b) Assistant Medical Director's Contract; Commissioner Ingram recused himself from this discussion. Ms. Puthoff and Ms. Chin reviewed the contract. The full contract is in the Board packet.

The AGREEMENT BETWEEN THE HAMILTON GENERAL HEALTH DISTRICT AND MERCY HEALTH CINCINNATI LLC was reviewed and voted on.

Ms. Puthoff moved to adopt the resolution.

Mr. Chatham seconded the motion.

Roll Call Vote – All Aye

- c) Staff Accreditation Celebration – April 26; Mr. Chatham will attend and speak to the staff.

Dr. Amend asked if Mr. Smallwood, guest, had anything that he would like to address the board. Mr. Smallwood indicated that he had no comments.

9. Adjournment

Ms. Puthoff moved to adjourn the meeting at 7:42 p.m.

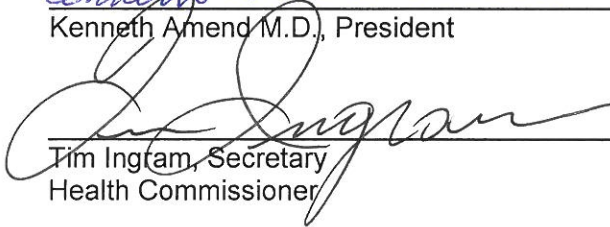
Mr. Chatham seconded the motion.

Roll Call Vote – All Aye

Next Board of Health meeting: May 8, 2017.



Kenneth Amend M.D., President



Tim Ingam, Secretary
Health Commissioner