

Hamilton County General Health District
REGULAR MEETING – BOARD OF HEALTH
March 11, 2013
Minutes

1. Call to Order

At 6:35 p.m., President, Tom Chatham called to order the regular session of the Board of Health of Hamilton County General Health District, followed by the Pledge of Allegiance.

2. Roll Call of Members

Members Present: Tom Chatham, President
Mark Rippe
Jim Brett, Vice President, arrived at 7:25pm

District Staff Present: Timothy Ingram, Health Commissioner
Kathy Lordo, Asst. Health Commissioner
Dr. Bjornson, Medical Director
Greg Kesterman, Asst. Health Commissioner
Chris Griffith, Director of Water Quality
John Teufel, Finance Officer
Robin Fristoe, Administrative Secretary

Guests: William Bozerth

3. Clean Kitchen Awards

The list of Clean Kitchen Award recipients was read by Mr. Kesterman and those in attendance were presented their award.

4. Approval of Minutes

Mr. Rippe moved to approve the minutes from the February 11, 2013 Board of Health meeting;
Mr. Brett seconded the motion.

Roll call vote – Yes: Rippe, Brett, Chatham

5. Health Commissioner's Report – Staff Reports

Mr. Ingram congratulated Mr. Chatham on his reappointment to the Board of Health for another five year term.

Hamilton County Public Health (HCPH) has negotiated a contract with the Manufactured Homes Commission to provide mobile home park inspections in Brown County.

Mr. Ingram mentioned the draft agenda in his report regarding the retreat scheduled for May 18, 2013. He asked that the Board members contact him with anything they would like to add or change.

Hamilton County Public Health will be conducting survey focus groups with selected stakeholders within Hamilton County. The focus groups will discuss the health assessment results and what are the health needs. From this feedback, HCPH will use this information in the

planning process. Ms. Lordo explained the Community Health Improvement Plan (CHIP) outlined in her report, and how this will help to form the strategic plan.

Craig Davidson, Director of Epidemiology and Assessment, provided a presentation on Hepatitis C cases reported in Hamilton County from 2003 to 2012. Aside from STD's, Hepatitis C is the highest reported communicable disease. Based on the information provided, Mr. Ingram plans to have Judith Feinberg, MD and UC Professor of Medicine attend the April Board meeting to address what can be done to reduce the number of Hepatitis C cases.

Kathy Lordo, Assistant Health Commissioner, Department of Community Health Services

Ms. Lordo discussed the accreditation process and will provide updates each month in her report to keep the Board informed. She has been in contact with staff at Northern Kentucky Health Department regarding the accreditation process since they have already been through it. Ms. Lordo stated they have been very helpful.

Greg Kesterman, Assistant Health Commissioner, Department of Environmental Health Services

Mr. Kesterman discussed the odor complaints at Rumpke Sanitary Landfill. He also discussed the new odor control blanket formulation that Rumpke plans to use in 2013 and he provided samples of the blanket layers that will be used.

Mr. Ingram discussed the contents of the HCPH 2012 annual report and prior year accomplishments.

6. Unfinished Business

There was no unfinished business to discuss.

7. Finances

- a) Disbursements Reports

Mr. Rippe moved to approve the Disbursements Report; **Mr. Brett** seconded the motion.

Roll call vote – Yes: Rippe, Brett, Chatham

8. New Business

- a) Variance SVAR2013-03 – 2 Edgewater Drive, Terrace Park

Based on the lack of information provided by the homeowner regarding the type of system they plan to install, **Mr. Rippe** moved to table Variance SVAR2013-03; **Mr. Brett** seconded the motion.

Roll call vote – Yes: Rippe, Brett, Chatham

- b) Health Commissioner's out of State travel March 21 to March 22, 2013 to Chicago and April 25 to April 26, 2013 to Indiana.

Mr. Brett moved to approve the Health Commissioner's travel March 21 to March 22, 2013 and April 25 to April 26, 2013; **Mr. Rippe** seconded the motion.

Roll call vote – Yes: Rippe, Brett, Chatham

c) Medical Director's contract

Mr. Rippe moved to approve the contract for the Medical Director, Dr. Stephen Bjornson, for the period of March 1, 2013 to February 28, 2014; **Mr. Brett** seconded the motion.

Roll call vote – Yes: Rippe, Brett, Chatham

d). Board of Health Re-organization

Mr. Ingram was appointed interim pro-temp for the Board of Health re-organization process.

Mr. Chatham nominated Jim Brett as President to the Hamilton County Board of Health; **Mr. Rippe** seconded the motion. Hearing no other nominations, the roll was called.

Roll call vote – Yes: Rippe, Brett, Chatham

Mr. Chatham nominated Dr. Amend as Vice President to the Hamilton County Board of Health; **Mr. Rippe** seconded the motion. Hearing no other nominations, the roll was called.

Roll call vote – Yes: Rippe, Brett, Chatham

9. Executive Session

Mr. Rippe moved to enter into executive session at 7:35pm to discuss personnel matters; **Mr. Brett** seconded the motion.

Roll call vote – Yes: Rippe, Brett, Chatham

The Board of Health concluded the executive session at 8:05pm, having made no decisions.

Roll call vote – Yes: Rippe, Brett, Chatham

10. Adjournment

Mr. Brett moved to adjourn the meeting at 8:06pm; **Mr. Rippe** seconded the motion.

Roll call vote – Yes: Rippe, Brett, Chatham

The next Board of Health meeting will be held on Monday, April 8, 2013 at 6:30 pm.

Jim Brett, President

Timothy I. Ingram, Secretary
Health Commissioner