

**Hamilton County General Health District**  
**REGULAR MEETING – BOARD OF HEALTH**  
**June 11, 2012**  
**Minutes**

**1. Call to Order**

At 6:30 p.m., President, Tom Chatham, called to order the regular session of the Board of Health of Hamilton County General Health District followed by the Pledge of Allegiance.

**2. Roll Call of Members**

Members Present: Tom Chatham, President  
Jim Brett, Vice President  
Dr. Kenneth Amend  
Mark Rippe

District Staff Present: Timothy Ingram, Health Commissioner  
Nee Fong Chin, Chief Assistant Prosecuting Attorney  
Greg Kesterman, Asst. Health Commissioner  
Kathy Lordo, Asst. Health Commissioner  
Dr. Bjornson, Medical Director  
Chris Griffith, Water Quality Director  
Robin Fristoe, Administrative Secretary

Guests: Robin White, Great Oaks  
Stephanie Wilms, Great Oaks

**3. Clean Kitchen Awards**

Mr. Kesterman presented a Clean Kitchen Award to the employees of Great Oaks who attended the Board meeting. He read aloud the list of Clean Kitchen Award recipients who were not in attendance.

**4. Approval of Minutes**

**Mr. Rippe** moved to approve the minutes from the May 14, 2012 Board of Health meeting; **Mr. Brett** seconded the motion.

**Roll call vote – Yes: Amend, Rippe, Brett, Chatham**

**5. Health Commissioner's Report**

Mr. Ingram informed the Board that the Governor has now signed the Mid-year Biennial Budget Bill. This will now make HB 487 law, which entails the elimination of the Ohio Public Health Council, the transfer of licensing authority for manufactured home parks, and the formation of a legislative committee to assess the future of governmental public health in the State of Ohio.

## Staff Reports

### **Kathy Lordo, Assistant Health Commissioner, Department of Community Health Services**

Dr. Bjornson, Medical Director, reported that the number of cases of reportable communicable diseases is unremarkable at this time. There is an increase in the number of syphilis cases reported and attributes the increase to an increase in screening.

The number of confirmed TB cases remains comparable to this time in 2011, yet there is a decrease in the number of TB skin tests and chest x-ray's.

Dr. Bjornson mentioned the outbreak of Hand, Foot, and Mouth Disease in two daycare centers located in Hamilton County. Both centers have been contacted by our Epi and Environmental Health staff.

### **Greg Kesterman, Assistant Health Commissioner, Department of Environmental Health Services**

Mr. Kesterman informed the Board of two variance requests for public swimming pools that may be presented at the July Board meeting.

The Plumbing Division has been busy with the Mercy West construction. Currently there are two inspectors assigned to the project and they visit the site three days a week.

## **6. Unfinished Business**

There was no unfinished business to discuss.

## **7. Finances**

### **Revenues and Expenditures, Mileage and Disbursements**

Mr. Ingram reported that revenue remains strong and ahead of budgeted projections while expenditures are slightly below budget. The 2010 audit is nearing completion and Clara Hughes, Finance Officer, will provide a full report at the July Board meeting.

Mr. Chatham suggested that when reporting on the TB contract finances, to report on the actual time period that Hamilton County Public Health (HCPH) has had the contract, rather than the five-year average. This is due to the fact that HCPH has not had this contract for the five-year period. Mr. Ingram agreed to look into this.

**Mr. Rippe** moved to approve the Revenues and Expenditures, Mileage and Disbursements; **Dr. Amend** seconded the motion.

**Roll call vote – Yes: Amend, Rippe, Brett, Chatham**

**8. New Business**

a) **Variance – SVAR201209** – 618 Floral Ave., Terrace Park

Applicant is requesting a variance for setback requirements from an existing deck and new screened-in porch to the septic tank.

**Mr. Brett** moved to approve Variance SVAR201209; **Mr. Rippe** seconded the motion.

**Roll call vote – Yes: Amend, Rippe, Brett, Chatham**

b) **Health Commissioner’s out of state travel request**

The Health Commissioner requests approval to travel to Los Angeles from July 10 to July 14, 2012 to attend the annual NACCHO conference.

**Dr. Amend** moved to approve the Health Commissioners out of state travel; **Mr. Brett** seconded the motion.

**Roll call vote – Yes: Amend, Rippe, Brett, Chatham**

**9. Adjournment**

**Mr. Brett** moved to adjourn the meeting at 7:00 pm; **Mr. Rippe** seconded the motion.

**Roll call vote – Yes: Amend, Rippe, Brett, Chatham**

The next Board of Health meeting will be held on Monday, July 9, 2012 at 6:30 pm.

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Thomas Chatham, President

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Timothy I. Ingram, Secretary  
Health Commissioner