

Hamilton County General Health District
REGULAR MEETING – BOARD OF HEALTH
January 14, 2013
Minutes

1. Call to Order

At 6:30 p.m., Tracey Puthoff, Esq. called to order the regular session of the Board of Health of Hamilton County General Health District, followed by the Pledge of Allegiance.

2. Roll Call of Members

Members Present: Mark Rippe
Dr. Kenneth Amend
Tracey Puthoff, Esq.

District Staff Present: Timothy Ingram, Health Commissioner
Kathy Lordo, Asst. Health Commissioner
Greg Kesterman, Asst. Health Commissioner
Chris Griffith, Director of Water Quality
Robin Fristoe, Administrative Secretary
Dr. Bjornson, Medical Director

Guests: John Firth
Brandon Stock
Robert Wallingford
Sean Keith

3. Clean Kitchen Awards

The list of Clean Kitchen Award recipients was read by Mr. Kesterman and those in attendance were presented their award.

4. Approval of Minutes

Dr. Amend moved to approve the minutes from the December 10, 2012 Board of Health meeting; **Mr. Rippe** seconded the motion.

Roll call vote – Yes: Amend, Puthoff, Rippe

5. New Business

a) Variance SVAR201224 – 3602 Shady Lane, Miami Township

Mr. Rippe moved to approve Variance SVAR201224 – 3602 Shady Lane, Miami Township; using the existing leach-lines, requiring the installation of a pre-treatment unit with a disinfectant, in place of the existing tank. The building drain and sewer, between the tank and house, must also be upgraded. If this fails, the homeowner is required to install a new system within 120 days. A restriction on the deed to the property must be added now; **Dr. Amend** seconded the motion.

Roll call vote – Yes: Amend, Puthoff, Rippe

b) Variance SVAR201225 – 10048 Starspray Drive, Harrison Township

Dr. Amend moved to approve Variance SVAR201225 – 10048 Starspray Drive, Harrison Township; **Mr. Rippe** seconded the motion.

Roll call vote – Yes: Amend, Puthoff, Rippe

6. Executive Session

Mr. Rippe moved to enter into executive session at 7:15pm to discuss pending litigation; **Dr. Amend** seconded the motion.

Roll call vote – Yes: Amend, Puthoff, Rippe

The Board of Health concluded the executive session at 7:30pm, having no decision.

7. Health Commissioner's Report

Mr. Ingram announced the hiring of a Finance Officer. He also reported on the Prosecutor's opinion to permit a current Board member from the Licensing Council to serve the remainder of his term on the Board of Health.

Kathy Lordo, Assistant Health Commissioner, Department of Community Health Services

Ms. Lordo discussed the portion of her report pertaining to HIV cases January 1 – November 30, 2012.

Greg Kesterman, Assistant Health Commissioner, Department of Environmental Health Services

Mr. Kesterman provided an update on the Smoke Free Ohio Program. He also discussed the increase in C&DD landfills.

8. Unfinished Business

There was no unfinished business to discuss.

9. Finances

Revenues, Expenditures, and Disbursements

Mr. Rippe moved to approve the Revenues, Expenditures, and Disbursements; **Dr. Amend** seconded the motion.

Roll call vote – Yes: Amend, Puthoff, Rippe

10. Executive Session

Mr. Rippe moved to enter into executive session at 8:00pm to discuss personnel matters; **Dr. Amend** seconded the motion.

Roll call vote – Yes: Amend, Puthoff, Rippe

The Board of Health concluded the executive session at 8:05pm with no decisions made.

11. Adjournment

Dr. Amend moved to adjourn the meeting at 8:06pm; **Mr. Rippe** seconded the motion.
Roll call vote – Yes: Amend, Puthoff, Rippe

The next Board of Health meeting will be held on Monday, February 11, 2013 at 6:30 pm.

Thomas Chatham, President

Timothy I. Ingram, Secretary
Health Commissioner