

Hamilton County General Health District
REGULAR MEETING – BOARD OF HEALTH
May 13, 2013
Minutes

1. Call to Order

At 6:30 p.m., President, Jim Brett, called to order the regular session of the Board of Health of Hamilton County General Health District, followed by the Pledge of Allegiance.

2. Roll Call of Members

Members Present: Jim Brett, President
Dr. Kenneth Amend, Vice President
Tracey Puthoff
Mark Rippe

District Staff Present: Timothy Ingram, Health Commissioner
Nee Fong Chin, Chief Assistant Prosecuting Attorney
Kathy Lordo, Asst. Health Commissioner
Dr. Bjornson, Medical Director
Greg Kesterman, Asst. Health Commissioner
Chris Griffith, Director of Water Quality
Jeremy Hessel, Director of Environmental Health
Mandy Bartel, Environmental Health Sanitarian
Robin Fristoe, Administrative Secretary
Tucker Stone, Environmental Health Supervisor

Guests:	Manhar Patel	Anna Patel
	Simone Whitehead	Steve Schrichten
	Karen Schrichten	Debra Gelsing
	Karen Boleg	Tina Unger
	Kathy Summe	Candy Merle
	Mr. Sears	

3. Clean Kitchen Awards

The list of Clean Kitchen Award recipients was read by Mr. Kesterman and those in attendance were presented their award.

4. Approval of Minutes

Ms. Puthoff moved to approve the minutes from the April 8, 2013 Board of Health meeting as amended by Ms. Puthoff, **Mr. Rippe** seconded the motion.

Roll call vote – All aye

5. Health Commissioner's Report

Mr. Ingram provided a presentation on the staff's strategic plan "Building a Healthier Future Together". He explained that this is the next step in the accreditation process.

Staff Reports

Kathy Lordo, Assistant Health Commissioner, Department of Community Health Services

Ms. Lordo reminded of the upcoming retreat and provided a brief insight as to what will be discussed.

Dr. Bjornson, Medical Director, reported on Hepatitis B and C, Syphilis, Tuberculosis and the reportable communicable diseases. Ms. Lordo provided a handout explaining the different Hepatitides and treatment.

Greg Kesterman, Assistant Health Commissioner, Department of Environmental Health Services

Mr. Kesterman and Jeremy Hessel, Director of Environmental Health, recognized Mandy Bartel, Registered Sanitarian in the Division of Environmental Health, as recipient of the Ray Watts Outstanding Sanitarian Award. This award recognizes one sanitarian in Ohio based on their contribution and achievements in the Environmental Health field. Ms. Bartel qualified by winning the Southwest Sanitarian of the Year Award in October 2012.

Mr. Kesterman announced that the Environmental Health Division was the recipient of the Samuel J. Crumbine Consumer Protection Award. Mr. Hessel provided an overview of this award.

7. Unfinished Business

There was no unfinished business to discuss.

8. Finances

- a) Disbursements

Ms. Puthoff moved to approve the Disbursements; **Dr. Amend** seconded the motion.

Roll call vote – All aye

9. New Business

- a) Variance SVAR2013-02 – 10167 Lincoln Rd., Camp Dennison

Nee Fong Chin, Chief Assistant Prosecuting Attorney, along with the technical support of staff, will draft an agreement and will draft a deed restriction.

Ms. Puthoff moved to approve variance SVAR2013-02 – 10167 Lincoln Rd., Camp Dennison; per all recommendations listed by Ms. Chin and Mr. Griffith, per the written and signed agreement from Ms. Chin, and per the deed restriction from Ms. Chin; **Dr. Amend** seconded the motion.

Roll call vote – All aye

Mr. Rippe recused himself

- b) Health Commissioner's out of State travel July 8 to July 10, 2013 to attend the National Environmental Health Conference in Washington and July 10 to July 12, 2013 to attend the NACCHO Conference in Texas.

Ms. Puthoff moved to approve the Health Commissioner's travel July 8 to July 10, 2013 and July 10 to July 12, 2013; **Dr. Amend** seconded the motion.

Roll call vote – All aye

10. Executive Session – Personnel matters

Ms. Puthoff moved to enter into Executive Session at 8:30pm to discuss personnel matters; **Mr. Rippe** seconded the motion.

Roll call vote – All aye

The Board of Health concluded the executive session at 8:34pm, having made no decisions.

Roll call vote – All aye

11. Adjournment

Ms. Puthoff moved to adjourn the meeting at 8:40pm; **Dr. Amend** seconded the motion.

Roll call vote – All aye

The next Board of Health meeting will be held on Monday, June 10, 2013 at 6:30pm.

Jim Brett, President

Timothy I. Ingram, Secretary
Health Commissioner