

Hamilton County General Health District
REGULAR MEETING – BOARD OF HEALTH
September 9, 2013
Minutes

1. Call to Order

At 6:30 p.m., President, Jim Brett, called to order the regular session of the Board of Health of Hamilton County General Health District, followed by the Pledge of Allegiance.

2. Roll Call of Members

Members Present: Jim Brett, President
Dr. Kenneth Amend, Vice President
Tracey Puthoff
Mark Rippe
Tom Chatham

District Staff Present: Timothy Ingram, Health Commissioner
Nee Fong Chin, Chief Assistant Prosecuting Attorney
Greg Kesterman, Asst. Health Commissioner
Chris Griffith, Director of Water Quality
John Teufel, Finance Officer
Vanessa Walker, Clerical

Guests: Steve Hunt Fiona Ehrnschwender
Chris Haber Mohsen Rezayat
Shari Turner-Jewish Hospital Jack Hill -Jewish Hospital
Bill Hays -Jewish Hospital Zina Zmood-Standard Textile Cafe
Mindy Matulavitch-Red Lobster Steve Muhlbaum -Red Lobster
Matthew Early-Red Lobster John Phelps-Buffalo Wings & Rings
Si Rose- Buffalo Wings & Rings Sara Braun-J.Gumbo's
Richie Williams-Buffalo Wings & Rings

3. Clean Kitchen Awards

Mr. Kesterman read the list of Clean Kitchen Award recipients and those in attendance were presented their award. Several of these recipients are repeat winners. The Environmental Health Division has placed a greater emphasis on the Clean Kitchen Award. The program has been redesigned to include teaming with the agency's public information function to make the award identifiable and coveted as a marketing tool for licenses.

4. Approval of Minutes

Ms. Puthoff moved to approve the minutes from the August 12, 2013 Board of Health meeting,
Mr. Rippe seconded the motion.

Roll call vote – All aye

Mr. Chatham - Abstained

5. Health Commissioner's Report

Mr. Ingram discussed the new lobby hours for public access. After an internal analysis of lobby visits and phone patterns, Thursday mornings were chosen as the least disruptive to customers. This will allow the Customer Service staff time to meet without interruption.

6. Staff Reports

Kathy Lordo, Assistant Health Commissioner, Department of Community Health Services

Ms. Lordo was not present and upon review of her previously submitted report, the Board had no questions.

Greg Kesterman, Assistant Health Commissioner, Department of Environmental Health Services

Mr. Kesterman announced that the Division of Water Quality has initiated further review of Regulation 529.

Mr. Kesterman announced that an application for a license transfer has been received for the New Baltimore C&DD Landfill.

7. Unfinished Business

There was no unfinished business to discuss.

8. Finances

- a) Disbursements

Mr. Rippe moved to approve the Disbursements; **Mr. Chatham** seconded the motion.

Roll call vote – All aye

9. New Business

- a) Variance SVAR2013-09 – 6 Denison Lane, Terrace Park

Ms. Puthoff moved to approve variance SVAR2013-09 – 6 Denison Lane, Terrace Park, contingent upon compliance with the seven staff recommendations; **Mr. Chatham** seconded the motion.

Roll call vote – All aye

- b) Variance SVAR2013-10 – 5855 Drewry Farm, Indian Hill,

Ms. Puthoff moved to approve variance SVAR2013-10 - 5855 Drewry Farm, Indian Hill, contingent upon the staff recommendations; **Mr. Rippe** seconded the motion.

Roll call vote – All aye

- c) Variance SVAR2013-11 – 8515 Blome Road, Indian Hill,

Ms. Puthoff moved to approve variance SVAR2013-11 – 8515 Blome Road, Indian Hill contingent upon the staff recommendations; **Mr. Rippe** seconded the motion.

Roll call vote – All aye

10. Adjournment

Mr. Rippe moved to adjourn the meeting at 7:18pm; **Mr. Chatham** seconded the motion.
Roll call vote – All aye

The next Board of Health meeting will be held on Monday, October 14, 2013 at 6:30pm.

Jim Brett, President

Timothy I. Ingram, Secretary
Health Commissioner