

**Hamilton County General Health District**  
**REGULAR MEETING – BOARD OF HEALTH**  
**October 8, 2012**  
**Minutes**

**1. Call to Order**

At 6:30 p.m., President, Tom Chatham, called to order the regular session of the Board of Health of Hamilton County General Health District, followed by the Pledge of Allegiance.

**2. Roll Call of Members**

Members Present: Tom Chatham, President  
Dr. Kenneth Amend  
Tracey Puthoff, Esq.  
Mark Rippe

District Staff Present: Timothy Ingram, Health Commissioner  
Kathy Lordo, Asst. Health Commissioner  
Stephen Bjornson, Medical Director  
Greg Kesterman, Asst. Health Commissioner  
Robin Fristoe, Administrative Secretary

Guests: Patty Branch  
Leigh Duetin  
Nicky Couch  
Steve Thomas  
Lorrie Perkins  
Barb Hawthorne  
Regina Proctor

**3. Clean Kitchen Awards**

Mr. Kesterman read the list of Clean Kitchen Award recipients. He presented the Clean Kitchen Award to Liberty Nursing Center of Riverview staff who attended the Board meeting.

**4. Approval of Minutes**

**Dr. Amend** moved to approve the minutes from the September 10, 2012 Board of Health meeting; **Ms. Puthoff** seconded the motion.

**Roll call vote – Yes: Amend, Rippe, Puthoff, Chatham**

**5. Health Commissioner's Report**

Mr. Ingram noted the nice compliments from citizens pertaining to two Hamilton County Public Health (HCPH) employees. He added that these compliments are always appreciated and he is pursuing ideas to reward employees when they receive compliments.

Mr. Ingram discussed the meningitis outbreak related to the contaminated batch of steroids. Ms. Lordo explained what HCPH has done, thus far, to address this issue. Dr. Bjornson, Medical Director, explained what steps are being taken to test any suspect cases.

## Staff Reports

### **Kathy Lordo, Assistant Health Commissioner, Department of Community Health Services**

Ms. Lordo explained that the Strategic Alliance for Health grant will end in September. This is earlier than expected, due to fund realignment with CDC. Due to this, staff duties have been reassigned. She mentioned that HCPH was not awarded the Community Transformation Grant. She discussed various grants that HCPH is currently applying for.

The TB chest films are now digital and staff have been successful in sending them digitally.

The West Nile virus resulted in two deaths in Hamilton County.

There has been an increase in the use of the AHEAD tool within the communities.

There has been a decrease in the number of births registered, yet an increase in the number of birth certificates purchased.

### **Greg Kesterman, Assistant Health Commissioner, Department of Environmental Health Services**

In the Division of Environmental Health (EH), there have been a total of 110 Clean Kitchen applications of which 82 have resulted in receiving an award. Mr. Kesterman highlighted the two EH staff members who received awards.

Mr. Kesterman discussed the upcoming change in licensing and inspecting of Manufactured Home Parks.

Mr. Kesterman provided an update on Rumpke Sanitary Landfill. He discussed the increase in volumes at Construction & Demolition Debris facilities.

## **6. Unfinished Business**

There was no unfinished business to discuss.

## **7. Finances**

### **Revenues and Expenditures, Mileage and Disbursements**

**Mr. Rippe** moved to approve the Revenues and Expenditures, Mileage and Disbursements; **Ms. Puthoff** seconded the motion.

**Roll call vote – Yes: Amend, Rippe, Puthoff, Chatham**

## **8. New Business**

### **a) November Board of Health meeting date change**

Mr. Ingram suggested changing the date of the November Board meeting since it falls on Veteran's Day. After discussion, a motion was made to change the date to November 5, 2012.

**Ms. Puthoff** moved to move the November 12, 2012 Board of Health meeting to November 5, 2012, 6:30pm; **Dr. Amend** seconded the motion.

**Roll call vote – Yes: Amend, Rippe, Puthoff, Chatham**

**b) Board of Health retreat**

The Board of Health retreat will be held March 2, 2013, 8:30am at Kenwood Country Club.

**9. Adjournment**

**Ms. Puthoff** moved to adjourn the meeting at 7:57pm; **Mr. Rippe** seconded the motion.

**Roll call vote – Yes: Amend, Rippe, Puthoff, Chatham**

The next Board of Health meeting will be held on Monday, November 5, 2012 at 6:30 pm.

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Thomas Chatham, President

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Timothy I. Ingram, Secretary  
Health Commissioner