

**Hamilton County General Health District**  
**REGULAR MEETING – BOARD OF HEALTH**  
**November 5, 2012**  
**Minutes**

**1. Call to Order**

At 6:30 p.m., President, Tom Chatham, called to order the regular session of the Board of Health of Hamilton County General Health District, followed by the Pledge of Allegiance.

**2. Roll Call of Members**

Members Present: Tom Chatham, President  
Jim Brett, Vice President  
Dr. Kenneth Amend  
Tracey Puthoff, Esq.  
Mark Rippe

District Staff Present: Timothy Ingram, Health Commissioner  
Kathy Lordo, Asst. Health Commissioner  
Greg Kesterman, Asst. Health Commissioner  
Chris Griffith, Director of Water Quality  
Robin Fristoe, Administrative Secretary

Guests: Jennifer Taylor  
Kerry Owens

**3. Clean Kitchen Awards**

The list of Clean Kitchen Award recipients was read by Mr. Kesterman, of which none attended the Board of Health meeting.

**4. Approval of Minutes**

**Mr. Rippe** moved to approve the minutes from the October 8, 2012 Board of Health meeting;  
**Ms. Puthoff** seconded the motion.

**Roll call vote – Yes: Amend, Rippe, Puthoff, Chatham**  
**Abstain: Mr. Brett**

**5. Health Commissioner's Report**

Mr. Ingram congratulated Sanitarians Mandy Bartel and Scott Puthoff, on their recent awards and recognition from the Ohio Environmental Health Association. Mr. Kesterman will provide more detail in his report.

Mr. Ingram thanked the staff who stepped up to help with the finances. Interviews for the position will begin tomorrow, November 6. Mr. Rippe suggested contracting with Account Temps during the interim to which Mr. Ingram discussed the cumbersome financial programs used within the County.

Mr. Ingram reported on the Legislative Committee on Public Health Futures.

Mr. Ingram provided a brief update on the fungal meningitis outbreak.

## Staff Reports

### **Kathy Lordo, Assistant Health Commissioner, Department of Community Health Services**

With nothing further from Ms. Lordo to add to her report, Mr. Ingram provided a brief update on the syphilis program.

### **Greg Kesterman, Assistant Health Commissioner, Department of Environmental Health Services**

Mr. Kesterman congratulated the two award recipients, Mandy Bartel who was recognized as the Southwest Ohio Environmental Health Association (SWOEHA) Sanitarian of the Year and Scott Puthoff who was recognized by SWOEHA for Publication of the Year for his journal article submission.

Mr. Kesterman discussed the Rumpke Sanitary Landfill and added there are no major updates. Mr. Ingram suggested the Board members take a tour of the landfill and he will set this up for sometime within the next thirty days.

## **6. Unfinished Business**

Mr. Brett has marked his calendar to attend the Board of Health retreat on March 2, 2013, 8:30am at the Kenwood Country Club. .

## **7. Finances**

### **Revenues and Expenditures Mileage and Disbursements**

**Ms. Puthoff** moved to approve the Revenues and Expenditures, Mileage and Disbursements; **Mr. Brett** seconded the motion.

**Roll call vote – Yes: Amend, Rippe, Puthoff, Brett, Chatham**

## **8. New Business**

a) Variance SVAR201218 – 688 Eight Mile Road, Anderson Twp.

**Mr. Rippe** moved to table Variance SVAR201218 – 688 Eight Mile Road, Anderson Township, for thirty days to review telemetry options; **Dr. Amend** seconded the motion.

**Roll call vote – Yes: Amend, Rippe, Puthoff, Brett, Chatham**

b) Variance SVAR201219 – 12089 Cedar Drive, Symmes Twp.

**Dr. Amend** moved to deny Variance SVAR201219 - 12089 Cedar Drive, Symmes Township; **Ms. Puthoff** seconded the motion.

**Roll call vote – Yes: Amend, Puthoff, Brett, Chatham  
Recuse: Mr. Rippe**

c) Variance SVAR201220 – 721 Floral Avenue, Terrace Park

**Ms. Puthoff** moved to approve Variance SVAR201220 – 721 Floral Avenue, Terrace Park; **Dr. Amend** seconded the motion.

**Roll call vote – Yes: Amend, Puthoff, Brett, Chatham  
Recuse: Mr. Rippe**

## 9. Executive Session

**Ms. Puthoff** moved to enter into executive session at 7:38pm; **Mr. Brett** seconded the motion.

**Roll call vote – Yes: Amend, Rippe, Puthoff, Brett, Chatham**

The Board of Health concluded the executive session at 8:24pm.

## 10. Adjournment

**Ms. Puthoff** moved to adjourn the meeting at 8:25pm; **Mr. Brett** seconded the motion.

**Roll call vote – Yes: Amend, Rippe, Puthoff, Brett, Chatham**

The next Board of Health meeting will be held on Monday, December 10, 2012 at 6:30 pm.

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Thomas Chatham, President

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Timothy I. Ingram, Secretary  
Health Commissioner