

Bond Requirements

A bond must have the following items to meet the contractor registration requirements:

- _____ Only an original bond will be accepted. **Do not** attempt to reproduce our bond form as it is pre-signed by the assistant prosecuting attorney.
- _____ Bond must be valid through December 31 of the registration year.
- _____ Bond company must be "A" rated or better.
- _____ Principal's printed name and signature must be on appropriate lines.
- _____ Two (2) witness signatures for the principal must be present.
- _____ Surety/Attorney-in-fact's name and signature must be on appropriate lines.
- _____ Two (2) witness signatures for the surety/attorney-in-fact must be present.
- _____ Embossed or gold seal from the surety/attorney-in-fact must be affixed to the **bond form** not just the power of attorney.
- _____ Power of attorney must accompany the bond.
- _____ Active certificate of compliance, aka certificate of authority, from the Ohio Department of Insurance must accompany bond.

QUESTIONS

We look forward to working with you during this upcoming year. If you have questions about the registration requirements, please contact customer service at (513) 946-7800 or hcphcustserv@hamilton-co.org.