Bond Requirements

A bond must have the following items to meet the contractor registration requirements:

____ Only an original bond will be accepted. **Do not** attempt to reproduce our bond form as it is pre-signed by the assistant prosecuting attorney.

____ Bond must be valid through December 31 of the registration year.

____ Bond company must be "A" rated or better.

____ Principal's printed name and signature must be on appropriate lines.

____ Two (2) witness signatures for the principal must be present.

____ Surety/Attorney-in-fact's name and signature must be on appropriate lines.

____ Two (2) witness signatures for the surety/attorney-in-fact must be present.

____ Embossed or gold seal from the surety/attorney-in-fact must be affixed to the bond form, not just the power of attorney.

____ Power of attorney must accompany the bond.

____ Active certificate of compliance, aka certificate of authority, from the Ohio Department of Insurance must accompany bond.

**QUESTIONS**

We look forward to working with you during this upcoming year. If you have questions about the registration requirements, please contact customer service at (513) 946-7800 or hcphcustserv@hamilton-co.org.