

**Hamilton County General Health District
REGULAR MEETING – BOARD OF HEALTH
Minutes – December 10, 2007**

1. Call to Order

At 6:30 p.m., President Mark Rippe called to order the regular session of the Board of Health of the Hamilton County General Health District.

2. Roll Call of Members

Members present: President Mark Rippe; Vice President, Thomas W. Chatham;
Tracey Puthoff, Esq.; Kenneth Amend, M.D.; Jim Brett.
District Staff: Timothy Ingram, Health Commissioner; Kathy Lordo, Assistant Health
Commissioner; Chris Griffith, Director of Water Quality Division;
Chief Assistant Prosecuting Attorney Nee Fong Chin
Guests: None

3. Approval of Minutes

Dr. Amend moved to approve the November 19, 2007, minutes. **Mr. Rippe** seconded the motion.

Roll call vote – Yes: Amend, Chatham, Puthoff, Brett, Rippe

4. Health Commissioner's Report

Mr. Ingram highlighted agenda items and his written report items:

- a) Monthly Communicable Disease Report was distributed to the Board members.
Ms. Lordo, Assistant Health Commissioner will review the report later in the meeting.
- b) A thank you card was given to the Board of Health by staff members, in appreciation of the staff anniversary awards policy.
- c) If passed, Senate Bill 241 will allow counties to accept credit card payments directly through county websites, giving customers and vendors easier access to paying fees. Senator Seitz has agreed to add an amendment on behalf of Hamilton County General Health District.
Mr. Ingram informed Senator Seitz this change would be a step in the right direction to providing our customers with excellent and efficient customer service. Testimony regarding this bill will be given at the Statehouse on December 11, 2007 by Mr. Ingram.
- d) Mr. Ingram reviewed humorous notes he received over the years from a citizen on Rollymeade Drive. Sewers were eventually installed in that neighborhood in 1998.

Assistant Health Commissioner Kathy Lordo

- a) Ms. Lordo reviewed the Monthly Communicable Disease Surveillance Report for November 2007. She talked about the various approaches to health promotion such as providing direct programming in schools. School Health Advisory Councils (SHAC) have been formed to implement policy changes. School Health Advisory Councils are made up of school members and members of the community, working together to improve the health of students and the community.

We received an invitation from the Robert Wood Johnson Foundation to attend a meeting in New Orleans where the foundation will announce what will be done regarding obesity in

schools in the future. Ms. Lordo stated we would like to use our portion of the money to measure the body weight index of all children in Hamilton County.

Ms. Lordo stated we are at the end of our first contract year with Maxim for immunizations. They provided immunizations to high risk groups. They distributed 560 doses of flu vaccine and 23 of the meningococcal. Distribution of the flu vaccine has been slow this year because it is plentiful. After flu season we will survey doctors, inquiring about the amount of vaccine they had, how much they distributed and if they would participate again next year.

5. Finances

- a) Mr. Ingram stated final 2007 revenue and expenses for Public Health will be available next month. Dr. Amend pointed out operational inspection fees were up \$15,000, 2% over last year due to almost 1,000 inspections more than last year. He questioned why the amount was lower than would be expected. Mr. Griffith, Director of Water Quality stated that although invoices are sent out, not all are paid or paid on time. Mr. Ingram added that the difference will balance out over time. **Mr. Brett** moved to approve the revenue. **Mr. Chatham** seconded.

Roll call vote – Yes: Amend, Chatham, Puthoff, Brett, Rippe

6. Variances

- a) Mr. Daniel P. McNeil, 306 Harvard Avenue, Terrace Park, Ohio requested a variance to install a septic system due to ten foot setback requirement. Upon final inspection of the septic system, staff found a patio was installed on the property violating the setback requirements in regulation 529.02 (Q). Staff recommended denial of the variance due to setback requirements not being met. However, approval was requested by the applicant, contingent upon surface water being diverted away from the septic tank. It was determined the builder was responsible for installing the patio, which may have been sub-contracted. Ms. Puthoff asked, "How did they install the patio without a permit?" Mr. Griffith stated the process in Terrace Park is different than most of the county. He explained Terrace Park has their own Building Department which is not on the same computer program as the rest of the county. We are not always made aware of changes to the plans after we approve them.

Ms. Puthoff questioned Mr. Griffith about putting shrubbery around the septic system lids. Mr. Griffith explained plants and shrubs are permissible next to the lids as long as access is not blocked.

Ms. Puthoff was concerned about future problems with communication between Hamilton County Public Health and Terrace Park. Mr. Griffith will contact Bill Fiedler, Building Official of Terrace Park to reiterate the importance of communication between both departments. Ms. Chin questioned if a program has been put in place to monitor how many cases like this happen and if Terrace Park is aware we are monitoring these cases. Mr. Griffith stated this is the first time in three years we have had a breakdown in communication. **Mr. Brett** moved to approve the variance, contingent upon surface water directed away from the system, the grading of the landscaping and final approval of staff. **Ms. Puthoff** seconded.

Roll call vote – Yes: Amend, Chatham, Puthoff, Brett, Rippe

7. New Business

- b) Miamiview CD&D License Transfer

Board member Mr. Chatham stated Messrs. West are clients of his and he recuses himself from the discussion.

Whitewater Township has been sold to MIA-ECO, LLC. Ownership of the property has been transferred from Miami View Investments to MIA-ECO, LLC. Notices of the sale have been posted at thirty day intervals in the newspaper. Transfer of the Construction Demolition & Debris license is being requested by MIA-ECO, LLC owners and brothers Gary and Terry West, operators of West Paving and Excavation. They are being represented by Jim Cade.

Mr. DeJonckheere explained the site has a design capacity of just over two million cubic yards which is estimated to last twenty-nine and a half years. Mr. DeJonckheere recommends the 2008 CD&D license be issued to MIA-ECO, LLC. Ms. Puthoff asked about financial assurance for the property. Mr. DeJonckheere explained how financial assurance works and that a financial assurance bond is being secured.

Mr. Ingram stated that your approval to license the landfill would be contingent upon securing the bond. Dr. Amend inquired about the equipment owned by MIA-ECO to run the facility. Gary West stated they have all heavy equipment needed, listing various heavy equipment. Ms. Puthoff asked about the plan to get the landfill up and running. Mr. Cade explained there are four phases of production which would begin upon receiving the license and would be completed by summer of 2008. **Dr. Amend** moved to approve the transfer of the license contingent upon proof of publishing prominent notice in the paper at four week intervals and submission of financial assurance. **Ms. Puthoff** seconded.

Roll call vote – Yes: Amend, Puthoff, Brett, Rippe
Abstained: Mr. Chatham

8. Executive Session

At 7:10 p.m., **Mr. Rippe** moved to go into executive session to discuss personnel matters.

Mr. Brett seconded the motion.

Role Call Vote – Yes: Amend, Puthoff, Brett, Chatham, Rippe

The Board returned from executive session at 7:47 p.m. **Mr. Rippe** moved that staff merit pay adjustments as recommended by the Health Commissioner be approved.

Ms. Puthoff seconded.

Role Call Vote - Yes: Amend, Puthoff, Brett, Chatham, Rippe

9. Adjournment:

With no other business to come before the Board, **Mr. Rippe** moved to adjourn at 7:47 p.m. **Mr. Chatham** seconded the motion.

Role Call Vote – Yes: Amend, Puthoff, Brett, Chatham, Rippe

Mark A. Rippe, President

Timothy I. Ingram, Secretary
Health Commissioner