

**Hamilton County General Health District**  
**REGULAR MEETING – BOARD OF HEALTH**  
**May 12, 2008**  
**Minutes**

**1. Call to Order**

At 6:30 p.m., President Mark Rippe called to order the regular session of the Board of Health of Hamilton County General Health District.

**2. Roll Call of Members**

Members Present: President, Mark Rippe; Kenneth G. Amend, M.D.;  
Jim Brett, Tom Chatham, Tracey Puthoff, Esq.

Others present: Timothy Ingram, Health Commissioner  
Dan DiCallo  
Mr. and Mrs. William Cunningham  
Ron Church

District Staff: Christopher Griffith, Director of Water Quality  
Terri Memory, Administrative Secretary

**3. Approval of Minutes**

**Dr. Amend** moved to approve the April 14, 2008 minutes. **Mr. Brett** seconded the motion.

**Roll call vote – Yes: Amend, Puthoff, Brett, Chatham, Rippe**

**4. Health Commissioner's Report**

- a. **Staff Acknowledgements** - Hamilton County Public Health received three staff acknowledgements this month. Aaron Morgan, Water Quality Sanitarian received an acknowledgment from a citizen for great customer service. Staff was recognized by the Butler County Board of Health for assistance with the Hepatitis A investigation. Senator Kearney sent a note of appreciation to Mr. Ingram and Hamilton County Public Health staff for meeting with him and discussing various programs.
- b. **Finance Officer** - Martin Allex, Administrative Assistant has retired from Hamilton County Public Health. Clara Hughes has been hired as Finance Officer. Clara comes from the Hamilton County Commissioner's budget office. Mr. Ingram asked the Board of Health for suggestions to improve the Board of Health finance report.
- c. **Tuberculosis Control program** - Tuberculosis Program is under our management. The transition went smoothly. We are evaluating re-activating the laboratory. Dr. Amend asked if having the lab testing done elsewhere is more cost-effective. Mr. Ingram stated cultures are currently being sent to Ohio Department of Health. However, other options are being evaluated. The Board of Health will be provided with revenue and expense information for the TB Program next month.
- d. **Tobacco Prevention and Control Foundation** - The Tobacco Prevention and Control Foundation was abolished by the Ohio General Assembly.

**5. New Business**

**a. Variance - 8505 Harrison Pike, Cleves, Ohio**

Currently a dry sewer is installed near the subdivision. It will be connected when the sewer line is operational. **Dr. Amend** moved to approve the variance contingent upon maintaining and meeting Board of Health Regulation 529. **Ms. Puthoff** seconded the motion.

**Roll call vote – Yes: Amend, Puthoff, Brett, Chatham, Rippe**

**b. Variance - 400 Fourth Avenue, Anderson Township**

Complying with rule 3901-28-10 will cause unusual and unnecessary hardship for the property owners. No other technically feasible and economically reasonable means of obtaining water from the proposed type of water source exists. The proposed solution is the construction and operation of a new well that will not cause contamination of the private water system or be endangered thereby. The existing well that is not constructed to current code will be abandoned upon completion of the new well. **Mr. Brett** moved to approve the variance contingent upon the existing point well being properly abandoned and the new well being tested annually with sample results sent to Hamilton County Public Health annually. **Dr. Amend** seconded the motion.

**Roll call vote – Yes: Amend, Puthoff, Brett, Chatham, Rippe**

**6. Unfinished Business**

**a. Smoke Free Ohio Hearings**

Mr. Rippe stated the Fraternal Order of Eagles case number on the front cover of the Smoke Free Ohio report is incorrect. Fraternal Order of Eagles case number SFO 2008-001, investigation 10799 should be case number SFO 2008-005, investigation 10799. The Rinks Flea Market Bingo case numbers are correct as submitted.

**1. Fraternal Order of Eagles - Case No. SFO 2008-005**

After review of the transcripts and Hearing Officer's decision, **Dr. Amend** moved to affirm the Hearing Officer's decision of case number SFO 2008-005, investigation 10799.

**Ms. Puthoff** seconded the motion.

**Roll call vote – Yes: Amend, Puthoff, Brett, Chatham, Rippe**

**2. Rinks Flea Market Bingo - Case No. SFO 2008-001 and SFO 2008-003**

**Ms. Puthoff** moved to affirm the Hearing Officer's decision of Rinks Flea Market Bingo, case number SFO 2008-001, investigation number 8398 and case number SFO 2008-003, investigation number 10463. **Mr. Chatham** seconded the motion.

**Roll call vote – Yes: Amend, Puthoff, Brett, Chatham, Rippe**

**b. Smoke-Free Ohio Hearings**

Mr. Rippe will attend the hearing scheduled for May 30 and Ms. Puthoff will attend the hearing on June 27, 2008.

**7. Finances**

**a. Revenues and Expenditures**

Mr. Chatham asked why home sewage treatment system fee revenue was higher in the winter, as opposed to summer, when most inspections are performed. Mr. Griffith stated that since inspections have been realigned, an equal number of inspections are now performed each month. Mr. Ingram asked Mr. Griffith to explain to the Board of Health how he lowered the Water Quality division's mileage cost. Mr. Griffith explained about 30% savings in mileage has been gained to date. **Dr. Amend** moved to approve the revenue and expenditure report and payment of the mileage and disbursements. **Mr. Brett** seconded the motion.

**Roll call vote – Yes: Amend, Puthoff, Brett, Chatham, Rippe**

Mr. Rippe referred back to item number 5, paragraph b: Re-establish the Board of Health meeting schedule for 2008-2009. **Mr. Brett** moved that the meetings be set on the second Monday of each month at 6:30 p.m. at the offices of Hamilton County Public Health.

**Mr. Rippe** seconded the motion.

**Roll call vote – Yes: Amend, Puthoff, Brett, Chatham, Rippe**

**8. Adjournment**

At 7:35 p.m., **Ms. Puthoff** moved to adjourn the meeting. **Mr. Chatham** seconded the motion.

**Roll call vote – Yes: Amend, Puthoff, Brett, Chatham, Rippe**

**Next Board of Health meeting is June 9, 2008.**

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Mark Rippe, President

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Timothy I. Ingram, Secretary  
Health Commissioner