

PRICE HILL TEEN EMPOWERMENT AND SUPPORT GRANT

OVERVIEW

This grant program helps fund innovative efforts to engage, empower, and support young people who have close family members that are struggling with addiction and/or substance abuse in the Price Hill communities in Cincinnati.

The Hamilton County Public Health Department will consider grant proposals for funding as they are received and will distribute approved funding on a first come, first served basis. If funding runs out, applicants will be given the option to have their proposals considered the following year if funding is available. Applicants can request a maximum of \$25,000 in grant funds.

Examples of potential grant projects include:

- Neighborhood-specific programs that are inclusive, are teen-led, and offer support for those dealing with substance abuse and addiction in their families.
- Development of teen leadership groups that include strong mental health and social supports
- Teen empowerment spaces that are designed and led by teens and include strong counseling and leadership components

ELIGIBILITY

Communities, schools, non-profit organizations, youth groups at religious organizations, and individuals who can register as vendors with Hamilton County Public Health are eligible to apply. All applicants must either live or work within Price Hill and have extensive experience with the community.

All grant activities must seek to empower and support teens who have family members struggling with addiction and/or substance abuse and must conduct all activities - written and verbal - in both English and Spanish in order to be considered inclusive.

Grant funds cannot replace existing funding.

The contact person for the grant must be at least 18 years of age.

All grant funds must be utilized, and the grant project must be fully operational within one year of the grant contract being signed by all parties.

Note: Hamilton County Public Health may be able to provide additional training around trauma informed care if proposal indicates a need or desires it.

FUNDING TIMELINE AND DECISIONS

- This grant will be open to applicants until November 1, 2021, or until all grant funds are disbursed.
- There will be a publicly available list of questions and answers regarding this grant.
- Hamilton County Public Health will review grant proposals and work with the Price Hill Advisory Committee to announce initial grant recipient(s) by November 19th.
- HCPH will make recommendations for funding based on the published selection criteria included in this package.
- Grant recipients can expect to receive funding once a contract is signed by all parties (usually within three months unless a proposal is submitted after November 1st, in which case do not expect funding for an additional two months).

ACCOUNTABILITY AND REPORTING REQUIREMENTS

HCPH reserves the right to visit a project site at any reasonable time and audit expenditures of grant funds.

Grantees must submit two reports:

- First report is due six months from the date that the grant contract is signed by all parties. The following must be included in this report:
 - total expenditures (include receipts and proof of payment of invoices for both grant funded and match funded budget items)
 - number of people impacted by the grant
 - major insights and lessons for future teen empowerment efforts
 - project activities
- Final report is due three months after the project period closes. The following must be included in this report:
 - number of people impacted by the grant
 - project activities
 - teen testimonies and leadership examples
 - project evaluation

MANDATORY

- Project must be inclusive across gender, race, ethnicity, language, sexual orientation, and other forms of identity and experience.
- Project must include youth leadership in both program design and implementation.
- Project must contain an itemized proposed budget for the project period.
- Project must include a list of 3 references from organizations or individuals that can attest to the character of the applicant.

EVALUATION POINTS

Highest priority will be given to projects that best meet the following criteria:

1. The project must focus on allowing teenagers in Price Hill to practice vulnerability in a safe place, building a strong sense of neighborhood and community, and developing youth leadership.
2. The project includes extensive research into best practices and other successful models of empowering, supporting, and counseling young people with substance abuse and addiction in their families from similar communities across the U.S. and Latin America.
3. The project demonstrates a clear plan for recruiting and organizing teenagers (ages 14-20) to participate in the youth empowerment efforts or group.
4. The project shows plans for sustainability in the future that includes youth leadership over time.
5. Applicant demonstrates prior experience successfully engaging and empowering members of the Price Hill community.
6. Applicant demonstrates an ability to complete project objectives in a cost-effective manner. Budget and project information submitted in the proposal will be reviewed and used, in part, to demonstrate the applicant's ability to complete project objectives.
7. The proposal is complete and easy to understand.
8. Applicant provides detailed information on all items/services listed on the budget page (if project involves the

purchase of equipment, provide photos, brand names, and price quotes; for personnel costs, include job description, employee requirements, expected hours, salary, and evaluation criteria).

GRANT WRITING ASSISTANCE AVAILABLE

HCPH will provide several types of assistance to potential applicants. We strongly recommend that you take advantage of these offerings before submitting your final application.

1. HCPH and the Price Hill Advisory Board will review and offer feedback on draft applications. Email draft applications to philip.graham@hamilton-co.org.
2. Feel free to contact Philip Graham at philip.graham@hamilton-co.org or 513.946.7974 for advice or assistance.

PRICE HILL TEEN EMPOWERMENT AND SUPPORT GRANT PROPOSAL COVER SHEET

(Print or Type)

Applicant Organization/Business _____

Address _____

City _____ Zip _____

Contact Person/Title _____

Telephone _____ Email _____

Type of organization: ___ Community
 ___ School
 ___ Non-profit Organization (attach IRS certification)
 ___ For-profit Business

Project Title _____

Grant Funds Requested \$ _____

Projected People Reached: _____

PROPOSED PROJECT SUMMARY

Please provide a *brief* description of your proposed project in the space provided.

[Empty space for project description]

Authorized Official (Print Name) _____

Signature _____

Title _____

Date _____

PRICE HILL TEEN EMPOWERMENT AND SUPPORT GRANT PROPOSAL

Provide the following proposed project information in the order listed. Please number pages and use no smaller than 10-point font.

1. Project Description

Describe the grant project, include objectives, and identify those your project will serve. If project expands an existing project, give an overview of the success of the project in the past. Identify credentials of key project managers.

2. Project Schedule/Timeline

Describe schedule by a table or chart illustrating events, tasks, and major milestones. When describing schedule, keep in mind it will likely take three to five months from the date the grant proposal is submitted to receive funding.

3. Project Sustainability

Include plans for sustainably funding and supporting the proposed project in the future.

4. Project Budget and Budget Narrative

Show the entire proposed project budget using the format provided in this packet. Include a "Budget Narrative" that includes detailed information on all items/services listed on the budget.

5. Projected Results

Include an estimate of the number of teenagers engaged and supported throughout the project.

6. Letter of Support

Include a letter of support signed by the governing body applying for the grant or individuals with whom the applicant has worked with in the Price Hill community.

7. Cooperation

List any cooperating organizations and include their address, telephone, and contact person. Describe their role in the project. Include a letter of support signed by the governing body of cooperating organizations.

Drop off or mail grant proposals to:

Grant proposals may also be emailed to: _____

Direct any questions to _____ at 513-_____ or _____

PRICE HILL TEEN EMPOWERMENT AND SUPPORT GRANT PROPOSAL CHECKLIST

Before submitting, review your grant application using this checklist. The District will not consider applications lacking any of these items.

___ Complete grant proposal including:

- Proposal Cover Sheet
- Project Description
- Project Schedule/Timeline
- Project Sustainability
- Budget Narrative
- Projected Project Results
- Cooperating Organizations Information

___ Letter of support from governing body of organization applying for grant

___ Letter of support from any cooperating organizations

___ For non-profit organizations, copy of an IRS certificate showing non-profit status

___ Proposals that are mailed or dropped off are double-sided and printed on recycled-content paper

___ [Vendor Registration Form](#) or W9 included