



## HAMILTON COUNTY PUBLIC HEALTH

PREVENT. PROMOTE. PROTECT.

March 11, 2019

Timothy Ingram, Health Commissioner  
250 William Howard Taft Road  
Cincinnati, OH 45219  
Phone: 513.946.7800 Fax: 513.946.7890  
hcuph.org

Dear Property Owner,

Hamilton County Public Health (HCPH) recently pre-approved you at 85% grant funding through the Water Pollution Control Loan Fund (WPCLF) to help in the sewage treatment system (STS) replacement project at your primary residence. The WPCLF requires at least three quotes be submitted to Hamilton County Public Health for each eligible project. HCPH recently reviewed and approved the STS replacement plan for your property at 6968 Hearne Road. Attached you will find a copy of the approved plan which you will need to use in order to solicit quotes on behalf of HCPH.

Using the attached forms, sample contract, approved STS design plan for your property and the guidance provided in this letter, you will need to contact registered STS installers individually for quotes. Attached is a list of registered STS installers you may contact. Any contractors interested in your project must be given a copy of this letter with all attachments. Interested contractors will need to provide a quote for the total cost for all work needed to install the approved STS using the form provided. This will include all items specified on the approved STS design plan, any needed connection of plumbing into the building sewer, disconnection and re-routing of any clear water from the plumbing system or STS, any needed electrical service upgrade if required to accommodate the replacement STS components, any other eligible and justified items, finished grading, seed and straw, and proper abandonment of the existing STS components.

To keep the process moving forward at least three quotes must be obtained by you on behalf of HCPH. All quotes must be collected by you and submitted at one time to HCPH by 05/17/2019. Keep in mind that returning all quotes sooner will be better to help your chances of receiving the WPCLF funding. Quotes will be reviewed by a team of individuals at HCPH. The contract will be awarded to the qualified applicant based on the lowest and best bid and will be dependent upon bidder's availability to complete the requested work in a timely fashion. Awarded contracts are strictly between HCPH and the selected contractor. Any attempt to enter into separate contract, addendum, modification, invoice or other contractual agreement, except for the property owner's matching percentage to be paid directly by the owner to the contractor, without prior approval by HCPH may disqualify the bidder.

If selected to complete the STS installation, the contractor will be contacted directly by HCPH. At that time, they will be required to sign a site specific version of the attached contract and submit all required contract paperwork to HCPH. Once verified, a Notice-to-Proceed will be issued to the contractor by HCPH allowing the selected contractor to begin the installation. All work required must be completed (including final inspection) by October 31, 2019 and following receipt of the Notice-to-Proceed.

It should be noted that any unexpected changes and/or alterations needed during the performance of work, requires a Contract Change Order (see Contract - Attachment B). Payment for any changed or extra services will not occur without pre-approval using this method. Also note that the contract has special insurance and bid bonding/financial guarantee requirements that must be followed.



Healthy choices. Healthy lives. Healthy communities.



PREVENT. PROMOTE. PROTECT.

For the WPCLF portion of the payment to occur, HCPH must approve the final STS installation. After which, the contractor must submit to HCPH an invoice, by November 1, 2019, to document the incurred costs for the repair/replacement along with an approval certificate issued by HCPH. Upon verification of this information, HCPH will send a request to Ohio EPA for reimbursement of the eligible system repair/replacement costs. After confirmation by Ohio EPA, the Ohio Water Development Authority will distribute the funding to HCPH, who will then pay the contractor the approved amount. Any portion of the approved bid amount not covered by the WPCLF must be paid directly by the property owner to the contractor.

At this time, if you would like to remain eligible for the WPCLF, you must solicit quotes, on behalf of HCPH, for your STS replacement project. When submitting each quote to you, the contractor must include a completed, signed and dated copy of the following attachments:

- i Hamilton County Bid Proposal Form
- i Contractor Equal Employment Opportunity (EEO) Certification Form
- i Certification Regarding Debarment, Suspension, and Other Responsibility Matters Form
- i American Iron and Steel (AIS) Form

At least three quotes must be collected by you, then be submitted together to HCPH with the items listed above, on or before May 17, 2019 to:

Hamilton County Public Health  
Attn: Chris Griffith  
250 William Howard Taft  
Cincinnati, OH 45219

If you have any questions concerning this program, please feel free to contact me directly at 946-7866.

Sincerely,

A handwritten signature in black ink, appearing to read "CMS/RS", with a stylized flourish at the end.

Christopher M. Griffith, RS  
Director of Water Quality

## Hamilton County Bid Proposal Form

Contractor Name: \_\_\_\_\_

Contractor Address: \_\_\_\_\_

Contractor Phone(s): \_\_\_\_\_

Project Address: \_\_\_\_\_

Bid Due Date: \_\_\_\_\_

Total Amount of Bid: \_\_\_\_\_

Total Amount in Written Words: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Signature, Printed Name, Contractor

\_\_\_\_\_  
Date

I will begin the work within upon receipt of the written Design Contract and Notice to Proceed Order, and will complete the work within 45 days, unless otherwise agreed to by Hamilton County Public Health.

The above total price includes all materials, labor and other costs such as overhead, permits, sales tax and profit. This bid is valid for a period of 30 days after the date this proposal is received by Hamilton County Public Health.

Mail Bid Packet to: Hamilton County Public Health

Attn: Chris Griffith

250 William Howard Taft

Cincinnati, OH 45219

## Contractor Equal Employment Opportunity Certification

During the performance of this contract, the undersigned agrees as follows:

1. The undersigned will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The undersigned will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The undersigned agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this equal opportunity (federally assisted construction) clause.
2. The undersigned will, in all solicitations or advertisements for employees placed by or on behalf of the undersigned, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin.
3. The undersigned will send to each labor union or representative of workers, with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representative of the undersigned's commitment under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
4. The undersigned will comply with all provisions of Executive Order No. 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
5. The undersigned will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations, and relevant orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records and accounts by the administering agency of the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
6. In the event of the undersigned's non compliance with the equal opportunity (federally assisted construction) clause of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated or suspended in whole or in part, and the undersigned may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No 11246 of September 24, 1965, or by rules, regulations, or order of the Secretary of Labor, or as provided by law.
7. The undersigned will include this equal opportunity (federally assisted construction) clause in every subcontract or purchase order unless exempted by the rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order No 11246 of September 24, 1965, so that such provision will be binding upon each subcontract or vendor. The undersigned will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for non-compliance: Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor, as a result of such direction by the administering agency the undersigned may request the United States to enter into such litigation to protect the interest of the United States.

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(Signature)

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(Date)

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(Name and Title of Signer, Please type)

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(Firm Name)

## Certification Regarding Debarment, Suspension, and Other Responsibility Matters

The prospective participant certifies to the best of its knowledge and belief that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have not within a three year period preceding this proposal been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (b) of this certification;
- (d) Have not within a three year period preceding this application / proposal had one or more public transactions (Federal, State, or local) terminated for cause or default; and
- (e) Will not utilize a subcontractor or supplier who is unable to certify (a) through (d) above.

I understand that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. In addition, under 18 USC Sec. 1001, a false statement may result in a fine of up to \$10,000 or imprisonment for up to 5 years, or both.

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Type Name & Title of Authorized Representative

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Signature of Authorized Representative

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Date

I am unable to certify to the above statements. My explanation is attached.

Certification Regarding Debarment, Suspension, and Other Responsibility Matters  
INSTRUCTIONS

Under Executive Order 12549 an individual or organization debarred or excluded from participation in Federal assistance or benefit programs may not receive any assistance award under a Federal program or a subagreement thereunder for \$25,000 or more.

Accordingly, each prospective recipient of an EPA grant, loan, or cooperative agreement and any contract or subagreement participant thereunder must complete the attached certification provide an explanation why they cannot. For further details, see 40 CFR 32.510, Participants' responsibilities, in the attached regulation.

Go to <https://www.sam.gov/portal/SAM/##11> to access the Excluded Parties List System (EPLS). The EPLS includes information regarding entities debarred, suspended, proposed for debarment, excluded or disqualified under the nonprocurement common rule, or otherwise declared ineligible from receiving Federal contracts, certain subcontracts, and certain Federal assistance and benefits. This information may include names, addresses, DUNS numbers, Social Security Numbers, Employer Identification Numbers or other Taxpayer Identification Numbers, if available and deemed appropriate and permissible to publish by the agency taking the action.

Where To Submit

The prospective EPA grant, loan, or cooperative agreement recipient must return the signed certification or explanation with its application to the appropriate EPA Headquarters, Regional office, or Ohio EPA, as required in the applications.

A prospective prime contractor must submit a complete certification or explanation to the individual or organization awarding the contract.

Each prospective subcontractor must submit a complete certification or explanation to the prime contractor for the project.

Applicants may reproduce these materials as needed and provide them to their prospective prime contractor, who, in turn, may reproduce and provide them to prospective subcontractors.

Additional copies / assistance may be requested from:

Ohio EPA

Division of Environmental and Financial Assistance

P.O. Box 1049

Columbus, Ohio

43216 1049 (614)

644 2798

<http://epa.ohio.gov/defa/EnvironmentalandFinancialAssistance.aspx>

## American Iron and Steel Acknowledgement

The Contractor acknowledges to and for the benefit of \_\_\_\_\_  
("Purchaser") and the State of Ohio (the "State") that it understands the goods and services under this Agreement are being funded with monies made available by the Clean Water State Revolving Fund and/or Drinking Water State Revolving Fund that have statutory requirements commonly known as "American Iron and Steel;" that requires all of the iron and steel products used in the project to be produced in the United States ("American Iron and Steel Requirement") including iron and steel products provided by the Contractor pursuant to this Agreement. The Contractor hereby represents and warrants to and for the benefit of the Purchaser and the State that (a) the Contractor has reviewed and understands the American Iron and Steel Requirement, (b) all of the iron and steel products used in the project will be and/or have been produced in the United States in a manner that complies with the American Iron and Steel Requirement, unless a waiver of the requirement is approved, and (c) the Contractor will provide any further verified information, certification or assurance of compliance with this paragraph, or information necessary to support a waiver of the American Iron and Steel Requirement, as may be requested by the Purchaser or the State. Notwithstanding any other provision of this Agreement, any failure to comply with this paragraph by the Contractor shall permit the Purchaser or State to recover as damages against the Contractor any loss, expense, or cost (including without limitation attorney's fees) incurred by the Purchaser or State resulting from any such failure (including without limitation any impairment or loss of funding, whether in whole or in part, from the State or any damages owed to the State by the Purchaser). While the Contractor has no direct contractual privity with the State, as a lender to the Purchaser for the funding of its project, the Purchaser and the Contractor agree that the State is a third-party beneficiary and neither this paragraph (nor any other provision of this Agreement necessary to give this paragraph force or effect) shall be amended or waived without the prior written consent of the State.

Signature\_\_\_\_\_

Date\_\_\_\_\_

Name and Title of Authorized Signatory, Please Print or Type\_\_\_\_\_

Bidder's Firm\_\_\_\_\_

☐

Check here if the WPCLF or WSRLA applicant will be requesting an individual waiver for non-American made iron and steel products. Please note that the waiver box does not need to be marked for nationwide waivers.

CONSTRUCTION CONTRACT  
HAMILTON COUNTY PUBLIC HEALTH  
With Herrmann Services  
For the Property at xxxxx Road  
Dated xx xx, 2019

PROJECT: HOUSEHOLD SEWAGE TREATMENT SYSTEM REPAIR/REPLACEMENT PROJECT

This CONTRACT, made and entered into at HAMILTON COUNTY, Ohio, on xxxx xx, 2019 by the HAMILTON COUNTY PUBLIC HEALTH, hereinafter referred to as "HCPH"); and xxxxxxxx (hereinafter referred to as "CONTRACTOR").

WITNESSETH, the HCPH and the CONTRACTOR hereby agree as follows:

1. CONTRACT DOCUMENTS

The Contract consists of this document, the Contractor's Bond, the Contractor's Bid, the Design Drawings, the Design Specifications, all Addenda issued prior to execution of this Contract, the Notice To Proceed (Attachment A), all Change Orders (Attachment B) issued subsequent thereto and Federal, State, and/or Local Regulations; and when specified: Labor and Material Bond, Affirmative Action and Equal Opportunity Requirements, Contractor Equal Employment Opportunity Certification Form (Attachment C), Certification Regarding Debarment, Suspension and Other Responsibility Matters Form (Attachment D), and American Iron and Steel Acknowledgement Form (Attachment E).

2. CONTRACT REGULATIONS

Terms and conditions of this Contract shall be governed by the provisions of Chapters 153 and 4115 and Section 149.53 of the Ohio Revised Code, and all applicable local, State and Federal Ordinances, Statutes and Regulations.

The CONTRACTOR agrees not to discriminate against any employee or applicant for employment because of race, creed, sex, handicap, or color, including, but not limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation and selection for training, including apprenticeship. All records, manuals, forms, drawings, schedules, lists, surveys, specifications, designs, and other data pertaining to the work specified in this contract are and shall remain the sole property of the HCPH. The use of any Subcontractor must be reported to the HCPH and they shall be bound by the same requirements as the CONTRACTOR.

3. BONDING

A bond or other form of financial guarantee shall be submitted by the CONTRACTOR in accordance with Sections 153.54/307.89 of the Ohio Revised Code and Section 3.4 of the Water Pollution Control Loan Agreement for the full amount of the Contractor's Bid.

4. THE WORK

The CONTRACTOR shall perform and complete all work of the Project required by the Contract Documents for xxxxxx Road, supplying all the labor, materials, supervision, tools and equipment necessary and required for the proper abandonment of the existing sewage treatment system (tanks and drywells, if present) and replacement of the sewage treatment system in accordance with the Installation Permit, Design, Project and Contract Documents; shall proceed in a prompt and diligent manner, and shall do the several parts thereof at such times and in such order as the HCPH may direct, and shall execute, construct, finish, and test when required, the Project in an expeditious, substantial and workmanlike manner to the satisfaction of HCPH, and to the final acceptance of the Project by HCPH.

5. TIME OF COMMENCEMENT AND COMPLETION

The CONTRACTOR shall commence work upon receipt of the written Notice To Proceed (Attachment A) issued by HCPH. The CONTRACTOR shall complete the Project work by October 31, 2019 and following the Notice To Proceed.

6. RIGHTS OF ACCESS

The signatories agree to ensure that the Director or its duly authorized agents shall have the right at all reasonable times to enter upon the Project Site(s) and Project Facilities, and to examine and inspect the same and to exercise the Director's rights pursuant to the WPCLF Assistance Agreement.

7. CONTRACT CONFLICTS

In the event of a conflict between the contract and the WPCLF Assistance Agreement, the provisions of the WPCLF Agreement shall prevail.

8. CONTRACT SUM

Hamilton County Public Health, utilizing OHIO EPA funding, shall pay the CONTRACTOR for the performance of the Work, up to the sum of \$xx,xxxx.xx (xx% of eligible costs paid by HCPH with \$x,xxx.xx - xx%

covered by the property owner) subject to additions and deductions by Change Orders (Attachment B) properly approved and executed. All properly approved and executed Change Orders for increases will be paid by HCPH, utilizing OHIO EPA funding, and/or homeowner contribution. Neither HCPH nor OHIO EPA will be responsible for additional reinspection fees.

9. PAYMENTS

Based upon Applications for Payment submitted to the HCPH by the CONTRACTOR, and after installation approval by HCPH, the contractor shall submit an invoice that documents costs all incurred to HCPH. The invoice shall detail the services rendered, including charge rates, number of hours, materials or supplies consumed, and other information needed to support the invoice to HCPH. Upon verification of this information, HCPH will send a request to Ohio EPA for reimbursement of the eligible costs. After confirmation by Ohio EPA, the Ohio Water Development Authority will distribute the funding to HCPH, who will then pay the Contract Sum to the CONTRACTOR as provided in Chapter 153 of the Ohio Revised Code and after payment is received from the Ohio EPA.

10. NEGLECT, DEFAULT, DELAY, ETC.

Hamilton County Public Health or Hamilton County Board of Health shall not be liable to the CONTRACTOR for any neglect, default, delay, or interference of or by another contractor, nor shall any such neglect, default, delay, or interference of or by another contractor, or alteration which may be required in said Work within the time aforesaid, or from the damage to be paid in default thereof. The CONTRACTOR shall pay HCPH \$200.00 for each and every calendar day of completion the Project is delayed beyond the date fixed for completion in Section 3 herein.

11. INSURANCE

The Insurance Specifications for Contractors and their subcontractors are as follows:

- A. All insurance required herein shall be issued by companies licensed to do business in Ohio, and which are rated not less than A: VII by A. M. Best.
- B. Commercial General Liability insurance with commercial general liability form GC 00 01 or its equivalent, with limits of at least \$1,000,000 per occurrence and \$1,000,000 in the aggregate covering death, bodily injury, and property damage. Coverage must include premise and

operations, contractual liability, third party property damage, severability of interest, completed operations coverage, maintained for at least three years beyond the date of the contractor's completion of the work, waiver of subrogation, and waiver of "cross claim exclusion between insured's".

- C. Business auto liability insurance of at least \$1,000,000 combined single limit, on all owned and non-owned leased and hired automobiles.
- D. Umbrella and excess liability policies of at least \$1,000,000, per occurrence and in the aggregate, above the underlying General Liability and business auto policies. Coverage must include drop down features, concurrency of effective dates; aggregates in the primary apply in the Umbrella, waiver of subrogation.
- E. The Commercial General Liability and business auto policies must endorse the Board of Health of Hamilton County, Ohio, their employees, officials, agents and volunteers as additional insureds. Further these policies must waive subrogation claims against the aforesaid individuals.
- F. Owner shall require its contractors and subcontractors to provide Workers' Compensation Insurance coverage at the statutory limits required by the Ohio Revised Code. The Contractor shall provide Workers Compensation Insurance for all employees engaged in Work who may come within the protection of the workers compensation law, and, where applicable, employer's General Liability Insurances for employees not so protected and shall require all Subcontractors to provide corresponding insurance. The Contractor shall indemnify the Owner, Hamilton County Board of Health, their employees, officials, agents and volunteers and the Consulting Engineer against any and all liabilities, cost and expenses due to accidents or other occurrences covered by the workers compensation law.
- G. Each policy required herein may not be canceled or materially changed except upon thirty days prior written notice given to: Hamilton County Public Health, 250 William Howard Taft, Cincinnati, Ohio 45219.

- H. Maintenance of the insurance required hereunder is a material element of this Agreement. Material changes of the required coverage or cancellation of the coverage in violation of subsection G, above, is a material breach of this Agreement.
- I. Builders Risk: In addition to such fire and other physical damage insurances as the Contractors elects to carry for his own protection, he shall also secure and maintain in the name of the Owner, the government agency sponsoring the Project, Subcontractors, the Consulting Engineer and any other parties having an interest in the Project, as named insured as their interest may appear; a builders' risk policy for fire, extended coverage, vandalism and malicious mischief in the amount of one hundred (100) percent of the value of the complete parts of the Project and Materials in storage, except that such coverage shall not be required in connection with sewer, water main or paving construction. Pump or lift station construction shall not be considered sewer or water main construction for purposes of this paragraph.
- J. Contractor's Public Liability and Property Damage Liability Insurance:
- Contractor's Public Liability Insurance providing a limit of not less than \$500,000 for all damages arising out of bodily injuries, including accidental death to one person, and a total limit of 1,000,000 for all damages arising out of bodily injuries, including accidental death, to two or more persons in any one occurrence. Contractor's Property Damage Liability Insurance providing for a limit on not less than \$500,000 for all damages to or destruction of property.
- Coverage under this policy shall include, to the limits indicated above, the collapse or damage to any structure, building or its contents, public or private utility, or pavement during construction and for two (2) years thereafter.
- Whenever Work under the Contract is to be done in the vicinity of existing underground utilities or structures, coverage under the policy shall also include, to the limits indicated, all damages to said underground utilities or structures during construction and for a period of two (2) years thereafter. Whenever Work under the Contract is to be done by blasting, coverage under the policy shall also include, to the limits indicated above, all damages of any kind whatsoever caused by blasting.

K. Contractor's Protective Public Liability and Property Damage Liability

Insurance: Contractor's Protective Public Liability and Property Damage Liability Insurance for operations performed by Subcontractors providing for coverage and limits corresponding to those described in subparagraph J.

L. Owner's (HCPH) Protective Public Liability and Property Damage Liability

Insurance: Regular Owner's Protective Public Liability and Property Damage Liability Insurance for operations performed by the Contractor or any Sub-contractor providing for coverage and limits corresponding to those specified elsewhere herein.

M. Railroad Protective Liability Insurance: In any of the Work under this Contract is on railroad R/W, the Contractor shall at its sole cost and expense, procure and provide, for and in behalf of each railroad company. Protective Liability Insurance (AARAASHO form) with minimum limits per occurrence of not less than \$2,000,000 for bodily injury, death and/or property damage, subject to an aggregate limit of \$6,000,000 per annum. The policy shall name each railroad company as the insured and be issued to the Contractor. Each railroad company shall be provided with a copy of each policy of insurance prior to commencement of any work.

#### Certificates of Insurance

The Contractor shall file a Certificate of Insurance for all coverage required in these Insurance Specifications on the ACORD 25 Form (preferred), and a copy of his current Worker's Compensation Certificate, with the Hamilton County Public Health before starting work on the project, and shall keep such Certificates current and on file with the County for the life of this Contract.

#### Indemnification Clause

The Contractor agrees to indemnify and save The Board of County Commissioners, Hamilton County Ohio, Hamilton County Board of Health, HCPH, their officials, officers, agents, and employees harmless from any and all losses, claims, actions, costs, expenses, judgments, subrogation's, or other damages resulting from injury to any person (including injury resulting in death), or damage (including loss or destruction) to property of whatsoever nature of any person, firm, or corporation arising out of the errors, omissions or negligent acts of the Contractor in the performance of the terms of this Contract by the Contractor, including but not limited to the Contractor's

employees, agents, subcontractors, sub-subcontractors, and others designated by the Contractor to perform work or services in, about, or attendant to, the work and services under the terms of this contract.

#### Notice To Proceed

The Contractor shall not commence work under this contract until he has obtained all the insurance required herein, has submitted appropriate Certificates of Insurance to and received approval of the County as evidenced by a Notice to Proceed (Attachment A).

#### Subcontractors

The Insurance Specifications apply equally to all subcontractors and sub-subcontractors at any tier during the period of their work on the project. The Prime Contractor shall be solely responsible for his subcontractor's liability if he permits the Sub to work on the project without the Sub having been issued a Notice to Proceed by the County.

#### 12. FAILURE TO COMPLY

If the CONTRACTOR shall fail to comply with any of the terms, conditions, provisions or stipulations of this Contract, HCPH may avail itself of any and all remedies provided in their behalf in the Contract, and shall have the right and power to proceed in accordance with the provisions thereof.

#### 13. RESOLUTION OF DISPUTES

In the event of a dispute covering additional costs, claims and any other matter arising out of or relating to this Contract, or the breach thereof, such disputes shall be decided by submission to a court of competent jurisdiction within one (1) year of the date upon which HCPH accepts and approves the project for use. The CONTRACTOR hereby waives any right to rely upon the statute of limitations for actions on contracts.

Failure to bring an action within one year of the above date shall constitute a bar to such action. If, however, within ten (10) days of the specific event giving rise to the disputed matter, the CONTRACTOR gives HCPH, by written notice, a request to submit the matter to arbitration, HCPH and the CONTRACTOR may agree, within sixty (60) Days of receipt of the above notice, to submit the matter to arbitration as set forth below.

If the parties agree, by written change order signed by HCPH, the Ohio EPA, and the CONTRACTOR, to submit such dispute to arbitration, all proceedings shall be according to Ohio

Revised Code Chapter 2711, and, unless waived, the Ohio Rules of Civil Procedure and the Ohio Rules of Evidence. HCPH and the CONTRACTOR shall each choose one arbitrator. The two arbitrators shall agree upon and choose a third arbitrator, who shall preside over the proceedings.

Compensation of the arbitrators shall be as agreed upon by HCPH, the CONTRACTOR and the arbitrators. Payment for the arbitrators shall be shared equally by HCPH and the CONTRACTOR. The CONTRACTOR shall deposit, as a precondition to commencement of the hearing, its equal share of the compensation of the arbitrators with HCPH to be placed in an account for that purpose, or with an escrow agent suitable to both parties. The hearing or the arbitration shall commence within sixty (60) days of the agreement to arbitrate. If the hearing is not commenced within sixty (60) days of the agreement to arbitrate, said agreement shall be void and the dispute shall be resolved by submission to a court of competent jurisdiction as herein before specified. The award rendered by the arbitrators shall be final, and judgment may be entered upon it in any court having jurisdiction thereof. All questions with regard to the rights and authority of the arbitration panel shall be resolved pursuant to Chapter 2711, of the Ohio Revised Code.

14. IN FORCE AND EFFECT

Subject to the applicable provisions of law, this contract shall be in full force and effect from and after the date when a fully executed and approved counterpart hereof is forwarded to the CONTRACTOR, but the CONTRACTOR shall not start work on the Project until written notification to proceed is received from HCPH.

15. Executive Order 11246 Sec.202

Except in contracts exempted in accordance with Section 204 of this Order, all Government contracting agencies shall include in every Government contract hereafter entered into the following provisions:

During the performance of this contract, the contractor agrees as follows:

- A. The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The contractor will take affirmative action to ensure that applicants are employed and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer, recruitment, or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and

selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.

- B. The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.
- C. The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under Section 202 of Executive Order No. 11246 of September 24, 1965, and shall post copies of this notice in conspicuous places available to employees and applicants for employment.
- D. The contractor will comply with all provisions of Executive Order No. 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- E. The contractor will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- F. In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be cancelled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, or by rule regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- G. The contractor will include the provisions of Paragraphs (A) through (G) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued

pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the contracting agency may direct as a means of enforcing such provisions, including sanctions for noncompliance; provided, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the contracting agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

16. Violating Facilities Clause

The Contractor agrees to comply with all applicable standards, orders or requirements under Section 306 of the Clean Air Act, 42 USC 1857 (h), Section 508 of the Clean Water Act, 33 USC 1368, Executive Order 11738, and EPA regulations, 40 CFR Part 32, which prohibits the use under non-exempt Federal contracts, grants, or loans of facilities included on the EPA List of Violating Facilities.

17. Certification Regarding Debarment, Suspension, and Other Responsibility Matters

The Contractor certifies to the best of its knowledge and belief that it and its principles:

- A. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or Agency;
- B. Have not within a year period preceding this proposal been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or Local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
- C. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or Local) with commission of any of the offenses enumerated in paragraph (B) of this certification;

- D. Have not within a three year period preceding this application / proposal had one or more public transactions (Federal, State, or Local) terminated for cause or default' and
- E. Will not utilize a subcontractor or supplier who is unable to certify (A) through (D) above.

IN WITNESS WHEREOF, the County and the Contractor affix their signatures:

WITNESS:

HAMILTON COUNTY PUBLIC HEALTH

\_\_\_\_\_

\_\_\_\_\_  
Health Commissioner

\_\_\_\_\_  
Date

WITNESS:

CONTRACTOR:\_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_  
Title

Contractor to complete applicable paragraph below:

\_\_\_\_\_ A Corporation organized under the Laws of \_\_\_\_\_ and qualified  
to do business in the State of Ohio.

\_\_\_\_\_ Co-partners trading and doing business under the firm name and style of

\_\_\_\_\_

\_\_\_\_\_ List names of all Partners \_\_\_\_\_

Or Joint Venture Participants \_\_\_\_\_

\_\_\_\_\_ An individual doing business under the firm name and style of

\_\_\_\_\_

ATTACHMENT A  
HAMILTON COUNTY PUBLIC HEALTH  
NOTICE TO PROCEED

Date \_\_\_\_\_  
Contractor Name  
Street Address  
City, State, Zip Code

Notice To Proceed With: \_\_\_\_\_

Enclosed is your copy of the completely executed contract in the amount of \$\_\_\_\_\_ to be paid from the \_\_\_\_\_ fund.

You are hereby authorized and notified to PROCEED with the repair or replacement of the household sewage treatment system located at \_\_\_\_\_ in accordance with all terms and conditions of your contract with HCPH. This includes by reference the specifications upon which you bid.

Sincerely,

Tim Ingram  
Health Commissioner, Hamilton County Public Health

## CONTRACT CHANGE ORDER

APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
(Health Department Representative)

ACCEPTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
(Contractor)

\_\_\_\_\_  
(Company)

Original Contract Amt		
Previous Changes (+ / --)		
This Change (+ / --)		
Adjusted Contract Amt		
Ohio EPA Acceptance		Date

## ATTACHMENT B

### CHANGE ORDER INSTRUCTIONS:

All Change Orders for this work, regardless of costs, must be submitted to Ohio EPA for review.

#### Changes Requiring Prior Approval

Any change which substantially modifies the Project Facilities as specified in the Ohio EPA approved Facilities Plan and Final Permit to Install or Final Plan Approval (when applicable) or alters the direct or indirect impact of the Project Facilities upon the environment must be incorporated into a Change Order. One copy of the Change Order prior to execution is to be submitted to Ohio EPA for review and prior approval of the acceptability of the change. "Prior to execution" means before the Change Order is signed by the Owner.

Ohio EPA will review the Change Order and inform the Owner of the technical, environmental and operational acceptability of the change, and give the Owner permission to proceed with the proposed work.

#### All Other Changes

Change Orders not requiring prior approval as described above must be submitted to Ohio EPA within one (1) month of the time at which they are approved by the Owner. Change Orders for WPCLF projects should be submitted to the Division of Environmental and Financial Assistance (DEFA).

#### Change Order Approval Process

After the Change Order is executed, one (1) copy of the Change Order, including the supporting documentation, is to be sent to Ohio EPA for final review. The HSTS Change Order form must have original signatures.

Health Departments should submit change orders electronically to the DEFA Engineer who reviewed and approved their project.

After the Change Order is accepted and eligible costs determined, Ohio EPA will return a signed copy of the HSTS Change Order form.

#### Payments for Change Order Work

The Owner is precluded from submitting to the OWDA payment requests for Eligible Project Costs associated with the Change Orders until the Ohio EPA's approval of the Change Orders has been obtained.

ATTACHMENT C  
Contractor Equal Employment Opportunity Certification

During the performance of this contract, the undersigned agrees as follows:

8. The undersigned will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The undersigned will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The undersigned agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this equal opportunity (federally assisted construction) clause.
9. The undersigned will, in all solicitations or advertisements for employees placed by or on behalf of the undersigned, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin.
10. The undersigned will send to each labor union or representative of workers, with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representative of the undersigned's commitment under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
11. The undersigned will comply with all provisions of Executive Order No. 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
12. The undersigned will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations, and relevant orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records and accounts by the administering agency of the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
13. In the event of the undersigned's non compliance with the equal opportunity (federally assisted construction) clause of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated or suspended in whole or in part, and the undersigned may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rules, regulations, or order of the Secretary of Labor, or as provided by law.
14. The undersigned will include this equal opportunity (federally assisted construction) clause in every subcontract or purchase order unless exempted by the rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order No. 11246 of September 24, 1965, so that such provision will be binding upon each subcontract or vendor. The undersigned will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for non compliance: Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor, as a result of such direction by the administering agency the undersigned may request the United States to enter into such litigation to protect the interest of the United States.

---

(Signature)

---

(Date)

---

(Name and Title of Signer, Please type)

---

(Firm Name)

ATTACHMENT D

Certification Regarding Debarment, Suspension, and Other Responsibility Matters

The prospective participant certifies to the best of its knowledge and belief that it and its principals:

- (f) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- (g) Have not within a three year period preceding this proposal been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal of State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (h) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (b) of this certification;
- (i) Have not within a three year period preceding this application / proposal had one or more public transactions (Federal, State, or local) terminated for cause or default; and
- (j) Will not utilize a subcontractor or supplier who is unable to certify (a) through (d) above.

I understand that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. In addition, under 18 USC Sec. 1001, a false statement may result in a fine of up to \$10,000 or imprisonment for up to 5 years, or both.

---

Type Name & Title of Authorized Representative

---

Signature of Authorized Representative

---

Date

I am unable to certify to the above statements. My explanation is attached.

ATTACHMENT D

Certification Regarding Debarment, Suspension, and Other Responsibility Matters

INSTRUCTIONS

Under Executive Order 12549 an individual or organization debarred or excluded from participation in Federal assistance or benefit programs may not receive any assistance award under a Federal program or a subagreement thereunder for \$25,000 or more.

Accordingly, each prospective recipient of an EPA grant, loan, or cooperative agreement and any contract or subagreement participant thereunder must complete the attached certification provide an explanation why they cannot. For further details, see 40 CFR 32.510, Participants' responsibilities, in the attached regulation.

Go to <https://www.sam.gov/portal/SAM/##11> to access the Excluded Parties List System (EPLS). The EPLS includes information regarding entities debarred, suspended, proposed for debarment, excluded or disqualified under the nonprocurement common rule, or otherwise declared ineligible from receiving Federal contracts, certain subcontracts, and certain Federal assistance and benefits. This information may include names, addresses, DUNS numbers, Social Security Numbers, Employer Identification Numbers or other Taxpayer Identification Numbers, if available and deemed appropriate and permissible to publish by the agency taking the action.

#### Where To Submit

The prospective EPA grant, loan, or cooperative agreement recipient must return the signed certification or explanation with its application to the appropriate EPA Headquarters, Regional office, or Ohio EPA, as required in the applications.

A prospective prime contractor must submit a complete certification or explanation to the individual or organization awarding the contract.

Each prospective subcontractor must submit a complete certification or explanation to the prime contractor for the project.

Applicants may reproduce these materials as needed and provide them to their prospective prime contractor, who, in turn, may reproduce and provide them to prospective subcontractors.

Additional copies / assistance may be requested from: Ohio EPA

Division of Environmental and Financial Assistance

P.P. Box 1049

Columbus, Ohio 43216 1049

(614) 644 2798

<http://epa.ohio.gov/defa/EnvironmentalandFinancialAssistance.aspx>

ATTACHMENT E

American Iron and Steel Acknowledgement

The Contractor acknowledges to and for the benefit of \_\_\_\_\_ (“Purchaser”) and the State of Ohio (the “State”) that it understands the goods and services under this Agreement are being funded with monies made available by the Clean Water State Revolving Fund and/or Drinking Water State Revolving Fund that have statutory requirements commonly known as “American Iron and Steel;” that requires all of the iron and steel products used in the project to be produced in the United States (“American Iron and Steel Requirement”) including iron and steel products provided by the Contractor pursuant to this Agreement. The Contractor hereby represents and warrants to and for the benefit of the Purchaser and the State that (a) the Contractor has reviewed and understands the American Iron and Steel Requirement, (b) all of the iron and steel products used in the project will be and/or have been produced in the United States in a manner that complies with the American Iron and Steel Requirement, unless a waiver of the requirement is approved, and (c) the Contractor will provide any further verified information, certification or assurance of compliance with this paragraph, or information necessary to support a waiver of the American Iron and Steel Requirement, as may be requested by the Purchaser or the State. Notwithstanding any other provision of this Agreement, any failure to comply with this paragraph by the Contractor shall permit the Purchaser or State to recover as damages against the Contractor any loss, expense, or cost (including without limitation attorney’s fees) incurred by the Purchaser or State resulting from any such failure (including without limitation any impairment or loss of funding, whether in whole or in part, from the State or any damages owed to the State by the Purchaser). While the Contractor has no direct contractual privity with the State, as a lender to the Purchaser for the funding of its project, the Purchaser and the Contractor agree that the State is a third-party beneficiary and neither this paragraph (nor any other provision of this Agreement necessary to give this paragraph force or effect) shall be amended or waived without the prior written consent of the State.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name and Title of Authorized Signatory, Please Print or Type

\_\_\_\_\_  
Bidder’s Firm

☐

Check here if the WPCLF or WSRLA applicant will be requesting an individual waiver for non-American made iron and steel products. Please note that the waiver box does not need to be marked for nationwide waivers.

SEWAGE TREATMENT SYSTEM (STS) DESIGN FOR:

MICHAEL N STEFFEE  
6968 HEARNE RD  
CINCINNATI, OH 45248  
HAMILTON COUNTY  
Par#550-0310-0073-00

Designed By:  
Evans Engineering  
4240 Airport Rd., Suite 211  
513-321-2168  
Site Visit: 9/28/18

Design Details:

Proposed Jet J-500-PLT-RAD with re-aeration device, UV disinfection (Jet Model 952), and telemetry to NPDES direct discharge.

Design Rational:

This design is for an existing 4 bedroom home with 0 additional rooms that could be classified as a future bedroom, per following

- At least 70 square feet,
- Contains a closet or area that could easily be finished as a closet,
- Has multiple means of ingress/egress, sole ingress cannot be through another bedroom, and;
- Has a door or opening that can easily be finished with a door.
- For every two bedroom-like-rooms that have 3 of the 4 items listed above, one will be considered a bedroom.

Daily Design Peak Flow of 480 GPD. The peak flow should not be reached on a routine basis. Average flows of 288 GPD can be accommodated routinely with typical residential wastewater strength as specified in Ohio Administrative Code (OAC) 3701-29 for households. Insufficient suitable soils are available on site for any type of soil absorption system, and therefore a NPDES permitted direct discharge system will be used. Owner must obtain NPDES discharge permit.

\*The soils report submitted to Hamilton County does not allow for an on site STS to be installed due to lack of suitable soils.

System Installation, Operation And Maintenance (O&M)

All system devices and components must be operated and maintained in accordance with the Ohio Department of Health (ODH) product approval, Hamilton County Public Health Operation Permit Terms and Conditions. System devices and components must be installed per ODH product approval, Hamilton County Installation Manual and this design. Where conflicts exist, consult Evans Engineering for guidance before proceeding.

Jet O&M Manual  
<http://www.odh.ohio.gov/~media/ODH/ASSETS/files/eh/sts/P-Jet-500-NPDES-o-m-2012>  
Jet Model 952 UV O&M Manual  
<http://www.odh.ohio.gov/~media/ODH/ASSETS/files/eh/sts/p-JET-952uv-install>  
Jet installation manual:  
<http://www.keelervault.com/jetj500800pltinstitution.html>  
Polylok installation manual:  
<http://www.polylok.com/sites/default/files/>

This installation will require an electrical inspection(s) and approval by IBI (513) 381-6080, <http://www.inspectionbureau.com/>  
Means for O&M is provided by the driveway which is within standard distances and elevations for a service truck.

Changes and Use of This Design

This plan is the sole ownership of the designer and may not be altered, changed, used or manipulated without approval of designer and HCPH. Evans Engineering is available to make adjustments and address questions about the system design.

It is the responsibility of the contractor to verify that the system can be installed as designed, based on their preliminary lay-out of the job. It is the responsibility the installer and property owner to inform the designer of any field or other conditions that may affect the installation, operation or maintenance of the STS, including site disturbances that may affect the performance of a soil absorption component. If design changes are needed, redesign fees may apply.

System Protection

It is the owner and installation contractor's responsibility to locate underground utilities. If utilities interfere with the designed system, construction shall not proceed without approval from designer and HCPH. No clearwater connections (downspouts, pool/spa water, footer tiles, cisterns, etc) shall be connected to this STS. All system components must meet the horizontal isolation distances specified in OAC 3701-29-06(G)(3).

System Cost Information

The property owner has been informed of system options and briefed on cost factors. According to OAC 3701-29-10(B)(5), designers of STS systems must include approximate installation costs and operational costs of STS options to assist the homeowner in the selection of the STS options.

Evans Engineering estimates costs as follows :  
\$20,000 Installation cost  
\$1,000 annual operational cost\*

\*This is a general estimate of costs for this system. It is not a bid to install or service the STS. Contact a licensed installer and service provider or distributor for actual bids.

Disclaimer

This plan set is not a site plan to be used for constructing anything other than the Sewage Treatment System. If an accurate legal site plan is required, contact a professional surveyor. This plan offers no guarantee as to the accuracy of information provided. This plan offers no guarantees for site stability. If site stability may be an issue, a geotechnical engineer should be consulted. Plan is only as accurate as the information provided by the property owner to the designer. Easements, right-of-ways, hidden objects or information not communicated to the designer invalidates the design. It is the property owner's responsibility to review this plan and information provided to verify all site conditions and design assumptions are correct. If conflicts are found or additional information must be supplied, the owner shall contact the designer and installation shall not proceed until the approval is granted. This design shall in no way be taken as guarantee that the system will function in a satisfactory manner for any given period of time, or that the Evans Engineering or any of its agents or employees assume any liability for damages, consequential or direct, which are caused, or which may be caused by a malfunction of the STS.

6968-A

EVANS ENGINEERING  
4240 AIRPORT ROAD, SUITE 211  
CINCINNATI, OHIO 45228  
(513) 321-2168



HEARNE RD SEPTIC - STEFFEE - REPLACEMENT SYSTEM  
COVER SHEET  
5968 HEARNE RD, CINCINNATI, OH 45248  
HAMILTON COUNTY

SCALE:	HORIZ	VERT
VARIABLES	N/A	
JOB NO.	18-158	
DATE	October 31, 2018	

SHEET NO.

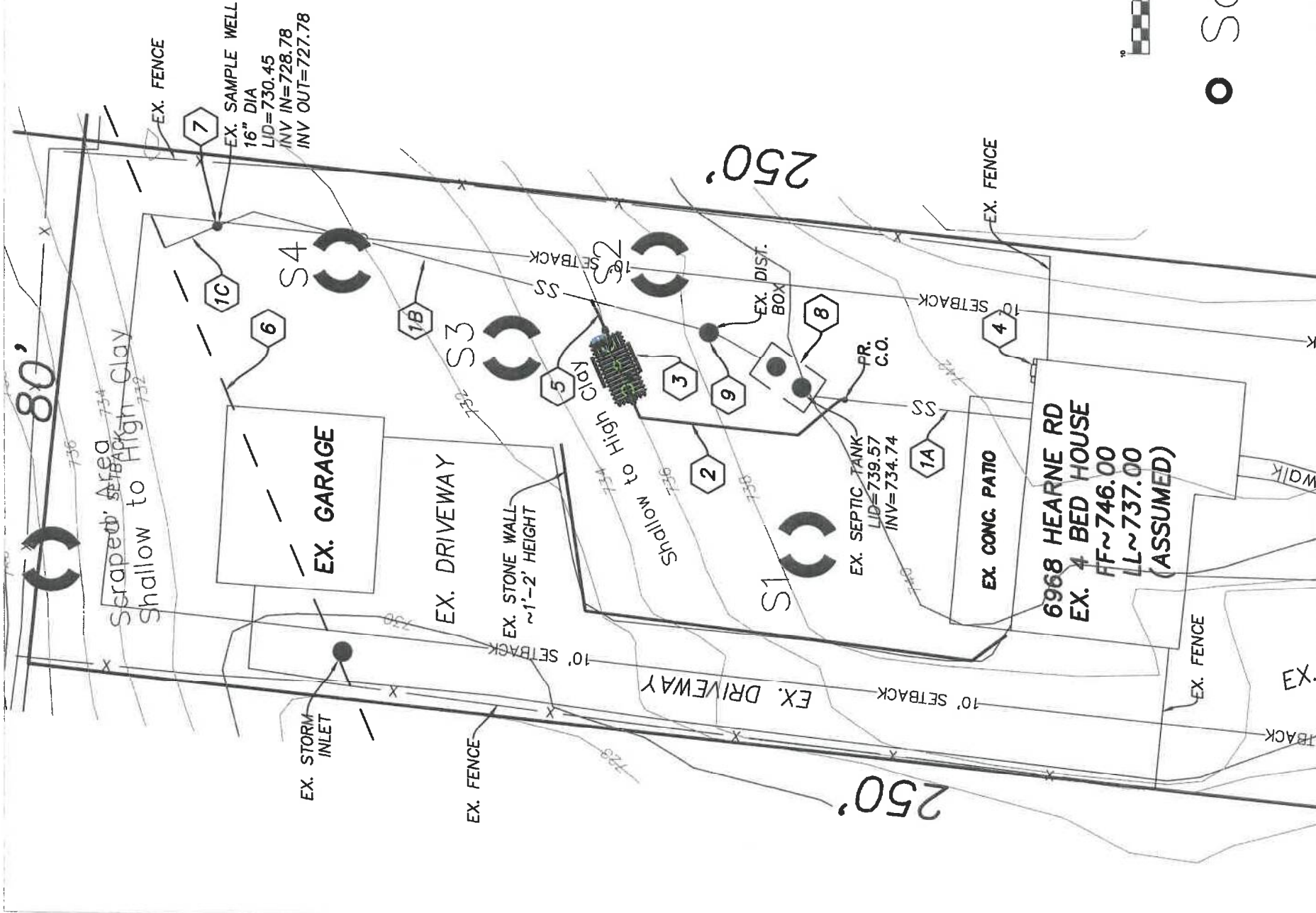
COVER





KEY LEGEND

- 14 EXISTING BUILDING SEWER. FIELD VERIFY TYPE AND CONDITION. REPLACE IF FAILING OR IS NOT 4" SCH 40, SDR 21 OR GREATER @1% MIN. ADD CLEANOUT AT EDGE OF PATIO IF NONE EXISTS IN HOUSE. IF EXISTING SEWER IS RELAXED, ADD CLEANOUT OUTSIDE OF PATIO EVEN IF ONE EXISTS INSIDE.
- 18 EXISTING BUILDING SEWER TO EXISTING SAMPLE WELL. FIELD VERIFY TYPE AND CONDITION. REPLACE IF FAILING OR IS NOT 4" SCH 40, SDR 21 OR GREATER @1% MIN. NOTE: DOES NOT APPEAR TO HAVE PROPERTY SLOPE AT SAMPLE WELL CONNECTION.
- 20 EXISTING BUILDING SEWER TO EXISTING DISCHARGE PIPE/STORM SEWER. FIELD VERIFY TYPE AND CONDITION. REPLACE IF FAILING OR IS NOT 4" SCH 40, SDR 21 OR GREATER @1% MIN.
- 2 PROPOSED BUILDING SEWER. 4" SCH 40 PVC AT 1% MIN. TIE IN TO EXISTING BUILDING SEWER (SEE NOTE 1A). ADD CLEANOUT AT CONNECTION POINT IF NO CLEANOUT IS ADDED OUTSIDE OF PATIO.
- 3 JET J500-PLT-RAD ATU WITH RE-AERATION DEVICE AND UV. ADD ATU RISERS TO GRADE. EXTEND UV TO GRADE AND PROVIDE POL YLOK DISTRIBUTION BOX FOR PROTECTION AT GRADE. PROVIDE DEDICATED CIRCUIT TO ELECTRICAL COMPONENTS OF ATU. PROVIDE ANTI-BUOYANCY WITH TRI-STATE JET ANTI-BUOYANCY PACKAGE (ONE CONCRETE PARKING BLOCK ON EACH SIDE OF ATU WITH STAINLESS STEEL CABLE OVER THE ATU AND AROUND THE PARKING BLOCKS. USE STAINLESS STEEL CABLE CLAMP/HARDWARE).
- 4 JET MODEL 187 CONTROL PANEL WITH JET 187D AUTODIAL/TELEMETRY CONTROL PANEL. PANEL SHALL BE PRECEDED WITH ELECTRICAL DISCONNECT SWITCHES/BREAKERS. CONTROL PANEL AND DISCONNECT TO BE INSTALLED BY LICENSED ELECTRICIAN. PERMANENT PHONE LINE REQUIRED FOR TELEMETRY PANEL. 187 CONTROL PANEL ITSELF TO BE CONNECTED TO A FREQUENTLY USED INTERIOR LIGHTING CIRCUIT. MOUNT CONTROL PANELS TO HOUSE OR POST 48" ABOVE GROUND. PANEL LOCATION AT OWNER/CONTRACTORS DISCRETION.
- 5 EFFLUENT DISCHARGE PIPE. 4" SCH 40 PVC @ 1% MIN. TIE INTO EXISTING SANITARY SEWER (SEE NOTE 1B).
- 6 EXISTING EFFLUENT COLLECTOR LINE/STORM SEWER.
- 7 EX. SAMPLE WELL TO REMAIN. MEETS OAC 3701-29-13 (F) (1). REPLACE DAMAGED RISER AND LID.
- 8 EXISTING SEPTIC TANK. ABANDON PER OAC 3701-29-21 AND HCPH PERMITTING AND REPORTING REQUIREMENTS.
- 9 EXISTING DISTRIBUTION BOX. ABANDON AND REMOVE AT-GRADE STRUCTURES.



Soil Locations

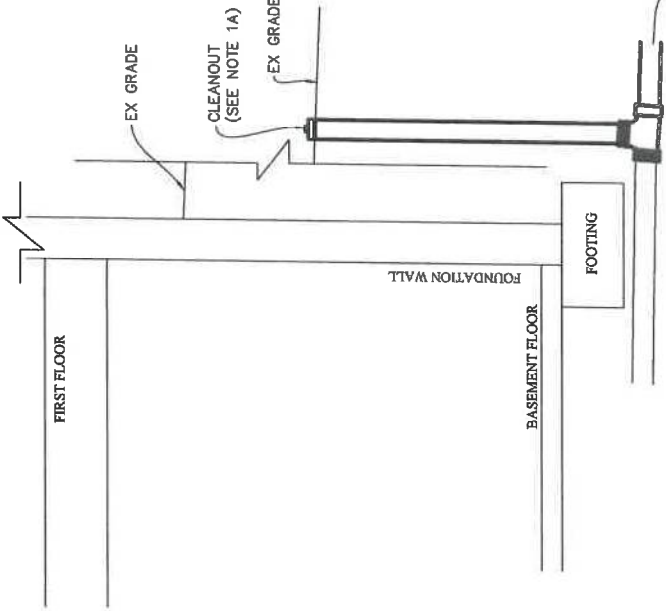
6968-A

SCALE:	HORIZ.	VERT.
	1"=20'	N/A
JOB NO.	17-131	
DATE	November 1, 2018	

SHEET NO.

C-2

745'  
744'  
743'  
742'  
741'  
740'  
739'  
738'  
737'  
736'  
735'  
734'  
733'  
732'  
731'  
730'  
729'  
728'  
727'  
726'



NOTES:

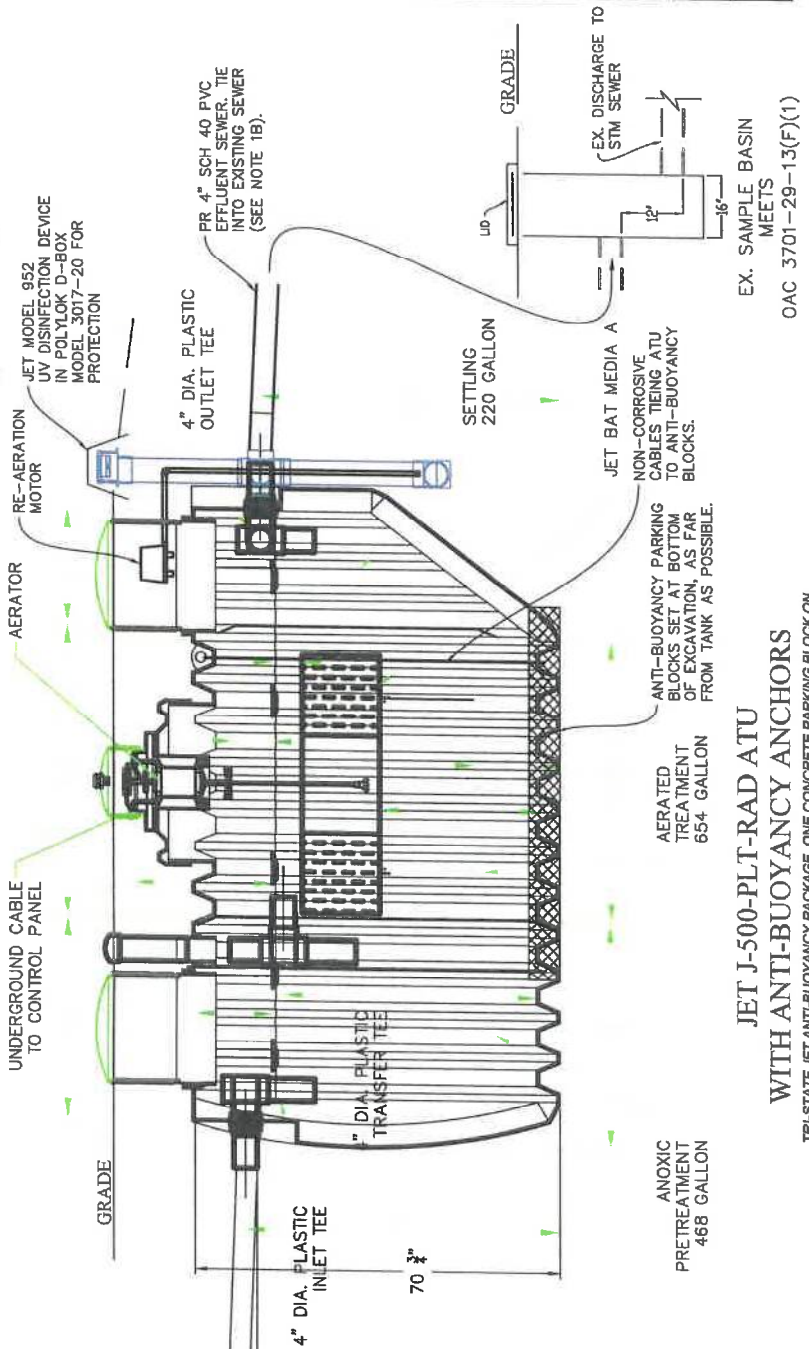
- 1) AERATOR MODEL 700++ IN CONTINUOUS OPERATION MUST BE USED.
- 2) SAMPLING PORT MEETING OAC 3701-29-13(F)(1) WITH ACCESS FROM SURFACE TO COLLECT EFFLUENT IS REQUIRED AT POINT OF FINAL DISCHARGE FROM ALL NPDES SYSTEMS
- 3) TANKS WILL BE BACKFILLED IN ACCORDANCE WITH MANUFACTURER SPECIFICATIONS

RE-AERATION DEVICE NOTES:

- 1) AIR DIFFUSER 1/2" PIPE WITH 28 INDIVIDUAL 1/8" HOLES LOCATED AT BOTTOM SIX INCHES OF PIPE

JET CONTROL PANEL MODEL # 197 WITH 197D AUTODIALER AND ELECTRICAL DISCONNECTS. CONNECT CONTROL PANEL TO FREQUENTLY USED LIGHTING CIRCUIT.

MOUNT PANELS TO HOUSE OR POST 48" ABOVE GROUND

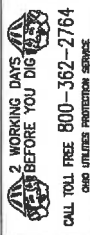


JET J-500-PLT-RAD ATU  
WITH ANTI-BUOYANCY ANCHORS  
TRI-STATE JET ANTI-BUOYANCY PACKAGE. ONE CONCRETE PARKING BLOCK ON EACH SIDE OF ATU (SET AT BOTTOM OF EXCAVATION) WITH STAINLESS STEEL CABLE OVER THE ATU AND AROUND THE PARKING BLOCKS. USE STAINLESS STEEL CABLE CLAMP/HARDWARE.

TREATMENT SYSTEM PROFILE



6968-A



TREATMENT SYSTEM  
PROFILE  
HEARNE RD SEPTIC - STEFFEE - REPLACEMENT  
SYSTEM

6968 HEARNE RD, CINCINNATI, OH 45246  
HAMILTON COUNTY



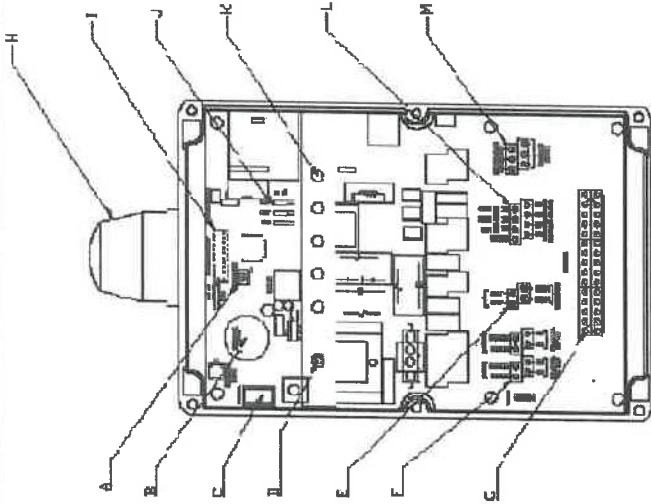
EVANS ENGINEERING  
4240 AIRPORT ROAD, SUITE 211  
CINCINNATI, OHIO 45226  
(513) 321-2168

DATE	BY	NO. & DESCRIPTION

SCALE:	HORIZ:	VERT:
JOB NO.	17-131	
DATE	November 1, 2018	
SHEET NO.		

Control Panel Features

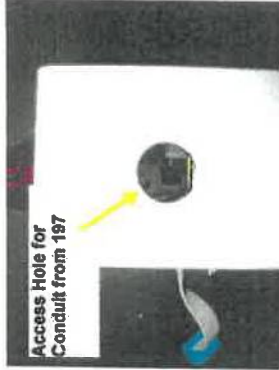
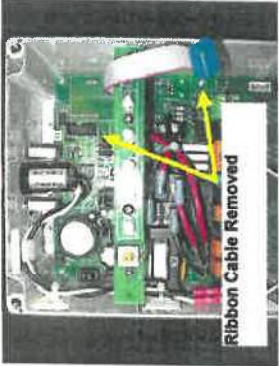
- A. Master Reset Button
- B. Internal Horn
- C. On/Off Switch
- D. External Reset Button
- E. Pump Power Supply Contacts
- F. Alarm and Aerator Power Supply Contacts
- G. Ground Buss
- H. Central Alarm Beacon
- I. DIP Switch Array
- J. Auxiliary Alarm Settings (NC/NO)
- K. Indicator Light Array
- L. Auxiliary Alarm Contacts
- M. Auxiliary Alarm Contacts



JET MODEL 197 D Dialer Box Instructions

The Jet model 197 D is designed for use with the primary Jet Model 197 control panel. The kit includes all the necessary components to install the auto dialer and additional weatherproof enclosure.

- 1. Remove cover on 197 control panel and 197 dialer enclosure.
- 2. Remove ribbon connector from 197 control panel board, note location of red wire (pin one) on ribbon connector for orientation when replacing connector.



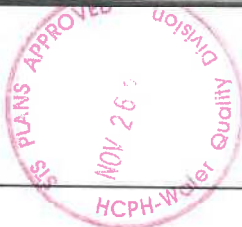
- 3. Drill or Punch appropriate access hole for 1/4" or 3/4" conduit entry into the 197 control panel enclosure. If using supplied connection kit use punch for 1/2" conduit or drill 7/8" access hole.
- 4. Align dialer enclosure with 197 control panel enclosure and mark location of access hole so that it will match the location on the 197 control panel enclosure.
- 5. Repeat step 3 to make access hole in the dialer enclosure.
- 6. If using provided connection kit place one conduit nut on 1/2" threaded nipple, then place assembly through access hole in 197 control panel enclosure, place two o-rings on nipple between the control panel and dialer enclosure, attach dialer enclosure with threaded nipple through the access hole in the dialer enclosure, thread conduit nut on end in dialer enclosure and tighten. Be careful not to over tighten and compromise the o-ring seal.
- 7. If using a Carlon® or alternate conduit connection follow the manufacturer's instructions to ensure a watertight seal between the two enclosures.
- 8. Attach provided RJ-10 cable to RJ-10 jack on 197 control panel. **NOTE: The RJ-10 Connector is labeled such that one end is specific to the dialer and one end is specific to the control panel.**



- 9. Use provided wire ties to secure RJ-10 cable to LED array mounting posts to ensure there is no contact between the RJ-10 cable and 197 control panel printed circuit board or components.



- 10. Route RJ-10 cable through conduit or provided connector and attach to appropriate jack on the auto dialer. **NOTE: The RJ-10 Connector is labeled such that one end is specific to the dialer and one end is specific to the control panel.**
- 11. Phone line may be routed in similar fashion through the 197 control panel conduit entries or through a separate conduit entry into the dialer enclosure.



6968-A

COMPONENT DETAILS

HEARNE RD SEPTIC - STEFFEE - REPLACEMENT SYSTEM  
6968 HEARNE RD,CINCINNATI, OH 45248.  
HAMILTON COUNTY

SCALE:	FOOT/IN	FEET
VARIES	N/A	
JOB NO.	18-158	
DATE	October 31, 2018	

SHEET NO.



AVD-45C Auto Dialer Program Instructions

- a. Turn on power and check the aerator, compressor, and UV are all operational.
- b. Press the Mode "M" button until program numbers appears on the screen.
- c. Press 1 (yes)
- d. Enter the first phone number that you want to call in the event of an alarm condition, make sure to include a 1 before the area code if that is required to make the call.
- e. If an additional pause is desired after the auto dialer completes dialing the first number press and hold the "P" button until a P appears after the number. Pauses will allow time for the call recipient or answering machine to pick up the phone before the auto dialer starts the message cycle. Each pause will delay the outgoing message (OGM) for 2 seconds and up to 10 pauses can be entered after the number.
- f. Once the number is correctly entered press "P" momentarily and select the dialing position of the first number. Up to four numbers can be stored and the auto dialer will call out in sequence to each number when activated.
- g. When finished entering all desired numbers press 2 (no) at the program numbers prompt.
- h. The screen should now read program T-Line, press 1 (yes)
- i. Press 1 (tone) as the default setting, unless the phone line is only capable of recognizing the older rotary pulse inputs, in which case you would need to press 2 (pulse).
- j. You should now be prompted to program PBX. The PBX feature is only required if an additional number is needed to get an outside line, such as in hotel rooms. Typically the PBX feature will not be required in which case you will press 2 (off) to disable the PBX feature. Refer to the auto dialer manual if PBX settings are required.
- k. You will now be at the program OGM (outgoing message) screen. Press 1 (yes) then press and hold the \* key while recording the OGM into the speaker/microphone. Typically the address of the system is sufficient for the OGM.
- l. At the program channel prompt press 1 (yes).
  - a. Exit Delay - Off
  - b. Entry Delay - Off
  - c. Select the N.C. (2) operation
  - d. Select the Continuous (2) operation
- m. You should now return to the Program Numbers screen
- n. Press the "M" button twice, or until the screen reads "Operate"
- o. You may now test the auto dialer and OGM by triggering an alarm and observing the operation of the auto dialer. The screen should change to Dial # 1, dial out, and read back the OGM twice for each number entered. If the auto dialer does not function properly reprogram and test the dialer. If the auto dialer still does not function properly call the Jet customer service department at 1.800.321.6960 for assistance.



250 William Howard Taft, 2<sup>nd</sup> Floor  
Cincinnati, Ohio 45219  
Phone: (513) 946-7800  
Fax: (513) 946-7890  
Web: www.hamiltoncountyhealth.org

Sub./Lot Review: 390.00 Fee Paid: 390.00  
Complaint: 2001 Receipt #: 2001  
Other: MB Received By: MB

HAMILTON COUNTY GENERAL HEALTH DISTRICT

APPLICATION TO CONSTRUCT OR REPLACE A SEWAGE TREATMENT SYSTEM

☒ NEW ☒ REPLACEMENT (Plumbing Permit Required If All Wastewater Is Not Directed To Septic System)

APPLICANT TO FILL OUT SHADED SECTIONS ONLY.

Address of Construction Site: 6968 HEARNE RD Political Subdivision: GREEN Lot Size: 0.459 acre(s)

Owner(s) Name: MICHAEL STEPPER Tax Parcel #: 513 500-1815

Phone Number: 513 500-1815 System To Serve: ☒ Single Family ☐ Public (Water Supplier GC&W)  
Mailing Address: 10908 STEPPER HEARNE RD ☐ Duplex ☐ Private  
CINCINNATI OH 45248 ☐ Triplex ☐ Well ☐ Cistern ☐ Hauled Water

☒ Plumbing Under Basement ☐ Ejector Pit ☐ Hung Sewer

Number of Bedrooms: 4 Number of People in Structure: 1 Monthly Water Usage: \_\_\_\_\_

☐ Watersofter ☐ Garbage Disposal ☐ Whirlpool Style Tub ☐ High Capacity Shower

☐ Other Large Water Usage Fixtures: \_\_\_\_\_

Soil Type / Characteristics: See soils report STS Average Design Flow: 288 Soil Absorption Rate: 1/4 Linear Loading Rate: 1/4

STS Daily Design Flow: 480

Sewage Treatment System Type: Jet-T-500 PLT with 4" V. & Re-Aeration

Primary Treatment Tank: ☒ Building Sewer Replaces with 4" x 6" x 40' PLT  
☒ Controls Jet Models 197 & 197D with 2" pipes

<input type="checkbox"/> Trash Trap	<input type="checkbox"/> Gallons	<input type="checkbox"/> Compartment(s)
<input type="checkbox"/> Septic Tank	<input type="checkbox"/> Gallons	<input type="checkbox"/> Compartment(s)
<input type="checkbox"/> Dosing Tank	<input type="checkbox"/> Gallons	<input type="checkbox"/> Compartment(s)
<input type="checkbox"/> Dosing Septic Tank	<input type="checkbox"/> Gallons	<input type="checkbox"/> Compartment(s)
<input type="checkbox"/> Dosing Basin	<input type="checkbox"/> Depth	<input type="checkbox"/> Diameter or _____
<input type="checkbox"/> Effluent Filter	<input type="checkbox"/> Pump	<input type="checkbox"/> Siphon
<input type="checkbox"/> Screen Vault Filter	<input type="checkbox"/> Siphon	<input type="checkbox"/> Gravity
<input type="checkbox"/> Other		

Comments: Replaces standard tie existing septic tank & distribution box in compliance with code & permits Report requirements to

Secondary Treatment Unit: Jet-T-500 PLT

<input type="checkbox"/> Intermittent Sand Filter	<input type="checkbox"/> ft x _____	<input type="checkbox"/> ft = _____	<input type="checkbox"/> ft <sup>2</sup>
<input type="checkbox"/> Recirculating Gravel Filter	<input type="checkbox"/> ft x _____	<input type="checkbox"/> ft = _____	<input type="checkbox"/> ft <sup>2</sup>
<input type="checkbox"/> Recirculating Sand Filter	<input type="checkbox"/> ft x _____	<input type="checkbox"/> ft = _____	<input type="checkbox"/> ft <sup>2</sup>
<input type="checkbox"/> Recirculating Textile Filter	<input type="checkbox"/> Manufacturer _____	<input type="checkbox"/> Unit(s) _____	<input type="checkbox"/> Unit(s) _____
<input type="checkbox"/> Peat Biofilter	<input type="checkbox"/> Manufacturer _____	<input type="checkbox"/> Manufacturer _____	<input type="checkbox"/> GPD _____
<input checked="" type="checkbox"/> Aerobic Treatment Unit	<input type="checkbox"/> Jet-T-500 PLT	<input type="checkbox"/> Manufacturer _____	<input type="checkbox"/> GPD _____
<input checked="" type="checkbox"/> Other <u>Re-Aeration</u>			
<input type="checkbox"/> Filter Following Treatment Unit	<input type="checkbox"/> Pump	<input type="checkbox"/> Siphon	<input type="checkbox"/> Gravity
<input type="checkbox"/> Dosing Basin	<input type="checkbox"/> Depth _____	<input type="checkbox"/> Diameter or _____	<input type="checkbox"/> x _____
<input type="checkbox"/> Soil Absorption (See Below)			

Comments: Trunk shall be water-tight. Install pre-manufactured design spec. Tank anti-buoyancy required per design spec. Follow Installation Protocol found in HSPH HSTS Installation Manual.

Soil Absorption Component:

<input type="checkbox"/> Gravel Pad	<input type="checkbox"/> ft x _____	<input type="checkbox"/> ft = _____	<input type="checkbox"/> Depth _____	<input type="checkbox"/> Total Ln. Ft. _____
<input type="checkbox"/> Leaching Trenches	<input type="checkbox"/> ft x _____	<input type="checkbox"/> ft = _____	<input type="checkbox"/> Depth _____	<input type="checkbox"/> Depth _____
<input type="checkbox"/> Leach Bed	<input type="checkbox"/> ft x _____	<input type="checkbox"/> ft = _____	<input type="checkbox"/> Depth _____	<input type="checkbox"/> Depth _____
<input type="checkbox"/> At-Grade	<input type="checkbox"/> ft x _____	<input type="checkbox"/> ft = _____	<input type="checkbox"/> Sand Thickness _____	<input type="checkbox"/> Sand Thickness _____
<input type="checkbox"/> Modified Mound	<input type="checkbox"/> ft x _____	<input type="checkbox"/> ft = _____	<input type="checkbox"/> Sand Thickness _____	<input type="checkbox"/> Sand Thickness _____
<input type="checkbox"/> Wisconsin Mound	<input type="checkbox"/> ft x _____	<input type="checkbox"/> ft = _____	<input type="checkbox"/> Sand Thickness _____	<input type="checkbox"/> Sand Thickness _____
<input type="checkbox"/> Other				

Comments: \_\_\_\_\_

☐ Gravity Distribution  
☐ Drip Distribution  
☐ LPP Distribution

Disinfection Device: ☐ Chlorinator  
☐ Chlorine Contact Chamber  
☐ De-Chlorinator  
☒ UV Jet Model 952  
☒ Other See report well

Comments: \_\_\_\_\_

Remarks: A pre-construction meeting is required at the site. Installed must have system laid out prior to construction. Electrical Approval from IBE received.

Refer to Site Plan 6968-A For Additional Details And Install System Per HCGHD Manual.

Comments: \_\_\_\_\_

By my signature below I certify that I have read, I understand, and I agree to comply with the conditions set forth on the reverse hereof.

Owner's/Owner's Agent Signature: [Signature] Date: 10-4-18

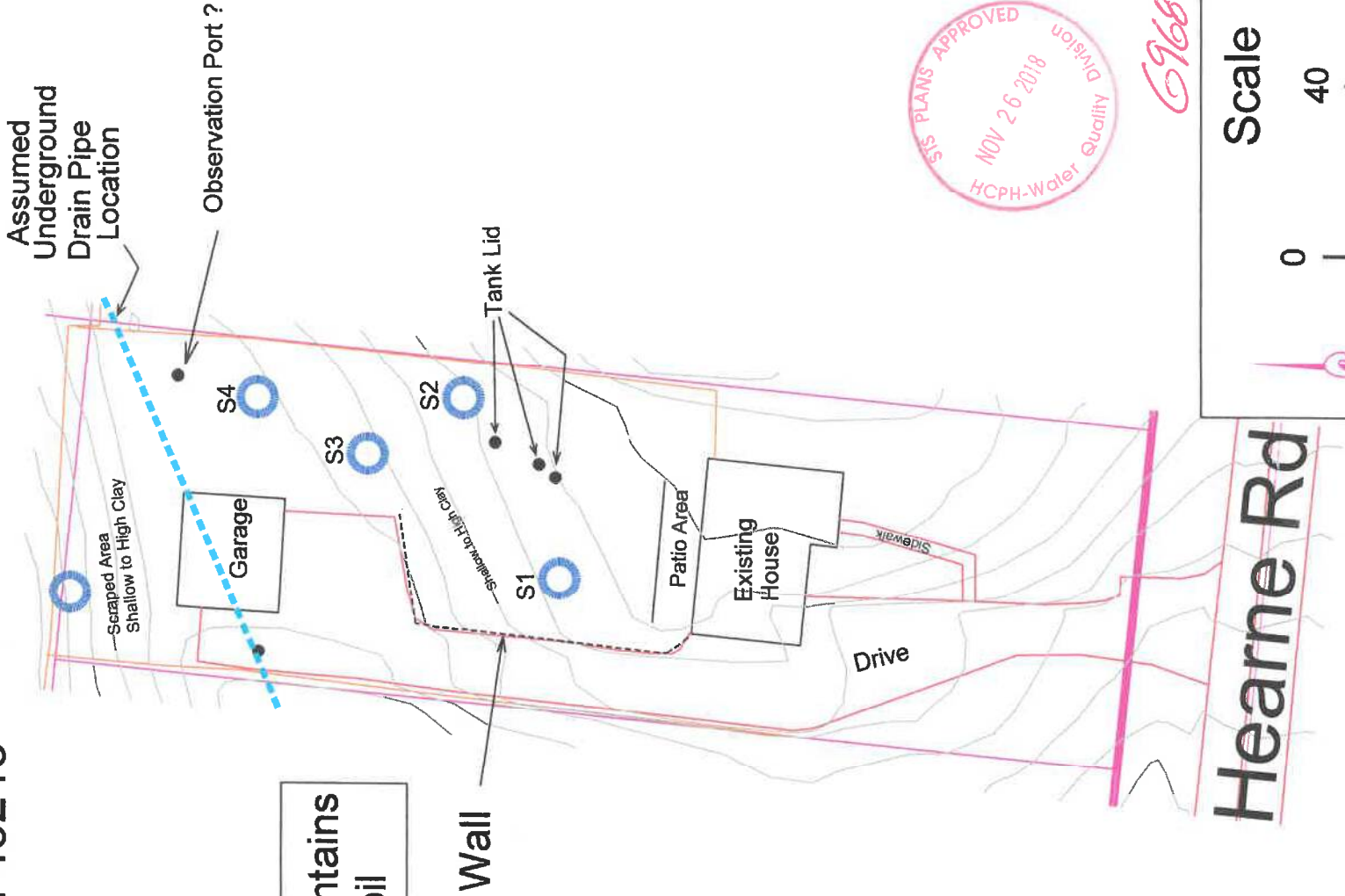
Field Inspection By: Edith & Heather R. Date: 10-11-18 Approved By: Steve C. [Signature] Date: 11/26/18

This Application Expires One Year From The Approved By Date. Replacement Systems Must Be Installed Within 120 Days of Approval Date.

Address of Construction Site: 6968 Hearne Rd Political Subdivision: Green File #: PT/2018085

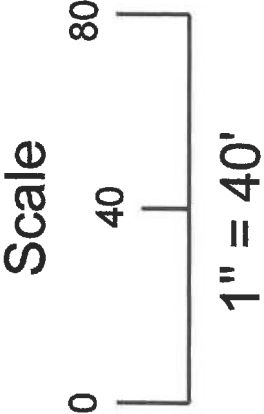
Steffee Property  
6968 Hearne Rd  
Cincinnati, OH 45248  
0.459 Acres

Entire Lot contains  
unsuitable soil



6968-A

Hearne Rd



Contour interval 2 ft.  
Soil Locations

This is not a site plan. For a site plan with accurate feature locations, contact a Professional Surveyor.

2 ft County GIS Contours shown. No actual measurements taken. Other features are from GIS. For more accurate locations, contact a Professional Surveyor.

## Soil and Site Evaluation for Sewage Treatment and Dispersal

County: Hamilton	Township/Sec.: Green	Property Address/Location: 6968 Hearne Rd	Cincinnati, OH 45248	Parcel # / Subdiv. Lot #: #55003100073	Applicant Name: Sterfice	Address: c/o Evans Engineering	4240 Airport Road, Cincinnati, OH Suite 211 452	Phone #: 513-321-2168	Lot #:	Test Hole #: S1 to S4	Latitude/Longitude:	Method:	Pit Auger X Probe
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Land Use/Vegetation: grass	Landform: upland	Position on Landform: side slope	Percent Slope: 12%	Shape of Slope: linear	Coord. Method/Accuracy: GPS - 1 ft
Date: 9/14/2018					
Evaluator: Dan Michael					
903 North Broadway					
Lebanon, OH 45036					

Phone #: 513-934-1040

Signature: Dan M. Reed, 1985

Certification Stamp or Certification#: #30586

[illegible]



John R. Kasich, Governor  
Mary Taylor, Lt. Governor  
Craig W. Butler, Director

RECEIVED NOV 28 2018

November 21, 2018

MICHAEL STEFFEE  
6968 HEARNE RD  
CINCINNATI, OH 45248

RE: Approval of coverage under Ohio EPA NPDES General Permit for Household Sewage Treatment Systems (NPDES Permit No. OHK000003 )

Dear Permittee:

The Ohio Environmental Protection Agency has received the Notice of Intent (NOI) for coverage under the general permit for:

Property Location: 6968 HEARNE RD  
County: HAMILTON  
City(ies) and Township(s): CINCINNATI

Facility Permit Number: 1GK00957\*AG

This property is approved for coverage under the Ohio EPA general permit. Please use your Ohio EPA Facility permit number in all future correspondence. Enclosed is a copy of the homeowner factsheet outlining homeowner responsibilities under the general permit.

You may obtain a copy of the General NPDES Permit No. OHK000003 , current Notice of Intent (NOI), Notice of Termination (NOT) and permit transfer forms at:

[http://epa.ohio.gov/dsw/permits/GP\\_HouseholdSewageTreatmentPlants.aspx](http://epa.ohio.gov/dsw/permits/GP_HouseholdSewageTreatmentPlants.aspx)

Please read and review the permit carefully. The permit contains requirements and prohibitions with which you must comply. Coverage remains in effect until after a renewal general permit is issued. We will contact you on how and when to reapply for continuing coverage.

If you need to speak to someone directly, you should call a representative of your local general health district or Household Sewage Treatment System staff of the Ohio EPA Division of Surface Water at (614) 644-2001.

Sincerely,

Craig W. Butler,  
Director

HAMILTON

Health Department