

# Application - Level 1 & Level 2 Food Safety Certification Training



**HAMILTON COUNTY  
PUBLIC HEALTH**

PREVENT. PROMOTE. PROTECT.

- Instructions:**
1. Complete the application below
  2. Make payment – check/money order payable to **HCPH**
  3. Return application with payment within 14 days of course to: Hamilton County Public Health, EH  
250 William Howard Taft Road, 2nd FL  
Cincinnati, Ohio 45219

*Timothy Ingram, Health Commissioner*  
250 William Howard Taft Road  
Cincinnati, OH 45219  
Phone: 513.946.7800 Fax: 513.946.7890  
hcph.org

**PLEASE PRINT – ONE APPLICATION PER STUDENT IS REQUIRED**

Participant Name	Today's Date
Participant Mailing Address (include city, state, & zip)	Phone Number
E-mail Address	Facility Employeed
Course Date or Requested Date	Course Time or Requested Time
Please describe any language barriers or preferences	

\_\_\_\_\_ **Level 1 Certification** meeting the Ohio training requirements specified in 3701-21-25 / 3717-1-2.4. This is a basic food handler certification. covering the basic principles of food protection including food sources, personal hygiene, handwashing, cross-contamination, cleaning/sanitizing, proper cooking, cooling, reheating, and holding of food. Prior approval required for courses taught at your location – please provide course location.  
**2 hours @ HCPH \$20.00** \_\_\_\_\_ **OR** **2 hours at your location \$100.00** \_\_\_\_\_

\_\_\_\_\_ **Level 1 Certification** for non-profit institutions. Proof of non-profit status may be required. Prior approval required for courses taught at your location – please provide course location.  
**2 hours @ HCPH \$0.00** \_\_\_\_\_ **OR** **2 hours at your location \$0.00** \_\_\_\_\_

\_\_\_\_\_ **Level 2 Certification** meeting the Ohio training requirements specified in 3701-21-25 / 3717-1-2.4. This is a 2-day course designed for food managers covering food contamination, employee illness & microbiology, food sources, food storage, food preparation, safe food service, management systems, safe facilities, pest management, and cleaning/sanitizing. Test is included. Must pass test to gain certification. Prior approval is required for courses taught at your location.  
**2 days @ HCPH \$150.00** \_\_\_\_\_ **OR** **2 days at your location \$150.00 / student** \_\_\_\_\_

\_\_\_\_\_ **Level 2 Certification – TEST ONLY** meeting the Ohio training requirements specified in 3701-21-25 / 3717-1-2.4. Must pass test to gain certification. If testing for the first time, you must provide documentation of approved online training certification to proctor before test.  
**Re-test \$50.00** \_\_\_\_\_ **OR** **1st Time Taking Test \$50.00** \_\_\_\_\_ **(must provide documentation)**

Scheduled classes can be found on our website [www.hcph.org](http://www.hcph.org). Payment and application must be received to guarantee a spot in a course. Please contact us at (513) 946-7847 with any questions about Level 1 or Level 2 food safety training. **ServSafe®** is used for HCPH's Level 2 course & test. Any ServSafe® exam accomodation approval or test language request must be provided at least 14 days in advance.

**CANCELLATION & REFUND POLICY: To receive a full refund, cancellations must be received in writing or via e-mail at least 10 days prior to your scheduled course. NO EXCEPTIONS. If within 10 days of scheduled course, student may reschedule one time for a future course without loss of payment. If a 2nd cancellation request is made, payment is forfeited and student cannot reschedule without repayment. Payment is transferable to another student/facility at payee's discretion; must inform HCPH.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

To be completed by HCPH staff:

Payment Received Date	Amount Received	Receipt Number	Processed By
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Revised 4/18